

CITY OF BRAWLEY
November 20, 2024

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, City Council Chambers, 383 Main Street, Brawley, California, the date, time and place duly established for the holding of said meeting.

Chairman Kelley called meeting to order @ 4:00pm

PRESENT: Kern, Robertson, Kelley, Osterkamp

ABSENT: Floyd

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Osterkamp / Robertson 4 – 0

2. APPROVAL OF MINUTES

The Minutes from October 16, 2024 was approved as submitted. m/s/c Osterkamp / Robertson 4 – 0

3. PUBLIC APPEARANCES/COMMENTS - None

4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT

- 2,490 Gallons of 100-LL, October, 2024.
- 5,422 Gallons of Jet A, October, 2024.
- 207 landings, 234 Departures, October, 2024.
- Hangar Occupancy- 10 vacant hangars- \$180 (3), and \$120 (7) hangars as of November, 2024. Currently there are 5 pending hangars, 2 are new aircraft wanting to rent a hangar, 3 of those are from hangars 15, 17, 18 that are willing to relocate to make the row of hangars 12N to 22 for non-aeronautical use.

5. STAFF REPORT

- Revenues: \$1,001.00 of November, 2024.
- Expenditures: \$20,480.75 as of November, 2024.
- Cash on Hand Balance: \$438,486.58 as of November, 2024. Provided account summary showing the where the interest on investments go into the Airport Account.
- Hanger Aging Report: As of November, 2024, the notice to the Tenant @ Hangar #16 has expired, and will schedule with staff to clean hangar out and dispose of items. Hangar Tenants that are in arrears will be contacted by the finance department to bring their accounts current.
- Runway Reconstruction Update: FAA has performed their preliminary review of the report from AE Consulting. Construction of runway was pushed back to 2027 by FAA. The FAA have approved the addendum for additional work for the design of the connecting taxiways to the taxiway since FAA design standards indicate the runway will have to be raised approximately 8 inches to be compliant with the design criteria, will get with AE Consulting to ask when they will resume work.
- Surveys – City received 18 surveys back from a hangar tenants.
- Valuation of Airport Property / Hangars – City is currently going through a fee study is ongoing. No Updates.
- Annual Hangar Inspections – Fire Marshal Rodelo – Will schedule in March, 2025 to perform annual hangar inspections.

6. STATUS UPDATES

- Executive Hangars Funding Sources – Chairman Kelley stated there is a funding source with liability for CEDA that offers \$20M in bond financing, and PACE funding for PW Projects. Chairman Kelley stated that the City is already a member of CEDA.

- Strategic Planning – Kelley / Floyd – Chairman Kelley provided a strategic planning projects list, broken down into Immediate, Medium, and Long-Term goals.

Immediate Goals:

- Install more airport signage on Main St, Best Rd, Hwy 111, Hwy 78, Etc.
- Make as Sign for the walk-through gate.
- Post Current Fuel Prices
 - Imperial Flying Service stated FlightAware & AirNav have the information on what fuels are at the site, and pricing.
- Bathroom Maintenance
 - Cleaning and Toilet Paper

Medium Goals:

- Identify unused land at and around airport – Provide map
- Finalize Hangar Rentals – Is in the process and will be taken to December 3, 2024 council meeting for approval. There will be an amendment to the hangar renting flow chart.
- Parking Shades – Solar shades and sell power back.
- Solar Panels – Commissioners stated instead of spending money on solar panels, its not worth the power used vs power saved / costs.

Long Term Goals:

- Lengthen Runway (Invite FAA) Can ask FAA for a variance for the length to reach 5,000 Ft.
 - In Writing to FAA
 - Length Variance
- Executive Hangars – need to get letters of intent.
- Best Road Realignment – is a must to lengthen the runway.
- Helicopter Landing Pad for refueling military aircraft.
 - 100' x 100' pad to accommodate CH47, Osprey, Etc.
 - Needs to have DLA approval
 - Overweight Aircraft
- Create a meeting and invite FAA, to participate in the Strategic Planning, and invite the community for input for Brawley Municipal Airport.
- Hangar Lease Agreements for Aeronautical and Non-Aeronautical – FAA will support the Non-Aeronautical use as long as the City will block out a section of hangars for that use and provide an FMV for the rent. Agreements will be taken to City Council Meeting on December 3, 2024.

6. NEW BUSINESS

- Airport Ordinance review – Co-Chairman Osterkamp stated if they can remove “17A.8. Use Of Ramp. The ramp at the municipal airport shall be used only for the loading, unloading, and refueling of aircraft, and for the parking by transient aircraft for a period no in excess of twenty-four hour. (Ord. No. 723, § 8.)”
- Crack Fill Project – Medina, stated it will need a RFP for the design of the project, and will estimate the seal area.

7. ADJOURNMENT 5:10 PM

Alan Chan, Engineering Technician II