

CITY OF BRAWLEY
October 16, 2024

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, City Council Chambers, 383 Main Street, Brawley, California, the date, time and place duly established for the holding of said meeting.

Chairman Kelley called meeting to order @ 4:01pm

PRESENT: Kern, Robertson, Kelley, Floyd, Osterkamp

ABSENT:

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Floyd / Osterkamp 5-0

2. APPROVAL OF MINUTES

The Minutes from August, 2024 was approved as submitted. m/s/c Floyd / Robertson 5-0

3. PUBLIC APPEARANCES/COMMENTS - None

4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT

- 1,578 Gallons of 100-LL, September, 2024.
- 2,696 Gallons of Jet A, September, 2024.
- 112 landings, 126 Departures, September, 2024.
- Hangar Occupancy- 13 vacant hangars- \$180 (2), and \$120 (11) hangars as of October, 2024. Currently there are 5 pending hangars, 2 are new aircraft wanting to rent a hangar, 3 of those are from hangars 15, 17, 18 that are willing to relocate to make the row of hangars 12N to 22 for non-aeronautical use.

5. STAFF REPORT

- Revenues: \$2,962.79as of October, 2024.
- Expenditures: \$13,178.09 as of October, 2024.
- Cash on Hand Balance: \$433,294.94 as of October, 2024. Co-Chairman Osterkamp asked where is the interest from the Cash on Hand Balance going, Staff will bring back a report showing where it's going.
- Hanger Aging Report: As of October, 2024, the notice to the Tenant @ Hangar #16 has expired, and will schedule with staff to clean hangar out and dispose of items. Hangar Tenants that are in arrears will be contacted by the finance department to bring their accounts current.
- Runway Reconstruction Update: FAA has performed their preliminary review of the report from AE Consulting. Construction of runway was pushed back to 2027 by FAA. The FAA have approved the addendum for additional work for the design of the connecting taxiways to the taxiway since FAA design standards indicate the runway will have to be raised approximately 8 inches to be compliant with the design criteria, Will get with AE Consulting when they come back to town in November, 2024.
- Surveys – City received 18 surveys back from a hangar tenants.
- Valuation of Airport Property / Hangars – City is currently going through a fee study would take 9 months. No Updates.
- Annual Hangar Inspections – Fire Marshal Rodelo - 24 hangar inspections were performed to date on April 1st, 2024. Rodelo will contact hangar tenants that were not inspected in March, 2024, and will schedule inspections for to be completed by June, 2024. Commissioner Kern requested the status of the hangar inspections by Fire Marshal Rodelo, was not present at this meeting.

6. STATUS UPDATES

- Executive Hangars Funding Sources – Chairman Kelley stated there is a funding source with liability for CEDA that offers \$20M in bond financing, and PACE funding for PW Projects.
- Strategic Planning – Kelley / Floyd – None. Chairman Kelley stated a meeting will have to be scheduled to discuss future projects on November, 14, 2024.
- Hangar Lease Agreements for Aeronautical and Non-Aeronautical – FAA will support the Non-Aeronautical use as long as the City will block out a section of hangars for that use and provide an FMV for the rent. City will wait to take to city council until FAA has a chance to review since they may change language in the agreement. 3 existing hangar tenants will move to have that row of hangars available for non-aeronautical use. Waiting for FAA Review prior to taking agreements to council for approval.
- Airport Ordinance review – given to commissioners to review.
- Crack Fill Project – Medina, stated it will need a RFP for the design of the project.

6. NEW BUSINESS

- Chairman Kelley stated there is a business that is looking for a 5,000 foot runway, and where they can build a 80,000 SF building.

7. ADJOURNMENT 5:20 PM

Alan Chan, Engineering Technician II