

CITY OF BRAWLEY

May 15, 2024

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, City Council Chambers, 383 Main Street, Brawley, California, the date, time and place duly established for the holding of said meeting.

Co Chairman Osterkamp called meeting to order @ 4:01pm

PRESENT: Kern, Robertson, Osterkamp

ABSENT: Floyd, Kelley

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Kern / Robertson 3-0

2. APPROVAL OF MINUTES

The Minutes from April 17, 2024 was approved as submitted. m/s/c Kern / Robertson 3-0

3. PUBLIC APPEARANCES/COMMENTS

- Fire Marshal Rodelo stated that American Red Cross is looking to store a trailer and other supplies in a hangar, commission stated if they will pay the current rate of \$.30 a Sq. Ft. (\$300) and have the insurance in place for the hangar. The American Red Cross to present at a future commission meeting on what will be stored in there.

4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT

- 1,703 Gallons of 100-LL, April, 2024.
- 4,885 Gallons of Jet A, April, 2024.
- 173 landings, 195 Departures, April, 2024.
- Hangar Occupancy- 13 vacant hangars- \$180 (2), and \$120 (11) hangars as of May 10, 2024. Currently there are 5 pending hangars, 2 are new aircraft wanting to rent a hangar, 3 of those are from hangars 15, 17, 18 that are willing to relocate to make the row of hangars 12N to 22 for non-aeronautical use.

5. STAFF REPORT

- Revenues: \$99,078.56 as of April, 2024.
- Expenditures: \$37,602.60 as of April, 2024.
- Cash on Hand Balance: \$460,490.08 as of April, 2024.
- Hanger Aging Report: As of April 29, 2024, the notice to the Tenant @ Hangar #16 has expired, and will schedule with staff to clean hangar out and dispose of items.
- Runway Reconstruction Update: FAA has performed their preliminary review of the report from AE Consulting. Construction of runway was pushed back to 2027 by FAA. The City is currently awaiting FAA to make an addendum for additional work for the design of the connecting taxiways to the taxiway since FAA design standards indicate the runway will have to be raised approximately 8 inches to be compliant with the design criteria.
- Surveys – City received 18 surveys back from a hangar tenants.
- Valuation of Airport Property / Hangars – City is currently going through a fee study would take 9 months. No Updates.
- Annual Hangar Inspections – Fire Marshal Rodelo - 24 hangar inspections were performed to date on April 1st, 2024. Rodelo will contact hangar tenants that were not inspected in March, 2024, and will schedule inspections for to be completed by June, 2024. Commissioner Kern requested it to be done by the next commission meeting.

6. STATUS UPDATES

- Executive Hangars Funding Sources – Chairman Kelley stated we need a valuation of property, and City can apply to get bond financing with no liability to the City. – No Updates.

- Strategic Planning – Kelley / Floyd – None. Chairman Kelley stated a meeting will have to be scheduled to discuss future projects. – No Updates.
- Hangar Lease Agreements for Aeronautical and Non-Aeronautical – FAA will support the Non-Aeronautical use as long as the City will block out a section of hangars for that use and provide an FMV for the rent. City will wait to take to city council until FAA has a chance to review since they may change language in the agreement. 3 existing hangar tenants will move to have that row of hangars available for non-aeronautical use.
- Airport Ordinance review – given to commissioners to review.
- Crack Fill Project – Medina to present at next meeting using Federal Guidelines.

6. NEW BUSINESS

7. ADJOURNMENT 4:34 PM

Alan Chan, Engineering Technician II