

**CITY OF BRAWLEY**

April 17, 2024

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, City Council Chambers, 383 Main Street, Brawley, California, the date, time and place duly established for the holding of said meeting.

**Co Chairman Osterkamp** called meeting to order @ 4:02pm

PRESENT: Kern, Robertson, Osterkamp

ABSENT: Floyd, Kelley

**1. APPROVAL OF AGENDA**

The agenda was **approved** as submitted. m/s/c Kern / Robertson 3-0

**2. APPROVAL OF MINUTES**

The Minutes from March 6, 2024 was approved as submitted. m/s/c Kern / Robertson 3-0

**3. PUBLIC APPEARANCES/COMMENTS** - City Manager Salcido, provided the Airport Land Use Compatibility Plan Update by Coffman Associates (they are the consultants hired by Imperial County Airport) They will meet with all the local airports to go over any future projects, developments, activities if it will adversely affect navigable airspace, look at local airport master plans.

**4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT**

- 1,964 Gallons of 100-LL, March, 2024.
- 3,695 Gallons of Jet A, March, 2024.
- 148 landings, 167 Departures, March, 2024.
- Hangar Occupancy- 13 vacant hangars- \$180 (2), and \$120 (11) hangars as of April 12, 2024. Currently there are 5 pending hangars, 2 are new aircraft wanting to rent a hangar, 3 of those are from hangars 15, 17, 18 that are willing to relocate to make the row of hangars 12N to 22 for non-aeronautical use.

**5. STAFF REPORT**

- Revenues: \$87,597.15 as of March, 2024.
- Expenditures: \$35,545.50 as of March, 2024.
- Cash on Hand Balance: \$464,873.03 as of March, 2024.
- Hanger Aging Report: City has served the notice to the Tenant @ Hangar #16 to meet with airport staff to clean and remove items from the hangar by April 29, 2024.
- Runway Reconstruction Update: FAA has performed their preliminary review of the report from AE Consulting. Construction of runway was pushed back to 2027 by FAA. The City is currently awaiting FAA to make an addendum for additional work for the design of the connecting taxiways to the taxiway since FAA design standards indicate the runway will have to be raised approximately 8 inches to be compliant with the design criteria.
- Surveys – City received 18 surveys back from a hangar tenants,
- Valuation of Airport Property / Hangars – City is currently going through a fee study would take 9 months. No Updates.
- Annual Hangar Inspections – Fire Marshal Rodelo - 24 hangar inspections were performed to date on April 1<sup>st</sup>, 2024.

**6. STATUS UPDATES**

- Executive Hangars Funding Sources – Chairman Kelley stated we need a valuation of property, and City can apply to get bond financing with no liability to the City. – No Updates.
- Strategic Planning – Kelley / Floyd – None. Chairman Kelley stated a meeting will have to be scheduled to discuss future projects. – No Updates.

- Hangar Lease Agreements for Aeronautical and Non-Aeronautical – FAA will support the Non-Aeronautical use as long as the City will block out a section of hangars for that use and provide an FMV for the rent. City will wait to take to city council until FAA has a chance to review since they may change language in the agreement.
- FMV of Hangars for Non-Aeronautical use - Co-Chairman Osterkamp presented the Fair Market Values of local storage units and decided that the small hangars (1,000 Sq. Ft.) would be \$0.30 per Sq. Ft. (IE small hangars will be rented for \$300 / Mo.) with no insurance discount. m/s/c Kern / Robertson 3-0
- Advertise for vacant hangars on Social Media – Garcia – Have got several phone calls regarding the social media post, most of them are for non-aeronautical use, only a few calls were for aeronautical use.
- FBO Contract Option #1 – Co-Chairman Osterkamp / Commissioner Robertson have clarified what Mr. Escobar’s schedule would be at the Brawley Municipal Airport. Mr. Escobar usually manages his schedule in 30-day blocks, and is usually aware of what his schedule will be about 2 weeks prior, and could make his schedule accessible through a QR code or link posted on the FBO door. Security and observation of the airport will occur on a weekly basis by Mr. Escobar, will be reported to appropriate staff. Also, it’s not the intent by Imperial Flying Service and Mr. Escobar to compete for any maintenance performed at the Brawley Municipal Airport, and any maintenance performed by Mr. Escobar would be on his own accord, and not under the umbrella for Imperial Flying Service.

**6. NEW BUSINESS**

- Add Review of Ordinance related to Airport - Medina
- Add Crack Fill & Slurry – Medina

**7. ADJOURNMENT 5:02PM**

*Alan Chan*, Engineering Technician II