



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Regular Meeting Agenda
February 04, 2025, at 5:30 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

This meeting will be broadcast live at https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Gil Rebollar, Mayor
JJ Galvan, Mayor Pro-Tempore
Timothy Kelley, Council Member
John Grass, Council Member
Perry Monita, Council Member

Ana Gutierrez, City Clerk
William Smerdon, Acting City Treasurer
William S. Smerdon, City Attorney
Jimmy Duran, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

1. **APPROVAL OF AGENDA**

2. **CLOSED SESSION**

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Interim City Manager

Employee Organizations: All bargaining groups and unrepresented employees.

Significant exposure to litigation to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One Case.

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Agency designated representative: Interim City Manager

Lions Center Pool

Significant exposure to litigation pursuant to Paragraph (2) or (3) of subdivision (d) of Section 54956.9.

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Agency designated representative: Interim City Manager, City Attorney and Shirley Bonillas, Human Resource Administrator

Personnel Matter

Significant exposure to litigation pursuant to Paragraph (2) or (3) of subdivision (d) of Section 54956.9.

3. **PUBLIC APPEARANCES/COMMENTS** (Not to exceed 4 minutes.)

This is the time for the public to address the Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous, or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be read at the meeting. Please email your questions to valerie.sonico@brawley-ca.gov or call 760-351-3048 any time before 1:30 PM, - February 04, 2025.

a. Public Comments for Items not on the Agenda

b. Presentation by: Imperial County Behavioral Health Director Leticia Plancarte

The Imperial County Behavioral Health Services (ICBHS) is proposing to expand its infrastructure in northern Imperial County by developing a campus model that provides

accessible, community-based, and client-centered behavioral health services. The project includes the remodeling of a county-owned facility at 220 Main St., Brawley, to house an outpatient Substance Use Disorder (SUD) Treatment Program, a Full-Service Partnership (FSP) mental health clinic for adults, therapeutic rooms for urgent care, a Transportation Unit, and office space for community agencies to offer additional supportive services. **This project is contingent upon obtaining grant funding.**

4. CONSENT AGENDA

Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

- a. Approve City Council Meeting Minutes: January 7, 2025
(1 attachment)
- b. Approve City Council Meeting Minutes: January 21, 2025
(1 attachment)
- c. Approve Accounts Payable: Jan 4, 2025 to Jan. 17, 2025
(2 attachments)
- d. Approval to Receive and file the fiscal year 2023-24 Development Impact Fee Reports.
(2 attachments)

5. CITY MANAGER REPORT

6. STUDY SESSION

- a. Review of current capital improvement carryover projects and discussion of Fiscal Years 2025/26 to 2020/31 Preliminary Proposed Capital Improvement Program and Heavy Equipment.
(3 attachments)

7. REGULAR BUSINESS

- a. Potential Action to Adopt Resolution rescinding Resolution 2023-27 for the purpose of dissolving the Community Improvement Committee. Presented by Denise Garcia, Special Projects Manager.
(2 attachments)
- b. Potential Action to Consider whether or not Specific City Committees Should Be Established or Alternatives Should Be Considered, presented by John Tang, Interim Assistant to the City Manager.

(1 attachment)

- c. Potential Action to approve the Annual Stonegarden agreement for the FY 2023-2026 and authorize the City Manager or Chief of Police to sign and accept the grant. Presented by Commander John Tang.

(2 attachments)

- d. Potential action to approve and accept by resolution the procurement of goods and services from Spacesavers and to purchase office furniture from Office 360 and allow the City Manager or Police Chief, or their designated representatives, to execute a service contract on behalf of the City of Brawley. Presented by Commander John Tang.

(8 attachments)

8. CITY COUNCIL MEMBER REPORTS

9. CITY ATTORNEY REPORT

ADJOURNMENT: *Regular Meeting February 18, 2025 @ 6:00 PM*, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3048.

Ana Gutierrez, Deputy City Clerk

CITY OF BRAWLEY
January 7, 2025

4a

The City Council of the City of Brawley, California, met in a regular session at 5:30 p.m. in the City Council Chambers. The date, time, and place of said meeting were duly established. The City Clerk attests to the agenda's posting pursuant to Cal. Govt. Code § 54954.2.

Mayor Gil Rebollar called the meeting to order at 5:30 p.m.

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

PRESENT: Grass, Kelley, Galvan, Rebollar

ABSENT: Monita

PRESENT VIA ZOOM: None

1. APPROVAL OF AGENDA

The agenda was approved. m/s/c Kelley, Grass 4-0, (Monita Absent)

2. CLOSED SESSION

Mayor Gil Rebollar reconvened at 6:00 p.m.

City Attorney Bill Smerdon: The City Council received information and directed staff. No formal action was taken.

INVOCATION – CM/Grass

PLEDGE OF ALLEGIANCE – CM/Kelley

3. PUBLIC APPEARANCES/COMMENTS: (Not to exceed four minutes)

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Any member of the public is invited to submit public comments in advance of the meeting to be read at the meeting. Please email your questions to valerie.sonico@brawley-ca.gov or call 760-351-3048 any time before 2:00 PM, January 07, 2025.

a. Public Comments – None

b. Proclamation in Recognition of the Brawley Union High School Varsity Cheer Team.

Presented by: Mayor Gil Rebollar.

Brewer, thank you to the City for your support.

Canales congratulated the Cheer Squad.

Brewer wants to say something on behalf of the kids: we have cheerleading and competitive cheer; this is competitive cheer, two different things. They have qualified for the regionals.

Grass – Thank you for your hard work and dedication.

Kelley—Ask somebody where the Tapia sisters were. They visited my office and did a good job presenting themselves, and I was able to provide them with financial assistance for the Florida trip.

Mayor Pro Temp Galvan – Congratulations.

Mayor Rebollar – Thank you. You represent Brawley.

4. CONSENT AGENDA

- a. Approve City Council Minutes: December 3, 2024
- b. Approve City Council Minutes: December 9, 2024
- c. Approve City Council Minutes: December 17, 2024
Correction Section 2.1 From Main to A Street
- d. Approve Accounts Payable: November 30, 2024-December 13, 2024
- e. Approve Second Reading of Ordinance 2024-03, Transaction and Use Tax.
m/s/c Galvan/Rebollar/4-0 1 Absent

5. CITY MANAGER REPORT

1. I met with the Traffic Safety Committee, and we are reviewing the streets mentioned for stop signs.
2. Rom Medina, Director, and Juny Marmolejo' status on the project of Main Street.
CM Grass: Question on the underground for utilities.
Juny Signalization Project.
CM Kelley: Conduit going to be used for anything else.
Mayor Pro Temp Galvan: Conduit goes from 3rd to 6th.
3. Advise the Council at the next meeting, and we will provide the plans for street repairs on the City's East Side. Rom Medina and the staff work hard with a consultant.
4. Present Special Projects Manager – Denise Garcia
CM Grass – Welcome aboard
CM Kelley – Welcome. I had a meeting, and I am looking forward to the special project.
Mayor Pro Temp Galvan – Welcome
Mayor Rebollar – Welcome. I am looking forward to what you have to bring.

6. REGULAR BUSINESS

- a. Potential Action to review and approve the fiscal Year 2025/26 Operating and Capital Improvement Budget Timeline. Presented by Silvia Luna, Finance Director.
CM – Grass: I would like a specific plan for developing budget priorities with the new measure.
City Manager: We conducted a survey, and the public spoke, and we will use that as a baseline for where we use the funds.
Mayor Rebollar – When do you anticipate seeing those revenue funds from sales tax?
Silvia Luna, Finance Director – April 1st, 2025, collects but will not see until June or July of 2025.
CM Kelley – To generate money on sales tax, we need to grow our sales tax.

Silvia Luna – The Last Audit was completed, and auditors are monitoring to ensure we collect those taxes.

Mayor Rebollar– Regarding the 10 million in reserves a breakdown of what that means and lessons learned.

Silvia – Great questions from every budget session we look at those reserves.

CM Grass – What is the minimum of reserve funds that need to be maintained?

Silvia – The current city policy is 15% of operating expenses.

Mayor Rebollar – The Council sets the 15%.

Silvia – Yes, increased or decreased.

CM Grass – I am curious if some of the unrestricted funds can be utilized for the General Fund project.

Silvia – Yes, all those reserves belong to the General Fund only.

m/s/c – CM Grass/Galvan/4-0 1-Absent

- b. Potential Action to Approve a two–year Contract Extension for Professional Auditing Services with Rogers, Anderson, Malody & Scott, LLP, and authorize the City Manager to execute the contract amendment. Presented by Silvia Luna, Finance Director.

Silvia—Via Zoom Brianna Shultz is a Partner at Rogers, Anderson Malody & Scott. They have been working with Rams since 2021, are in San Bernardino, and have 73 years of experience providing auditing services to the government sector.

CM Grass – Mr. Mayor was the issue regarding the City’s credit rating resolved.

Silvia—We are meeting with Standard and Purse next Thursday. Today, S&P received additional information that they requested. They have new regulations.

Mayor Rebollar, the issue was not necessarily the content but responding to the request. What is your experience working with this agency?

m/s/c – CM Grass/Kelley/4-0 1-Absent

- c. Public Hearing and approval of close out of Community Development Block Grants 21-CDBG-PI-00029 Lions Center Pool Rehabilitation and CDBG Grant 21-CDBG-PI-00028 City of Brawley Lions Center Re-Roofing Project. Presented by: Rachel Fonseca, Parks and Recreation Manager.

- I. Conduct Public Hearing CDBG Grants close out.

Mayor Rebollar: Open the Public Hearing for any public comments on this item.

Mayor Rebollar: Close the Public Hearing with no comments.

Comments from Council:

Mayor Pro Temp Galvan: What is the lifespan of the roof?

Rachel – 25 years, according to the warranty.

CM Grass: What was the source of the grant?

Rachel – Community Development Block Grant.

CM Grass – Were they made aware of the status of the pool?

Rachel—Yes, they came and inspected physically, understand the situation, and believe we met the objectives for what we requested the money for.

Mayor Rebollar, we don’t have to give them back the money even though the pool's status is not what we want it to be.

Rachel- According to their objective we met it.

CM Kelley – Are there any other CDBG monies available?

Rachel – Not that I know of. A home grant was

Mayor Rebollar - What is the process for obtaining a CDBG grant?

Rachel – There are two ways to notice funding based on matrix and program income.

II. Approve closing out of CDBG Grants as presented.

Kelley, one issue with CDBG funds is that you must complete a project and close it out before applying for further funding.

Mayor Rebollar – The next project is?

Rachel – I will look into it and bring back information.

m/s/c – CM Kelley/Grass /4-0 1-Absent

- d. Potential Action to approve the Ordinance 2nd Reading for Zone Change (ZC) 24-01. Presented by Cynthia Mancha, Consultant City Planner.

Kelley – Was there a lot of line adjustment for these two parcels?

Cynthia—There was a lot line adjustment that was a mapping process and subject to planning commission approval, and the applicant was able to fulfill the process and process for their certificate of compliance with the County of Imperial.

Kelley – This has a historical background.

m/s/c – Mayor Pro Temp Galvan/Grass/4-0 1-Absent

- e. Potential Action to approve travel to the California State Library in Sacramento, CA, and expenses for Library Manager Petra Ortega and Literacy Clerk Mariel Ortega to attend the California Library Literacy Services New Coordinator/ New Director Orientation. Presented by: Petra Ortega, Library Manager.

Kelley – I just want to let you know I reviewed the budget, and the Hyatt is one of the best hotels, and this is extremely low.

Petra – I selected this hotel because it is close to the conference, so there will be no fiscal impact.

Mayor Pro Temp – Are you flying or driving?

Petra - The literacy initiative project will fund flying, so there will be no fiscal impact on the City.

Kelley – Southwest Airlines

Grass – I would like to hear what you will learn.

m/s/c – CM Grass/Rebollar/4-0 1-Absent

- f. Potential Action to authorize Amendment No. 1 with AE Consulting Inc. for additional Professional Engineering Services to the Design of Runway Reconstruction 8/26, extend the contract time for an additional year to May of 2026 and authorize the City Manager to execute all documentation concerning this Amendment.

Rom Medina – Discussing project scope.

Mayor Rebollar – Is this a FAA Grant?

Rom – This is funded as budget adjustment airport account.

Grass – What we are buying is a plan.

Rom – Adding additional revenue as needed as design criteria has increased.

Grass – Construction will come from a different funding source.

Kelley – Did this go to the airport commission?

Rom – I believe it did.

Kelley – Comments.

m/s/c – CM Kelley/Galvan /4-0 1-Absent

- g. Potential Action to Authorize the Consulting Services Agreement with STC to provide Professional Engineering Services for the Design of Dogwood Road and Mead Road for \$114,858.00 and a 10% contingency of \$11,485.80 for an amount not to exceed \$126,343.80 and authorize the City Manager to execute all documentation relating to this Agreement. Presented by Rom Medina, Public Works Director.

Rom described the scope of work and funding.

Kelley – Is the map shown here the map for the entire project?

Rom – Project area.

Kelley, with Rancho Los Lagos annexation, will there be a requirement for this to be four lanes?

Rom – I don't believe it's in the traffic element.

Kelley – Anyone driving that road is one of the most dangerous areas.

Grass—As part of that development, the developer would also need to extend Legion to Dogwood. Is that correct?

Kelley – Legion is further north ¼ mile from Rancho Los Lagos.

m/s/c – CM Kelley/Grass /4-0 1-Absent

- h. Potential Action to Authorize Contract Change Order No. 1 to Contract No. 2023-11B FERPL20 5167(049) Roadway Surface Improvements on Main Street from 1st to 9th Street. Presented by Rom Medina, Public Works Director.

Rom – Description of project scope change.

Grass – There is a typo in the final contract cost.

Rom – The numbers were left out by mistake.

m/s/c – CM Grass/Kelley /4-0 1-Absent

- i. Potential Action to Approve the Professional Engineering Services Agreement to Design 8th & Main Street and authorize the City Manager to execute the Agreement. Presented by Rom Medina, Public Works Director.

Rom – Description of Scope of Work.

Grass – Traffic signals sync with the streetlights.

Mike York – In previous, there were, but not currently.

m/s/c – CM Grass/Galvan /4-0 1-Absent

7. MOVED FROM CONSENT AGENDA TO ACTION

Review and ratify Latigo Ranch – Partial Acceptance Memorandum. Presented by Willaim Smerdon, City Attorney.

William Smerdon – The discussion did not include the amount the developer owes the City.

Mayor Rebollar – With this acceptance, we do not anticipate any future requests to amend this agreement.

Bill – You wouldn't think so.

Mayor Rebollar, my concern is turning that development into something, but agreements are agreements; we do not want this to come before us again. We have learned lessons in these last two years. Sticking to agreements is important.

Bill – Whenever the attorney needs to get involved, it is not good.

Mayor Rebollar – It is also important to stick to Agreements to ensure the City is protected.

m/s/c – CM Grass/Kelley /4-0 1-Absent

8. INFORMATIONAL REPORTS

Grass – Finished a volunteer project conducted by Troops 4070 Boy Scouts and Eagle Scouts of Red Curbs.

In the other pending project, the sports teams will paint fire hydrants.

Kelley - Recently returned from China, and several companies showed interest in Imperial County and the City of Brawley. However, no city funds were spent.

Completed the sewer for the Brawley Theater.

Tomorrow, Carlos and Stacey will give the Brawley Rotary a report on the Meserve Park project.

People are commenting on the Indie Dwell Building and proposing to buy it and create a gym. Currently, four companies are fighting for it.

Grant, I applied for Team California. Brawley will most likely receive some of those funds. I was not at the last meeting when appointments were made. I would be interested in the legislative committee as a recommendation by Mr. Grass.

Cal Ed - Brawley is a member of Cal Ed, although Tyler Salcido is the appointee. It's a simple transfer to get that over for the City to participate at a discounted price.

Mayor Pro Temp Galvan - I participated in the Hidalgo Society, Chabelas, and Elks bike giveaways over the Christmas break.

I received a call from the Brawley Little League over Beechy Field usage over the weekend. They would like some kind of response.

City Manager – The Special Projects coordinator is working on that response on Emmanuelle.

Grass – What does the City need from Emmanuelle?

City Manager – To coordinate the efforts as far as what they want to do to help us.

Kelley - Shout out to Jimmy

Mayor Pro Temp Galvan - He's great for that. I know they are anxious to get started.

City Manager – They wanted to start and finish.

Mayor Rebollar- Happy New Year. I just wanted to touch up on the Little League direction to staff to get that taken care of. I think it is an opportunity, and it ties into what Mr. Kelley was saying about tourism.

We have lined up resolutions for the girls' CIF Volleyball champions in the next meeting. I would like to recognize Hidalgo Hall and ACC for the toy and bike giveaway, the Eagle Scouts, and a resolution to discuss the team California.

League of Cities Orientation.

City Manager – Working with the institutes of local government.

Mayor Rebollar -Council Member Grass will pass on the information to regarding the League of Cities.

The meeting Adjourned at 8:37 pm.

4a

Ana Gutierrez, City Clerk

CITY OF BRAWLEY
January 21, 2025

4b

The City Council of the City of Brawley, California, met in a regular session at 6:00 p.m. in the City Council Chambers. The date, time, and place of said meeting were duly established. The City Clerk attests to the agenda's posting pursuant to Cal. Govt. Code § 54954.2.

CALL TO ORDER:

Mayor Gil Rebollar called the meeting to order at 6:00 p.m.

PRESENT: Monita, Grass, Kelley, Galvan, Rebollar

ABSENT: 0

PRESENT VIA ZOOM: None

INVOCATION: CM Grass

PLEDGE OF ALLEGIANCE: CM Mayor Pro Temp. Galvan

1. APPROVAL OF AGENDA

Mayor Rebollar: Amendment to Agenda removing item b and adding Appendix A to item c.

CM Duran – Item C was a minute request by the Institute of Local Government, replacing Appendix A with minor changes.

CM Duran – Item B had the first meeting with the committee and is leaning to a volunteer group instead of the committee:

Comments can be heard here:

The agenda was approved. m/s/c Mayor Pro Temp. Galvan, Grass 5-0,

2. PUBLIC APPEARANCES/COMMENTS: (Not to exceed four minutes)

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- a. Public Comments – None
- b. Presentation of Proclamation in Recognition of Brawley Union High School Varsity Girls Volleyball Team. Presented by Mayor Gil Rebollar.

Biller Brewer – Thank you to the Council for your support. A little background of the team:

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Lindsey Rubin – Coach of the team, thanking for the proclamation.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Council comments: Congratulations to the coaches and girls of the team. Council comments as follows:

Monita – My Daughter, played many years ago, and I appreciate all your hard work.

Grass – Congratulations for all your hard work and dedication.

Kelley – I've seen a lot of you grow up and see you playing games.

Mayor Pro Temp Galvan – I saw many of your matches and are very exciting to watch.

Mayor Rebollar – Likewise, congratulations. I caught a few very exciting games.

Brianna – Thank you for your support and for coming to watch our games.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- c. Presentation of Proclamation in Recognition of the American Citizens Club (ACC). Presented by Council Member Grass.

Tony Gallegos, you forgot one thing the last time you passed toys with us. Tim's been good, and Jay shows up all the time.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Council comments: Congratulations to the ACC. Council comments, as follows:

Grass – Thank you, Tony, for everything you do for the community. It's a real blessing for the community and the kids.

Monita - I know about your group working here. You do good things, and I know many kids and families appreciate what you guys do.

Kelley – I was introduced to Tony years ago by Jerry Santillan introduced, and we have had a great friendship. Our work together has led to good ideas and actions.

Grass – When I heard of stories of the ACC, I was touched because I remember stories of how my dad came back from WWII and faced some challenging times for Native Americans; what are you guys doing with the Hispanic Community.

Mayor Pro Temp Galvan – Tony, Olga, the real boss, thank you for all you do. I tell my wife and all the members from Hidalgo it takes a village and good people like there are in Brawley.

Mayor Rebollar – Tony, you thanked CM Grass and CM Kelley, I was with you on the truck.

Tony – I would like to say one thing: last year, two years ago, this lady came over, and she said I have nothing to give my kids; I really think my kids would like a bike.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- d. Presentation of Proclamation in Recognition of Hidalgo Society Inc. Presented by Mayor Gil Rebollar.

Stella Sanchez Galvan President – Like it was mentioned it takes a village to do what we do here at Hidalgo. I was very privileged with the group to be able to do what we do.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Monita – I can appreciate all the work Hidalgo Society does for the families, kids, and the community.

Grass – In my opening prayer, I mentioned being grateful for the time, talents, and treasures that the citizens offer to the community to make it a better place.

Kelley – I like to recognize the Hidalgo Society for keeping up with the traditions of their community.

Mayor Pro Temp Galvan – Let me just say, it is like a second home. Privilege to work alongside you all.

Mayor Rebollar – Thank you, you have built a community hub.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

3. CONSENT AGENDA

- a. Approve Accounts Payable: December 13, 2024 – January 3, 2025
m/s/c Rebollar/Grass 5-0

4. CITY MANAGER REPORT

CM Duran- A few items: first of all, I want to call up PW Director Rom Medina. He has a presentation from the street assessment report, as promised in the last meeting.

- 1) Rom Medina – Thank you, CM Duran, City Council, and members of the public. The City has a pavement management system that allows for the process of planning, maintenance and repairs of roadway and other paved facilities that was last updated in 2014.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Jack Holt – We completed the first phase of the street pavement evaluation study. This is for the east side of Brawley. We went from Malan up to River, and 9th Street to Best Road that include 21 miles of Streets. We went through the street sections to categorize them into maintenance and rehabilitation sections.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Mayor Pro Temp Galvan – Can you define the slurry coat as compared to a fog seal so the council can know the difference?

Jack Holt—A fog seal is a 50/50 mix of bituminous oil and water. You spray the oil on the pavement to preserve the oil.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

CM Grass—In the street rehabilitation section where you know there will be truck traffic, are there different levels of rehabilitation you would recommend?

Jack Holt – Yes, you have thicker pavement sections.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Mayor Rebollar – One question, obviously, is cost. What is the biggest chunk of the cost, material, labor, or overhead for redoing the street?

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Jack Holt—When you get into rehabilitation, it's the material. Maintenance is not as expensive; your labor and materials are close together. Your rehab, yes, the material is more expensive.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

CM Kelley— Rom, can you address some of the financial issues pertaining to how this will be paid for? We talked briefly prior to the meeting, I want the public to know. All of us when we ran for election, the number one issue we heard was the streets, I want to commend the previous council because they got us to a position to address this subject and vote to move forward. We passed a measure with limited funds and the question of how will we move this forward with the different funds and grants and different programs.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Rom Medina – Certainly, this is easier for me to see. Last year, the council, it' was typically done during the budget process that streets are prioritized and brought forward to the council for funding for the next fiscal year. Last year, we authorized the funding actually, the year before, we authorized the funding to complete the streets report. Last year we authorized the funding of 1.2 Million to do the first phase.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

CM Kelley – I think it's really helpful that you make it available, as you mentioned earlier.

Rom – As we categorize these streets, the streets that we are talking about in Tables A and B are the light green streets in this area and north of the Main Street which we plan on taking care of these areas in green.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

CM Grass – Best Road was the road I was concerned about with regard to truck traffic. We have One World Beef plus the Travel America center, we are going to see a lot of activity on that road.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Rom – The City has certain streets identified as truck routes. They use a truck street design that has more sub-base, leveling course, and more of the finished layer, which is a rubber asphalt component that is a quieter ride, is more durable, lasts longer, and doesn't expose cracks as quickly if not any.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

CM Grass – How much funding do we have in place for all of this?

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Rom – We have been awarded some money to do Western, Southwestern from Main to 86 that's a street improvement. It would be better to come back in 30 days with a report of those streets identified with costs and the funds already secured.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Mayor Rebollar – I was going to request to formally agenda this item to a future date so it can be made available to the public and just more information and any questions we have.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Silvia Luna, Finance Director – I want to add a little bit to Rom's presentation about the funding. May I add that we have been discussing the usage of Measure D funds? The City has secured 9 million dollars of Measure D funds, and I believe that road rehabilitation is an eligible expense for the use of those funds. I think those funds can be used in consideration; I think currently, we are using Measure D funds to pay for the City's match on street rehabilitation projects, but they can also be used to pay for the phases of the street maintenance.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Rom—To add to Silvia's comments, we are programming another phase of 1.5 million dollars for next year. We increased it a little bit more. We will be coming back with an expanded street report from 9th Street West. It is a work in progress we are seeking to complete the entire City.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Mayor Pro Temp Galvan – Is phase 1 complete?

Rom – This is phase 1.

Mayor Pro Temp Galvan - The one prior that you said went to City Council.

Rom - We have completed some streets that were already in the queue. Legion Street, Western Avenue, Wildcat, and K Street. We had various streets on SB1 funding. We have a list of streets that have been completed this year. When we go over the budget, they will be checked off, and you will have a new list that is already funded under alternative funding. As Mrs. Luna illuded Measure D funds, we typically use Measure D funds to use it as a match, and so B Street is funded for \$600,000, but this is what is

programmed of STGB, so there is a percentage of 12%, 18% it depends on the funding source that the City has to match and of course change orders, we don't want them.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Mayor Pro Temp Galvan – Can you tell me quickly the application used out of these first three?

Rom - We used STBG and SB1 funds.

Mayor Pro Temp Galvan – No, I mean, what type of application did you use to rehabilitate the street itself?

CM Duran – Like the type of work?

Rom—Typically, the construction of the street was done in three parts: a grind and a leveling course. Some have a membrane, but we have been using rubberized asphalt concrete as a finished layer, it holds up better. There are different processes to use. We look at them all, and it just depends on road conditions.

Mayor Pro Temp Galvan- I am just trying to think we can get more bang for our buck. I am just curious about what they use mainly on the streets.

Rom—So, when we get all of this done and complete, it is really going to be a helpful instrument to say these streets take this type of repair. Then, we can apply what you are talking about and what kind of repair we can apply to that. In the meantime, this will help us start maintaining our streets so that we can save.

Mayor Pro Temp Galvan - Do we have a street maintenance program in place at Public Works, or is one proposed?

Rom – There isn't one right now, but we are looking into how we can accomplish that.

Mayor Pro Temp Galvan – I just think to keep up with these streets once they are fixed we should have something in place so they can stay right behind to do the crack sealing and slurry.

CM Kelley—As we prioritize, we have to look at things where the most traffic is, and that is definitely security. I know that B Street is a street that the Mayor has identified as one that has challenges pertaining to the safety of children, and so it is going to be a priority. I want to thank you for helping us become experts on the streets and thank Jack; he did a great job in helping us understand the different applications and what needs to be done. I know when we complete this, we will have to start over again, but we will have a better understanding of what the future needs are going to be.

Mayor Rebollar - Thank you. It's a big thing, I appreciate your effort and I look forward to learning more about it.

CM Duran – Mayor, just direction from the Council; in 30 days, we will get a report on the agenda that will clearly describe our plan and clarify some of the work that will be done.

I just want to clarify that there is some money earmarked for some streets and roads, so I know the public thinks we get to pick, but what happens is they get preselected with funding that is available. We will definitely have that report.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- 2) **CM Duran**—This is a brief update on our swimming pool, which is concerning to everyone, especially as the year progresses and we get closer to summer. I had previously told the public and the council that the report from the pool specialist who came down would be done by mid-January. I was told by our attorney that it would be another three weeks before that gets done. I just had another meeting, and that is the latest update.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- 3) **CM Duran**—We had a Traffic Committee Meeting and finalized the report on our response to the requests made by different members of the public.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- 4) **CM Duran**—We are working with Brawley Union High School to reach an Agreement on Weist Field.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- 5) **CM Duran**—I wanted to get direction. I know we had the meeting at 5:30 p.m., and I know today there were some questions. I just want to get the direction that you do want to change all meetings to 5:30 p.m. regardless of whether we have or do not have a closed session item.

Comments can be heard here: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

5. REGULAR BUSINESS

- a. Potential action to approve travel to the California Society of Municipal Finance Officers Annual Conference in San Jose, CA. Presented by Rocio Enriquez, Assistant Finance Director.

m/s/c Rebollar/Kelley 5-0 Comments can be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- b. Potential Action to approve the Resolution to Approve Appointment of Three Members to the Brawley Community Improvement Committee. Presented by: Denise Garcia, Special Projects Manager. **Item removed**

- c. Potential Action to approve the MOU Between the City of Brawley and the Institute of Local Government for Technical Assistance, Education, and Training. Presented by Denise Garcia, Special Projects Manager.

m/s/c Galvan/Grass 5-0 Comments can be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- d. Potential Action to approve the Memorandum of Understanding with Brawley Union High School for a School Resource Officer (SRO). Presented by: Jonathan Blackstone, Assistant Chief of Police.

m/s/c Rebollar/Kelley 5-0 Comments can be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- e. Discussion and Potential action to approve the Team California Membership and Scholarship Application.

m/s/c Rebollar/Grass 5-0 Comments can be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

6. **INFORMATIONAL REPORTS**

- a. Monthly Staffing Report for January 1, 2025.

7. **CITY COUNCIL REPORTS**

Monita – Nothing to Report

Grass – Attended Brawley Elementary School Safety Meeting.

BUHS – Painting of the fire hydrant is moving forward.

IID – Zoom meeting regarding the increase.

PMH – As of today is now dissolved.

Kelley – Will be attending Cal Ed in Sacramento.

Mayor Pro Temp Galvan – Attended the Community Improvement meeting last week.

BUHS - Pull up and Play at the football field

Parks & Rec commission meeting.

Mayor Rebollar

Comments can be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

8. **CITY ATTORNEY REPORT**

1. Do not be shy about asking questions; that is what the staff is here for.
2. Public nuisance complaint
3. The state has imposed new mandates on fuel refineries.

Comments can be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

9. **CLOSED SESSION** - None

The meeting Adjourned at 8:00 pm.

City of Brawley

City Council
Feb 4, 2025
Agenda Item No. 4c



4c

STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Jesse Sanchez, Sr. Accounting Assistant
Subject: Demand check registers processed from Jan 4, 2025 to Jan 17, 2025

RECOMMENDATION:

Approve demand check registers processed from Jan 4, 2025 to Jan 17, 2025.

BACKGROUND INFORMATION:

Routine bills and payroll processed between Council meetings included the following:

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	273	124	0.00	849,096.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	14	14	0.00	134,805.19
EFT's	23	15	0.00	413,950.35
	310	156	0.00	1,397,852.52

Utility refunds included the following:
None.

FISCAL IMPACT:

No additional fiscal impact to approve these reports.

FISCAL IMPACT:

No additional fiscal impact to approve these reports.

ALTERNATIVES:

None.

ATTACHMENTS:

1. Check Report by Check Number

REPORT COORDINATED WITH (other than person preparing the staff report):

None.

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Jimmy Duran, Chief of Police/Interim City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved – 01/24/2025

Approved – 01/20/2025



City of Brawley

401

Check Report

By Check Number
Date Range: 01/04/2025 - 01/17/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US Bank-US Bank Operating Account						
02405	Brawley Analytical Inc.	01/10/2025	EFT	0.00	1,190.00	852
000585	Invoice	01/08/2025	Water Testing/Labs 9/19/24	0.00	110.00	
000642	Invoice	01/08/2025	Water Testing/Labs 10/10/24	0.00	175.00	
000808	Invoice	01/08/2025	Water Testing/Labs 12/26/24	0.00	110.00	
INV-000786	Invoice	01/07/2025	Water Testing/Labs	0.00	795.00	
00478	Delta Dental	01/10/2025	EFT	0.00	8,828.07	853
BE006385367	Invoice	01/08/2025	Jan 2025 Dental Insurance	0.00	8,828.07	
02571	Health and Human Resource Center Inc	01/10/2025	EFT	0.00	329.70	854
E0335923	Invoice	01/08/2025	Employee Assitance Program/Feb 2025	0.00	4.20	
E0335924	Invoice	01/08/2025	Employee Assistance Program/Feb 2025	0.00	325.50	
02299	Infosend Inc.	01/10/2025	EFT	0.00	4,245.63	855
277895	Invoice	01/09/2025	FY24-25 UB Mailing Services- Year 3	0.00	4,245.63	
01044	Lee & Ro Inc	01/10/2025	EFT	0.00	53,359.71	856
1183-08/18	Invoice	01/10/2025	WWTP Ultra Violet Disinfection Facility Up...	0.00	53,359.71	
01593	South Coast LLC	01/10/2025	EFT	0.00	13,828.87	857
INV-1297	Invoice	01/09/2025	Repair of Ladder Truck Unit #3991	0.00	13,828.87	
01665	The Bank of New York Mellon Trust CO N.A.	01/10/2025	EFT	0.00	192,445.66	858
1-25 BRAWLEY20...	Invoice	01/06/2025	Tax Allocation Refunding Bonds Series 2017	0.00	192,445.66	
02304	Townsend Public Affairs Inc.	01/10/2025	EFT	0.00	5,000.00	859
22760	Invoice	01/09/2025	Lobbyist Consulting Services	0.00	5,000.00	
00145	Vestis Group, Inc.	01/10/2025	EFT	0.00	106.20	860
5220455615	Invoice	01/06/2025	Mats/Dust Mops	0.00	106.20	
02526	Bound Tree Medical LLC	01/17/2025	EFT	0.00	722.03	861
85394533	Invoice	01/15/2025	DEXTROSE 50% 25GM, 50ML LUER JET 10...	0.00	205.81	
85587882	Invoice	01/15/2025	Medical equipment & Supplies	0.00	516.22	
00575	Enterprise FM Trust	01/17/2025	EFT	0.00	22,249.76	862
FBN5227990	Invoice	01/16/2025	R & M Cost/Unit Leases/Maintenance Fee...	0.00	22,249.76	
02602	Mared Industries Inc	01/17/2025	EFT	0.00	446.92	863
602435	Invoice	01/14/2025	Diamond Blades	0.00	446.92	
02499	National Capital Flag Company, Incorporated	01/17/2025	EFT	0.00	873.82	864
CM0000472	Credit Memo	01/16/2025	Nylon Pole Hem US Finge/Oak Pole/Cord/...	0.00	-58.42	
INV36606	Invoice	01/17/2025	National Flags/Pole/Cord/Base/Spear	0.00	932.24	
01578	Sirchie Acquisition Company, LLC	01/17/2025	EFT	0.00	604.36	865
0661780-IN	Invoice	01/15/2025	Integrity Evidence Materials	0.00	305.92	
0663008-IN	Invoice	01/15/2025	Sirchmark Tape/Integrity Evidence Bangs	0.00	145.41	
0671717-IN	Invoice	01/15/2025	Buccal Swab Kit/Biological Evidence Kit	0.00	153.03	
02471	Sloan Electric Corporation	01/17/2025	EFT	0.00	109,719.62	866
574273	Invoice	01/16/2025	VFDS for the blowers	0.00	109,719.62	

Check Report

Date Range: 01/04/2025 - 01/17/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
00002	360 Business Products	01/10/2025	Regular	0.00	8,905.48	304977
OE-QT-33025-1	Invoice	01/07/2025	Office Chairs with leather seats	0.00	1,401.75	
OE-QT-33025-2	Invoice	01/07/2025	Office Chairs with leather seats	0.00	2,483.50	
OE-QT-33025-3	Invoice	01/07/2025	Office Chair with leather seats	0.00	1,241.75	
OE-QT-33467-1	Invoice	01/08/2025	Tabletops/Tier Bases/Sit Stands/Office Cha..	0.00	3,653.42	
WO-45552-1	Invoice	01/08/2025	Business Diary/Wall Calendar	0.00	22.36	
WO-45552-2	Invoice	01/08/2025	Business Diary	0.00	102.70	
00009	AA Electric	01/10/2025	Regular	0.00	5,889.54	304978
2351	Invoice	01/07/2025	Service on Street Lights/Main Street & 9th...	0.00	2,440.38	
2362	Invoice	01/08/2025	Repair street lights at several locations/12...	0.00	3,449.16	
00068	All County Fire	01/10/2025	Regular	0.00	165.06	304979
161997	Invoice	01/06/2025	Fire Extinguisher Annual Maintenance/Fina...	0.00	165.06	
00075	Allied Waste Services #467	01/10/2025	Regular	0.00	21,597.38	304980
0464-001733850	Invoice	01/08/2025	Solid Waste Services/December 2024	0.00	21,597.38	
00083	Alpha Site Logistics, Inc.	01/10/2025	Regular	0.00	1,020.24	304981
126122	Invoice	01/06/2025	Portable Restrooms & Wash units/Toy Dri...	0.00	1,020.24	
00084	AlSCO American Linen Div Steiner Corp	01/10/2025	Regular	0.00	349.76	304982
LYUM1854053	Invoice	01/07/2025	Cleaning Srvcs/Supplies/WWTP	0.00	129.21	
LYUM1854688	Invoice	01/06/2025	Cleaning Serv/Supplies/City Hall	0.00	37.36	
LYUM1854689	Invoice	01/06/2025	Cleaning Srvcs/Supplies/City Hall	0.00	183.19	
02023	Ashworth Leininger Group	01/10/2025	Regular	0.00	7,295.00	304983
39370	Invoice	01/09/2025	Agreement for ALG for the support of pre-...	0.00	3,942.50	
39499	Invoice	01/09/2025	Agreement for ALG for the support of pre-...	0.00	3,352.50	
00179	Aviation Marine Insurance Services Inc	01/10/2025	Regular	0.00	5,155.00	304984
E5F7F4FD	Invoice	01/08/2025	25/26 Airport Liability Renewal	0.00	5,155.00	
00184	Babcock Laboratories Inc	01/10/2025	Regular	0.00	3,500.96	304985
CJ40115-2441	Invoice	01/09/2025	Annual Priority Pollutants testing	0.00	3,448.24	
SINV112458	Invoice	01/07/2025	Finance Charge for Invoice CJ40115-2441	0.00	52.72	
00215	Biometrics4All Inc	01/10/2025	Regular	0.00	10.50	304986
BRAWL01256	Invoice	01/06/2025	Relay Fees/Parks & Rec/November 2024	0.00	10.50	
00228	Brawley Ace Hardware	01/10/2025	Regular	0.00	1,146.76	304987
A03305/2	Invoice	01/06/2025	Screws per Lb	0.00	1.72	
A03931/2	Invoice	01/07/2025	Filter for AC System	0.00	335.92	
A04085/2	Invoice	01/06/2025	Duct Tape/Builders Paper	0.00	27.99	
A04126/2	Invoice	01/06/2025	Padlock	0.00	18.31	
A04243/2	Invoice	01/07/2025	Cleaning Cloth/Towels/Tape mearure/Glu...	0.00	189.36	
A04656/2	Invoice	01/07/2025	Disinfecting Wipes & Spray	0.00	24.76	
A04669/2	Invoice	01/06/2025	Duct Tape	0.00	25.84	
A04782/2	Invoice	01/07/2025	Shop Towesl/Stretch Wrap/Steel mini Bru...	0.00	88.46	
A05986/2	Invoice	01/07/2025	Rubber O-Rings	0.00	3.40	
A06037/2	Invoice	01/07/2025	Key Master Pack/Key Bands	0.00	36.09	
A06225/2	Invoice	01/07/2025	Compression Brass Sleeves Pack	0.00	5.58	
A06307/2	Invoice	01/07/2025	Conct Patch/Wire Brush/Silicone/Bolt&Nu...	0.00	40.45	
A06633/2	Invoice	01/07/2025	Concrete Leveler	0.00	48.48	
A07200/2	Invoice	01/07/2025	Car Wash Soap/Tire Cleaner/Air Filters for...	0.00	283.03	
A07595/2	Invoice	01/07/2025	Antifreeze Coolant Galons	0.00	33.08	
A12155/2	Credit Memo	01/09/2025	Toilet Flush Valve/Toilet Flapper	0.00	-15.71	
	Void	01/10/2025	Regular	0.00	0.00	304988
00232	Brawley Chamber of Commerce	01/10/2025	Regular	0.00	34.00	304989
12312024	Invoice	01/08/2025	Business License Tax 10/31/24 - 12/31/24	0.00	34.00	
00254	Brodart Company	01/10/2025	Regular	0.00	1,596.86	304990

Check Report

Date Range: 01/04/2025 - 01/17/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1217314	Invoice	01/09/2025	Service For February 2025 Through Januar...	0.00	1,596.86	
00261	Burke Williams & Sorensen LLP	01/10/2025	Regular	0.00	4,147.50	304991
333757	Invoice	01/07/2025	Attorney Services/File No. 06069-0007	0.00	4,147.50	
00299	Canon Financial Services Inc	01/10/2025	Regular	0.00	783.15	304992
36948014	Invoice	01/07/2025	Copier Usage/Library/Nov 2024	0.00	3.82	
36949090	Invoice	01/07/2025	Copier Contract Charge/Dec 2024/Library	0.00	105.36	
36949091	Invoice	01/09/2025	Copier Usg/Contract Chrg/City Hall/Library...	0.00	673.97	
00387	Consolidate Electrical Dist	01/10/2025	Regular	0.00	700.38	304993
1964-1014965	Invoice	01/06/2025	1500 Lumens Lamps	0.00	700.38	
00392	Core & Main LP	01/10/2025	Regular	0.00	410.02	304994
W200852	Invoice	01/08/2025	Adapter/Bolt & Nuts Kit/ABS Ring/Plumbi...	0.00	410.02	
00467	DC Frost Associates Inc	01/10/2025	Regular	0.00	539.69	304995
44369	Invoice	01/08/2025	Vulcan 30220/Part 30220 Holder with Stee...	0.00	539.69	
00485	Department of Justice	01/10/2025	Regular	0.00	90.00	304996
781528	Invoice	01/06/2025	Fed Lvl Volteer-Billed/Nov 2024	0.00	90.00	
00487	Dept of Toxic Substances Control	01/10/2025	Regular	0.00	244.85	304997
24SM1952	Invoice	01/09/2025	Wildcat Road Project/401328-SM/7/1/24 -...	0.00	244.85	
00511	Division of the State Architect	01/10/2025	Regular	0.00	237.80	304998
12-24SBFees	Invoice	01/10/2025	SB 1186 Fees Collectred QE 12/31/24	0.00	237.80	
00531	EA Electric	01/10/2025	Regular	0.00	4,481.19	304999
INV238	Invoice	01/07/2025	Calibrate Finish Water DPT/2024 Nov 15,1...	0.00	2,655.00	
INV243	Invoice	01/07/2025	Repair Flocculater # 223	0.00	1,826.19	
00569	Empire Southwest LLC	01/10/2025	Regular	0.00	6,990.52	305000
EMPS6665371	Invoice	01/08/2025	Cap-Fuel	0.00	52.82	
EMWK3786288	Invoice	01/09/2025	SERVICE ENGINE	0.00	6,937.70	
00657	Forensic Drug Testing Services Inc	01/10/2025	Regular	0.00	89.00	305001
2025-1038	Invoice	01/08/2025	Drug Prevention & Program Mgmt (month...	0.00	89.00	
02327	Garda CL West Inc. Lockbox #233209	01/10/2025	Regular	0.00	366.54	305002
10805208	Invoice	01/06/2025	Armored Transportation Service/January ...	0.00	366.54	
00714	Gold Coast Environmental	01/10/2025	Regular	0.00	5,306.50	305003
14334	Invoice	01/09/2025	FLOW METERS CALIBRATION	0.00	5,306.50	
00727	Green Patch Landscaping Inc	01/10/2025	Regular	0.00	1,721.03	305004
15742	Invoice	01/07/2025	Cactus:Yucca & Agave/Shrub:Boxwood &L...	0.00	1,721.03	
01722	HD Supply, Inc.	01/10/2025	Regular	0.00	1,233.11	305005
INV00557430	Invoice	01/07/2025	Tubing Kit/Silicone Oil/Turbidity Standard	0.00	1,233.11	
02614	Imperial Flying Service, Inc.	01/10/2025	Regular	0.00	2,200.00	305006
11.01.2024	Invoice	01/09/2025	Airport Manager and Fixed Base Operator	0.00	2,200.00	
00924	Johnson Controls Fire	01/10/2025	Regular	0.00	564.00	305007
52497644	Invoice	01/07/2025	Fixed Wet Sprinkler System	0.00	564.00	
00925	Johnson Controls Security Solutions	01/10/2025	Regular	0.00	730.82	305008
40754689	Invoice	01/07/2025	Alarm Monitorin/Admin/Dec 2024	0.00	365.41	
40871993	Invoice	01/08/2025	Alarm Monitoring/Admin/Jan 2025	0.00	365.41	
00995	Kaz-Bros Design Shop	01/10/2025	Regular	0.00	447.12	305009
11631	Invoice	01/07/2025	Plaque with engraving/Award on base	0.00	447.12	
00979	K-C Welding Rentals Inc	01/10/2025	Regular	0.00	247.81	305010
50106	Invoice	01/06/2025	Safey Boots/Freddy Ramos	0.00	247.81	

Check Report

Date Range: 01/04/2025 - 01/17/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01025	LaBrucherie Irrigation Supp LLC	01/10/2025	Regular		219.55	305011
OM43622	Invoice	01/07/2025	Couplings/Tees	0.00	7.03	
OM44503	Invoice	01/06/2025	Urinal Repair Kit/Rotory restroom	0.00	47.74	
OM44504	Invoice	01/06/2025	Solenoid & Plastic Adapter	0.00	23.69	
OM44520	Invoice	01/06/2025	Ball Valve	0.00	22.71	
OM44568	Invoice	01/06/2025	Indoor Controller	0.00	79.47	
OM44608	Invoice	01/06/2025	PVC Tee/Extender/Adapter	0.00	14.62	
OM44621	Invoice	01/08/2025	Full Face Gaskets	0.00	24.29	
01026	Landmark Consultants Inc	01/10/2025	Regular	0.00	3,500.00	305012
LE0125-07	Invoice	01/09/2025	Geotechnical Services for Project 1	0.00	640.00	
LE1324-40	Invoice	01/09/2025	Geotechnical Services for Project 1	0.00	2,860.00	
01183	McNeece Bros Oil Company	01/10/2025	Regular	0.00	96.55	305013
357170	Invoice	01/08/2025	Fuel	0.00	44.35	
357299	Invoice	01/07/2025	Fuel	0.00	52.20	
01232	MSC Industrial Supply Co., Inc.	01/10/2025	Regular	0.00	414.32	305014
54237309	Invoice	01/07/2025	Carbide Bits for drilling	0.00	210.22	
54878739	Invoice	01/07/2025	Mechanical Jack	0.00	204.10	
01891	NV5 Inc	01/10/2025	Regular	0.00	2,542.50	305015
412641	Invoice	01/09/2025	Consulting & Ext of Staff/STCP/Oct 2024	0.00	1,225.00	
414444	Invoice	01/09/2025	Consulting & Ext of Staff Srvc/TATS/Aug&...	0.00	982.50	
414445	Invoice	01/09/2025	Consulting & Ext of Staff Srvc/BG/Sep&Oc...	0.00	335.00	
01286	Office Depot Inc	01/10/2025	Regular	0.00	65.28	305016
400595338001	Invoice	01/08/2025	Organizer	0.00	38.39	
400595339001	Invoice	01/08/2025	Pen set of 3	0.00	6.45	
400595339004	Invoice	01/08/2025	Pen set of 3	0.00	6.45	
400595342001	Invoice	01/08/2025	Round Stick Pen Box/Tape Dispenser	0.00	13.99	
01311	Packers Mini Storage	01/10/2025	Regular	0.00	126.50	305017
1-25Storage	Invoice	01/06/2025	Storage Unit B209/January 2025	0.00	126.50	
02633	PBA Construction Inc.	01/10/2025	Regular	0.00	185.72	305018
12-24Reimburse	Invoice	01/08/2025	Replace Existing Signs/Building Permit Fees	0.00	185.72	
01358	Principal Life Insurance Company	01/10/2025	Regular	0.00	3,237.88	305019
1-25LifeInsurance	Invoice	01/08/2025	Life Insurance/January 2025	0.00	3,237.88	
01361	Pro Record Storage Inc	01/10/2025	Regular	0.00	403.56	305020
0031396	Invoice	01/08/2025	Storage/Tracking/Shredding Srvc/Admin/...	0.00	146.02	
0031470	Invoice	01/07/2025	Storage/Tracking/Shredding Srvc/City Hall...	0.00	216.72	
0031473	Invoice	01/07/2025	Storage/Tracking/Shredding Srvc/HR/Dec ...	0.00	40.82	
01417	RDO Equipment Co	01/10/2025	Regular	0.00	5.47	305021
P08026A2	Invoice	01/08/2025	Gaskets Fullface	0.00	5.47	
01421	Reddy Ice Corporation	01/10/2025	Regular	0.00	154.62	305022
1060417797	Invoice	01/07/2025	Ice bags	0.00	154.62	
01453	RN Enterprises	01/10/2025	Regular	0.00	4,750.00	305023
2024-069	Invoice	01/08/2025	SCADA UPGRADE 2024/Nov/14 - 18th	0.00	1,875.00	
2024-071	Invoice	01/08/2025	New UV System Comisioning & Engineerin...	0.00	2,875.00	
01489	Rove Engineering Inc	01/10/2025	Regular	0.00	387,328.75	305024
6896	Invoice	01/10/2025	Paving from 1st to 9th Street	0.00	387,328.75	
01853	Rubicon Applied Divers	01/10/2025	Regular	0.00	5,490.00	305025
24-322	Invoice	01/09/2025	JONES TANK INSPECTION	0.00	5,490.00	
01601	Sparkletts	01/10/2025	Regular	0.00	1,397.20	305026
9689234 120124	Invoice	01/09/2025	Bulk Water/Cooler Rentas/Nov 2024	0.00	1,397.20	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01611 LW-1047999	State WA Resources Control BD Invoice	01/09/2025	01/10/2025 Regular Water System Annual Fees/7/1/24 - 6/30/...	0.00 0.00	41,751.76 41,751.76	305027
01987 7508 7585	STC Traffic, Inc Invoice Invoice	01/09/2025 01/09/2025	01/10/2025 Regular Amendment No. 1 for Design & CM Signal ... Amendment No. 1 for Design & CM Signal ...	0.00 0.00	4,765.00 3,965.00 800.00	305028
01884 163388585-0001	Sunbelt Rentals Invoice	01/09/2025	01/10/2025 Regular Labor for repairs	0.00 0.00	5,551.89 5,551.89	305029
00496 4274	The Desert Review Invoice	01/07/2025	01/10/2025 Regular Notice for Public Hearing Closeout/E & S/...	0.00 0.00	630.00 630.00	305030
01668 24-11-004	The Holt Group Invoice	01/09/2025	01/10/2025 Regular Main Street Water Pipeline and Paving Pro...	0.00 0.00	43,000.00 43,000.00	305031
01649 11-24MobilePW	T-Mobile USA Inc Invoice	01/06/2025	01/10/2025 Regular IPad Usage/PW/10/21/24 - 11/20/24	0.00 0.00	154.00 154.00	305032
01908 Invoice-99328	Tyler Business Forms Invoice	01/06/2025	01/10/2025 Regular 1095C IRS Copy/Employee Copy/1094C Tr...	0.00 0.00	652.12 652.12	305033
01706 11222024	U.S. Bank Corporate Invoice	01/08/2025	01/10/2025 Regular Nov 2024 Corporate Credit Card Statement	0.00 0.00	6,727.09 6,727.09	305034
01712 00002XX926015 00002XX926504 00002XX926524	United Parcel Service Inc Invoice Invoice Invoice	01/06/2025 01/07/2025 01/08/2025	01/10/2025 Regular Postage Postage Postage	0.00 0.00 0.00	110.16 38.63 32.90 38.63	305035
01732 14345612 MT 14345614 MT 14345616 MT 14345618 MT 14345619 MT	Valley Pest Services Inc Invoice Invoice Invoice Invoice Invoice	01/09/2025 01/07/2025 01/06/2025 01/06/2025 01/06/2025	01/10/2025 Regular Monthly Pest Control/Finance Monthly Pest Control/Admin Monthly Pest Control/Lawn Service/PW Monthly Pest Control/City Hall Rodent Control/City Hall	0.00 0.00 0.00 0.00 0.00	295.00 50.00 50.00 60.00 50.00 85.00	305036
01738 6100473333 6100473337	Verizon Wireless Invoice Invoice	01/07/2025 01/06/2025	01/10/2025 Regular Cell Phone Srvc/Libray&Finance/11/7/24 -.. Cell Phone Services/Finance/11/26/24 - 12...	0.00 0.00	273.22 155.90 117.32	305037
01757 821916312	Vision Service Plan (CA), I Invoice	01/08/2025	01/10/2025 Regular Vision Insurance Plan C/Jan 2025	0.00 0.00	1,391.00 1,391.00	305038
01768 1224 9325 2539 ... 1550 4803 2221 ... 4284 3558 5587 ... 4518 8168 6892 ... 6539 6321 4130 ...	Wal-Mart Stores Inc #01-1555 Invoice Invoice Invoice Invoice Invoice	01/06/2025 01/06/2025 01/09/2025 01/06/2025 01/06/2025	01/10/2025 Regular Drinks/Paper Plates/WpCream/Re-organiz... Christmas Ornaments/Napkins/Cookies USB cables/Power Extension Cord/HDMI c... Table Clothes/Poster Frame Christmas tree/Table Cover/Foam Cups/O...	0.00 0.00 0.00 0.00 0.00	439.82 146.68 75.93 62.03 78.50 76.68	305039
01793 2657 2679	William S Smerdon Invoice Invoice	01/08/2025 01/08/2025	01/10/2025 Regular Attorney Services/November 2024 Attorney Services/December 2024	0.00 0.00	7,410.00 3,675.00 3,735.00	305040
02327 20624252	Garda CL West Inc. Lockbox #233209 Invoice	01/13/2025	01/13/2025 Regular Excess Items Shipped/November 2024	0.00 0.00	770.68 770.68	305041
00240 INV0005387 INV0005404	Brawley Public Safety Employee Invoice Invoice	01/10/2025 01/10/2025	01/14/2025 Regular Union Dues Union Dues	0.00 0.00	1,970.00 70.00 1,900.00	305042
00287 INV0005390	California State Disbursement Invoice	01/10/2025	01/14/2025 Regular Child Support Deductions	0.00 0.00	713.86 713.86	305043

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
00660 INV0005405	Franchise Tax Boards State Of California Invoice	01/14/2025 01/10/2025	Regular Earnings Withholding	0.00 0.00	375.00 375.00	305044
00799 INV0005391	Imperial County Sheriff Civil Division Invoice	01/14/2025 01/10/2025	Regular Earnings Withholdings	0.00 0.00	50.00 50.00	305045
01717 INV0005402	United Way of Imperial County Invoice	01/14/2025 01/10/2025	Regular United Way Deductions	0.00 0.00	5.00 5.00	305046
00002	360 Business Products	01/17/2025	Regular	0.00	329.87	305048
WO-45514-1	Invoice	01/14/2025	Copy Paper/Mouse pad/Highlighters/Pens	0.00	115.00	
WO-45555-1	Invoice	01/15/2025	Desk/Wall Calendars/Appointment Book/...	0.00	80.77	
WO-45555-2	Invoice	01/15/2025	Desk/Wall Calendars	0.00	17.42	
WO-45555-3	Invoice	01/15/2025	Appoitment Book Calendar	0.00	29.19	
WO-45663-1	Invoice	01/14/2025	Appt. Book Calendar/AA Battery Box/Rub...	0.00	7.18	
WO-45663-2	Invoice	01/14/2025	AA BATTERY BOX	0.00	16.82	
WO-45663-3	Invoice	01/14/2025	Appointment Book Calendar	0.00	63.49	
00084	Alsco American Linen Div Steiner Corp	01/17/2025	Regular	0.00	456.58	305049
LYUM1839481	Invoice	01/14/2025	Cleaning Srvcs/Supplies/WTP	0.00	77.14	
LYUM1854693	Invoice	01/14/2025	Cleaning Srvcs/Supplies/WTP	0.00	77.14	
LYUM1856932	Invoice	01/14/2025	Cleaning Srvcs/Supplies/WWTP	0.00	129.21	
LYUM1857564	Invoice	01/15/2025	Cleaning Srvcs/Supplies/PD	0.00	173.09	
00176 02804221513	Auto Zone Inc #2804 Invoice	01/17/2025 01/13/2025	Regular Oil/Motor Treatment Lub.	0.00 0.00	22.45 22.45	305050
00184 CL41386-2441 CL41429-2441	Babcock Laboratories Inc Invoice Invoice	01/17/2025 01/14/2025 01/14/2025	Regular Water Testing/Labs Water Testing/Labs	0.00 0.00 0.00	615.53 59.43 556.10	305051
00215 BRWPD0028	Biometrics4All Inc Invoice	01/17/2025 01/15/2025	Regular RELAY FEES/December 2024	0.00 0.00	2.25 2.25	305052
00228	Brawley Ace Hardware	01/17/2025	Regular	0.00	1,399.87	305053
A05699/2	Invoice	01/15/2025	Led Battery Handled Light	0.00	89.00	
A06061/2	Invoice	01/15/2025	Outhdoor Lighting Accessory/Christmas Li...	0.00	72.08	
A06251/2	Invoice	01/15/2025	Packaging Tape/Christmas Ornament	0.00	45.24	
A06305/2	Invoice	01/15/2025	Christmas Lights/Plumbing Materials	0.00	81.91	
A06314/2	Invoice	01/15/2025	Cat Littler	0.00	20.67	
A06407/2	Invoice	01/15/2025	PVC Pide Adapter	0.00	7.74	
A07148/2	Invoice	01/15/2025	Led Head Lamp	0.00	26.93	
A07405/2	Invoice	01/15/2025	Lube Motor Oil	0.00	7.10	
A07455/2	Credit Memo	01/15/2025	Lube Motor Oil	0.00	-7.10	
A08101/2	Invoice	01/15/2025	Power Extension Cord	0.00	29.08	
A09490/2	Invoice	01/15/2025	Vinyl Firapper/Flush Valve	0.00	15.71	
A09819/2	Invoice	01/15/2025	4ft Fiberglass Step Ladder	0.00	80.80	
A10777/2	Invoice	01/15/2025	Base Paint	0.00	312.45	
A12306/2	Invoice	01/15/2025	Graffiti Remover	0.00	25.84	
A13512/2	Invoice	01/15/2025	20LB Propane Cilynder/Propane Bulk	0.00	83.99	
A13635/2	Invoice	01/15/2025	Key Duplicates	0.00	19.34	
A13723/2	Invoice	01/15/2025	Muriatic Acid/Degreaser/Floor Scrub Brush	0.00	78.63	
A13730/2	Invoice	01/15/2025	Sprayer Tank	0.00	18.31	
A14817/2	Invoice	01/15/2025	Paint Rollers	0.00	29.07	
A14907/2	Invoice	01/15/2025	Vacuum/Air Blower/Trash Can Liner Bands...	0.00	128.18	
A14933/2	Invoice	01/15/2025	Metal cover for outlet/Photoelectric Light ...	0.00	49.73	
A14949/2	Invoice	01/15/2025	Vacuum Replaced	0.00	32.33	
A15403/2	Invoice	01/15/2025	Steel Sledge Hammer	0.00	48.48	
A15440/2	Invoice	01/15/2025	Spray Paint	0.00	40.83	
A15446/2	Invoice	01/15/2025	Photoelectric Light Control	0.00	16.15	
A15847/2	Invoice	01/15/2025	Drain Opener/Shoptowel	0.00	47.38	
Void		01/17/2025	Regular	0.00	0.00	305054

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Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
00230 0016131	Brawley Auto Body Invoice	01/13/2025	01/17/2025 Replace 3rd Row Seat/Seat Bracket/Nuts &...	Regular	0.00 0.00	687.05 687.05	305055
00242 072563	Brawley Tractor Parts Invoice	01/14/2025	01/17/2025 Bearing Kit I44649/I68149	Regular	0.00	38.78	305056
00324 AC1W73S	CDW Government Inc Invoice	01/15/2025	01/17/2025 Teamviewer Renewal Subs./12/30/24 - 12...	Regular	0.00	3,822.92	305057
00377 24L1949	Clinical Laboratory of San Bernardino Inc Invoice	01/14/2025	01/17/2025 Water Testing/Labs	Regular	0.00	580.00	305058
00387 1964-1015207	Consolidate Electrical Dist Invoice	01/15/2025	01/17/2025 Metal Halide Bulbs for Lamp	Regular	0.00	700.38	305059
00392 W221832	Core & Main LP Invoice	01/14/2025	01/17/2025 Repair Clamps	Regular	0.00	1,355.84	305060
00485 773946	Department of Justice Invoice	01/13/2025	01/17/2025 Fingerprint Apps/CA/POB/CCW/October 2...	Regular	0.00	477.00	305061
00531 INV245 INV246 INV247	EA Electric Invoice Invoice Invoice	01/14/2025 01/14/2025 01/14/2025	01/17/2025 Repair Flocculator motor #223/Pump #102 Pulsar Reflect Units & Installation of 1 Replace motor & Rewire Flocculator/223 &...	Regular	0.00 0.00 0.00	8,952.44 1,760.00 4,952.44 2,240.00	305062
00569 EMPS6676156	Empire Southwest LLC Invoice	01/14/2025	01/17/2025 Motor Oil TDTO 30	Regular	0.00	113.63	305063
00629 8-669-05940 8-717-18660 8-730-64007 9-687-81999	Federal Express Corp Invoice Invoice Invoice Invoice	01/15/2025 01/14/2025 01/15/2025 01/15/2025	01/17/2025 Postage Postage Postage Late Fee for Invoice 8-697-44505	Regular	0.00 0.00 0.00 0.00	215.06 29.53 112.30 70.70 2.53	305064
02327 20627086	Garda CL West Inc. Lockbox #233209 Invoice	01/16/2025	01/17/2025 Excess Items Shipped/December 2024	Regular	0.00	117.78	305065
00720 76006495 76007161 76034651 76040855	GovConnection Inc Invoice Invoice Invoice Invoice	01/15/2025 01/15/2025 01/15/2025 01/15/2025	01/17/2025 Ethernet Transceiver/Computer Hardware Computer Port/Hardware Computer Monitor Arm/Computer Monitor Laser Printer/Finance-Karina	Regular	0.00 0.00 0.00 0.00	2,092.68 306.38 291.73 1,280.15 214.42	305066
00722 76798	Government Training Agency Invoice	01/16/2025	01/17/2025 GTA Records Supervisor Training/M. Garc...	Regular	0.00	625.00	305067
00727 15896	Green Patch Landscaping Inc Invoice	01/15/2025	01/17/2025 Fertilizer	Regular	0.00	32.31	305068
01722 INV00576496	HD Supply, Inc. Invoice	01/14/2025	01/17/2025 Hach DPD/Tube Assembly for A3 & M3 P...	Regular	0.00	1,008.18	305069
00763 46011 46037 46045 46047 46055	Home Grown Apparel Invoice Invoice Invoice Invoice Invoice	01/13/2025 01/13/2025 01/13/2025 01/13/2025 01/13/2025	01/17/2025 Shirt/Adjust shirt/Patches/Pants Patches/Graffiti Abatement Patch Sewn/Animal Control Patch Patches/Graffiti Abatement Leather Badge Holder Oval	Regular	0.00 0.00 0.00 0.00 0.00	279.39 219.87 18.80 17.28 11.28 12.16	305070
00776 0345425 0346499	I. V. Termite & Pest Control Invoice Invoice	01/15/2025 01/15/2025	01/17/2025 Commercial Building/General Pest Control... Commercial Building/General Pest Control...	Regular	0.00 0.00	115.00 55.00 60.00	305071
00794	Imperial County Auditor		01/17/2025	Regular	0.00	11.00	305072

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
12-24PT	Invoice	01/16/2025	County Portion/Parking Tickets 10/1/24 - ...	0.00	11.00	
00807	Imperial Landfill Inc	01/17/2025	Regular	0.00	67.93	305073
4136-000022003	Invoice	01/15/2025	Animal Control Disposal	0.00	67.93	
00809	Imperial Printers	01/17/2025	Regular	0.00	371.12	305074
24-3827	Invoice	01/13/2025	341435 Time Request Form	0.00	371.12	
00979	K-C Welding Rentals Inc	01/17/2025	Regular	0.00	15.07	305075
50330	Invoice	01/14/2025	Bearing Grease/Cotter Pins/Lynch Pin	0.00	15.07	
02214	Man K9 Inc.	01/17/2025	Regular	0.00	9,350.00	305076
MTN-BRW-2025-1	Invoice	01/16/2025	MAN K-9 INV MTN-BRW-2025-1	0.00	9,350.00	
01162	Martha T Garcia	01/17/2025	Regular	0.00	1,088.10	305077
1-25Travel	Invoice	01/16/2025	Travel Adv/Records Supervisor Course/M...	0.00	1,088.10	
01183	McNeece Bros Oil Company	01/17/2025	Regular	0.00	749.23	305078
357117	Invoice	01/13/2025	Fuel/O. Ayala/PD	0.00	55.74	
357247	Invoice	01/13/2025	Fuel/Unit 231/PD	0.00	62.30	
357252	Invoice	01/13/2025	Fuel/F. Magana/PD	0.00	65.34	
357287	Invoice	01/13/2025	Fuel/Unit 163/PD	0.00	27.43	
357303	Invoice	01/13/2025	Fuel/PD	0.00	49.34	
357378	Invoice	01/13/2025	Fuel/Holetz P237	0.00	33.45	
357396	Invoice	01/13/2025	Fuel/Unit 163/PD	0.00	24.25	
357489	Invoice	01/13/2025	Fuel/Unit A163/PD	0.00	36.20	
357493	Invoice	01/13/2025	Fuel/Unit 238/PD	0.00	75.25	
357571	Invoice	01/13/2025	Fuel/Unit 244/PD	0.00	29.47	
357572	Invoice	01/13/2025	Fuel/Unit 201/PD	0.00	54.30	
357578	Invoice	01/13/2025	Fuel/Unit 204/PD	0.00	34.75	
357582	Invoice	01/13/2025	Fuel/Unit 236/PD	0.00	41.67	
357640	Invoice	01/13/2025	Fuel/A163/PD	0.00	35.33	
357654	Invoice	01/13/2025	Fuel/O. Ayala/PD	0.00	45.07	
357672	Invoice	01/13/2025	Fuel/I171 Graffiti/PD	0.00	79.34	
	Void	01/17/2025	Regular	0.00	0.00	305079
01232	MSC Industrial Supply Co., Inc.	01/17/2025	Regular	0.00	1,508.46	305080
59343319	Invoice	01/14/2025	5 Piece Rotary Hammer Kit	0.00	1,101.14	
95565408	Invoice	01/14/2025	Standard Battery Stick/Sub-C	0.00	31.57	
99470168	Invoice	01/14/2025	Lockout Station Kit	0.00	375.75	
01238	Mylo Janitorial Inc	01/17/2025	Regular	0.00	7,808.50	305081
5077775	Invoice	01/16/2025	JANITORIAL SERVICES	0.00	7,808.50	
01288	Ojeda Industries	01/17/2025	Regular	0.00	73.70	305082
55401	Invoice	01/14/2025	Nut/Washers/Grease Seal/Bearing Cone &...	0.00	73.70	
02281	Omega Polygraph LLC	01/17/2025	Regular	0.00	500.00	305083
02079	Invoice	01/15/2025	Pre-Employment Exams/E. Silvas & I. Garza	0.00	500.00	
01315	Parkhouse Tire, Inc	01/17/2025	Regular	0.00	564.19	305084
3030085323	Invoice	01/14/2025	Emergency Road Side Assistance/Vehicle T...	0.00	394.34	
3030085476	Invoice	01/14/2025	Road Emergency Service/Vehicle Trk#1001	0.00	169.85	
01361	Pro Record Storage Inc	01/17/2025	Regular	0.00	146.02	305085
0031262	Invoice	01/16/2025	Storage/Tracking/Shredding Svcv/HR/Nov ...	0.00	146.02	
01364	Proforce Marketing	01/17/2025	Regular	0.00	22,627.50	305086
564342	Invoice	01/16/2025	(40) RIFLE PLATES (COPS EQUIP ACCT)	0.00	22,627.50	
01526	San Diego County RCS	01/17/2025	Regular	0.00	2,330.50	305087
25BRAWPDN06	Invoice	01/15/2025	Police Radios on the 800MHz network/Dec...	0.00	2,124.00	
25BRAWPWV06	Invoice	01/14/2025	PW Radios on the 800MHz network/Dec 2...	0.00	206.50	
01563	SHI	01/17/2025	Regular	0.00	71,556.09	305088

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
B19156313	Invoice	01/16/2025	Microsoft Enterprise Agreement - Renewal	0.00	66,008.49	
B19162612	Invoice	01/16/2025	Microsoft Enterprise Agreement - Renewal	0.00	5,547.60	
01569	Shred-It	01/17/2025	Regular	0.00	1,472.49	305089
8007047148	Invoice	01/15/2025	STERI-Safe Budget Subscription/May 2024	0.00	176.82	
8007180290	Invoice	01/15/2025	STERI-Safe Budget Subscription/June 2024	0.00	176.82	
8007502092	Invoice	01/15/2025	STERI-Safe Budget Subscription/July 2024	0.00	176.01	
8008117558	Invoice	01/15/2025	STERI-Safe Budget Subscription/Sep 2024	0.00	176.01	
8008408037	Invoice	01/15/2025	STERI-Safe Budget Subscription/Oct 2024	0.00	175.04	
8008713004	Invoice	01/15/2025	STERI-Safe Budget Subscription/Nov 2024	0.00	175.04	
8009020007	Invoice	01/15/2025	STERI-Safe Budget Subscription/Dec 2024	0.00	175.04	
8009308898	Invoice	01/15/2025	STERI-Safe Budget Subscription/January 2...	0.00	175.04	
8009383883	Invoice	01/15/2025	STERI- Safe Budget Subscription/January 2...	0.00	66.67	
01596	Southern California Gas Co	01/17/2025	Regular	0.00	26.43	305090
12-24GasPD	Invoice	01/13/2025	Natural Gas Consumption/11/7/27 - 12/10...	0.00	26.43	
01601	Sparkletts	01/17/2025	Regular	0.00	43.95	305091
22780746 121324	Invoice	01/13/2025	Bulk Water/Cooler Rentas/Dec 2024	0.00	43.95	
01924	Spectrum	01/17/2025	Regular	0.00	169.98	305092
189457801120724	Invoice	01/15/2025	Internet Service/FD#1/12/8/24 - 1/07/25	0.00	169.98	
01884	Sunbelt Rentals	01/17/2025	Regular	0.00	1,146.28	305093
162944257-0001	Invoice	01/15/2025	Mowing Head Autocut	0.00	47.96	
162986909-0001	Invoice	01/15/2025	Rental Equipment/Manlift	0.00	763.55	
163270440-0001	Invoice	01/15/2025	Mowing Head Autocut	0.00	143.87	
163323270-0001	Invoice	01/15/2025	Trimmer Line Premium Replace/5LB SP	0.00	142.94	
163323903-0001	Invoice	01/15/2025	Mowing Head Autocut	0.00	47.96	
01659	Teldata	01/17/2025	Regular	0.00	385.00	305094
9988	Invoice	01/15/2025	Milestone Support for Server/Materials	0.00	385.00	
01668	The Holt Group	01/17/2025	Regular	0.00	81,843.40	305095
24-07-300	Invoice	01/16/2025	FY24-25 Interim City Planning Services	0.00	14,677.00	
24-09-300	Invoice	01/16/2025	FY24-25 Interim City Planning Services	0.00	29,557.50	
24-10-300	Invoice	01/16/2025	FY24-25 Interim City Planning Services	0.00	18,533.90	
24-11-300	Invoice	01/16/2025	FY24-25 Interim City Planning Services	0.00	19,075.00	
01649	T-Mobile USA Inc	01/17/2025	Regular	0.00	2,133.27	305096
12-24MobileBldng	Invoice	01/14/2025	Ipad Usage/Building Dept/11/21/24 - 12/2...	0.00	61.60	
12-24-MobilePD	Invoice	01/13/2025	On Call PD Cell Phone Usage/11/21/24 - 1...	0.00	2,071.67	
01709	Underground Service Alert of Southern CA	01/17/2025	Regular	0.00	132.49	305097
1220240081	Invoice	01/14/2025	New Ticket Charges/Monthly Database Ma..	0.00	91.40	
24-251963	Invoice	01/14/2025	Cal State Fee for Regulatory Cost	0.00	41.09	
01725	V & V Manufacturing Inc	01/17/2025	Regular	0.00	764.62	305098
60784	Invoice	01/15/2025	Badges for PD Offices/CA State Seal	0.00	764.62	
01732	Valley Pest Services Inc	01/17/2025	Regular	0.00	195.00	305099
14345613 MT	Invoice	01/14/2025	Monthly Pest Control/WTP	0.00	85.00	
14345616 MT	Invoice	01/14/2025	Monthly Pest Control/Lawn Service/PW	0.00	60.00	
14345617 MT	Invoice	01/14/2025	Monthly Pest Control/Planning	0.00	50.00	
01738	Verizon Wireless	01/17/2025	Regular	0.00	1,687.76	305100
6100473329	Invoice	01/13/2025	Cell Phone Service/PD/11/7/24 - 12/6/24	0.00	1,687.76	
01768	Wal-Mart Stores Inc #01-1555	01/17/2025	Regular	0.00	56.51	305101
1410 4087 8831...	Invoice	01/15/2025	Wireless computer mouse/Deskpad	0.00	56.51	
01774	We-Do Equip. Repair & Supply I	01/17/2025	Regular	0.00	152.68	305102
W292846	Invoice	01/14/2025	USB-A/B Lock/Inbound Freight-UPS	0.00	152.68	
01780	Westair Gases & Equipment Inc	01/17/2025	Regular	0.00	474.20	305103

Check Report

Date Range: 01/04/2025 - 01/17/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0080637210	Invoice	01/15/2025	Medical Oxygen/Cylinder Rental/Acetylene	0.00	266.58	
0080637211	Invoice	01/15/2025	Medical Oxygen/Cylinder Rental	0.00	207.62	
01802	Xerox Corporation	01/17/2025	Regular	0.00	454.45	305104
022767700	Invoice	01/16/2025	Meter Usage/Charges/Admin/11/21/24 - ...	0.00	454.45	
00031	Aflac Inc	01/10/2025	Bank Draft	0.00	1,244.85	DFT0003507
INV0005385	Invoice	01/10/2025	Cancer/ICU/Disability Withheld	0.00	1,244.85	
00031	Aflac Inc	01/10/2025	Bank Draft	0.00	1,582.42	DFT0003508
INV0005386	Invoice	01/10/2025	Cancer/ICU/Disability Withheld	0.00	1,582.42	
01255	National Plan Coordinators	01/10/2025	Bank Draft	0.00	3,310.00	DFT0003513
INV0005394	Invoice	01/10/2025	Def Compensation/Plan #340233-01	0.00	3,310.00	
01257	Nationwide Retirement Solution	01/10/2025	Bank Draft	0.00	3,358.00	DFT0003514
INV0005395	Invoice	01/10/2025	Def Compensation/Entity #05270	0.00	3,358.00	
00233	Brawley Firefighters Local #19	01/10/2025	Bank Draft	0.00	845.00	DFT0003521
INV0005403	Invoice	01/10/2025	Union Dues Fire Assoc	0.00	845.00	
00836	Internal Revenue Service	01/10/2025	Bank Draft	0.00	25,252.38	DFT0003522
INV0005406	Invoice	01/10/2025	Federal Taxes	0.00	25,252.38	
00836	Internal Revenue Service	01/10/2025	Bank Draft	0.00	12,858.12	DFT0003523
INV0005407	Invoice	01/10/2025	Medicare Taxes	0.00	12,858.12	
00836	Internal Revenue Service	01/10/2025	Bank Draft	0.00	54,979.42	DFT0003524
INV0005408	Invoice	01/10/2025	Social Security Taxes	0.00	54,979.42	
00571	Employment Development Dept	01/10/2025	Bank Draft	0.00	10,998.91	DFT0003525
INV0005409	Invoice	01/10/2025	State Taxes	0.00	10,998.91	
00836	Internal Revenue Service	01/10/2025	Bank Draft	0.00	65.61	DFT0003528
INV0005422	Invoice	01/10/2025	Federal Taxes	0.00	65.61	
00836	Internal Revenue Service	01/10/2025	Bank Draft	0.00	17.12	DFT0003529
INV0005423	Invoice	01/10/2025	Medicare Taxes	0.00	17.12	
00836	Internal Revenue Service	01/10/2025	Bank Draft	0.00	73.16	DFT0003530
INV0005424	Invoice	01/10/2025	Social Security Taxes	0.00	73.16	
00571	Employment Development Dept	01/10/2025	Bank Draft	0.00	41.64	DFT0003531
INV0005425	Invoice	01/10/2025	State Taxes	0.00	41.64	
01784	WEX Bank	01/16/2025	Bank Draft	0.00	20,178.56	DFT0003532
101893682	Invoice	01/16/2025	Monthly Fuel Cost/December 2024	0.00	20,178.56	

Bank Code US Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	273	124	0.00	849,096.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	14	14	0.00	134,805.19
EFT's	23	15	0.00	413,950.35
	310	156	0.00	1,397,852.52

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	273	124	0.00	849,096.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	14	14	0.00	134,805.19
EFT's	23	15	0.00	413,950.35
	310	156	0.00	1,397,852.52

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	1/2025	1,397,852.52
			1,397,852.52

City of Brawley

City Council
February 04, 2025
Agenda Item No 4d



STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Veronica Alvarado, Temporary Assistant Finance Director
Subject: Fiscal year 2023/24 Development Impact Fee Reports

RECOMMENDATION:

Receive and file the fiscal year 2023/24 Development Impact Fee Reports.

BACKGROUND INFORMATION:

Development Impact Fees (DIF) are imposed on new construction to help offset impacts created by new development on City facilities and infrastructure. The State Mitigation Fee Act requires the City to annually report on the receipts and expenditures of DIF Funds for the last five years within 180 days of the close of the fiscal year. The City must use, or pledge to use, the developer fees on City facilities and infrastructure within five years of receipt; or present findings if that was not the case.

The required analysis has been completed (Attachment 1) and in all cases the City has complied with the time limit to expend or commit fees for future projects. The City has two development project category fees subject to State requirements: Infrastructure and Development Impact Fees (DIF). Annually, the City reports on the following:

- Brief description on the type of fee in the account or fund;
- Amount of the fee;
- Beginning and ending balance of the account or fund;
- Amount of fees collected and interest earned;
- Each public improvement on which fees were expended, the amount of expenditures, and total percentage of the project completed and costs funded with the fee;
- Description of each inter-fund transfer, loan, and the public improvement funded.

Each year these reports are also provided to the Desert Valley Builders Association (DVBA), the Coalition of Labor Agriculture and Business, and The Gas Company for review and comment.

FISCAL IMPACT:

None to receive and file the annual report.

ALTERNATIVES:

No alternatives are recommended. These annual reports are a requirement of Government Code § 66006.

ATTACHMENTS:

1. City of Brawley AB1600 Annual DIF Report

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Jimmy Duran, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved - 1/29/2025

Approved - 1/29/2025

City of Brawley

General Government Facilities Impact Fee, Fund 451
 Government Code 66000 Calculation
 FY 2023-2024

4d.1

The General Government Services Facilities includes those facilities used by the City to provide basic governmental services and public facilities maintenance services, exclusive of public safety.

Land Use	Fee Amount
Single Family	\$180.18 per unit
Mutli-Family	\$135.30 per unit
Commercial	\$189.09 per 1,000 bldg.sq.ft.
Industrial	\$48.51 per 1,000 bldg. sq. ft.

Account Description	Beginning Fund Balance	FY 2023-2024	Ending Fund Balance
Revenues & Other Sources			
Developer fees		10,387	
Interest income		10,815	
Miscellaneous Revenue			
Total Sources		21,202	
Expenditures & Other Uses			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design			
Engineering			
Construction			
Equipment		3,650	
Total Uses		3,650	
Total Available	\$ 372,178	\$ 17,552	\$ 389,730

Five Year Test Using First In First Out Method	
Unspent Funds Represent Ending Fund Balance	June 30th
Revenues Collected from 2020	27,453
Revenues Collected from 2021	11,467
Revenues Collected from 2022	24,125
Revenues Collected from 2023	102,493
Revenues Collected from 2024	21,202
Total Ending Fund Balance	186,740
Result : Five Year Spent Test was met in accordance with Government Code 66001.	

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2024	% Complete	% funded with fee
New Position Workstation Computer	\$ 3,650	100%	100%
Total	\$ 3,650		

Anticipated Future Projects	FY 2024-25	% Complete	% funded with fee
City Hall Computer System	\$ -	0%	34%
Upgrade Public Works Fiber Optics	-	0%	34%
Vehicle Maintenance Shop Computer Acquisition	-	0%	34%
Shop Restroom Expansion	-	0%	34%
Engineering Vehicle Acquisition	-	23%	100%
Public Works Parking Lot Paving	100,000	0%	34%
Planning IT Equipment Acquisition	10,000	0%	34%
FY 2024/25 Budget - Other	3,000		
Total Anticipated Future Projects	\$ 113,000		

In FY 2020/21 this fund was seperated so that each DIF fund could have it's own Fund, therefore, the reconciled balances at FY ending 2019/20 and activity in FY 2020/21 were transferred into the individually created DIF Funds. This allows the City to report activity easier, reconcile balances quickly, and increase transparency over the collection and use of these funds.

City of Brawley

Police Facilities Impact Fee, Fund 452
 Government Code 66000 Calculation
 FY 2023-2024

4d.1

The Police Facilities includes those facilities used by the City. In order to serve new development through build out, the City identified the need for one additional police station, one police substation, police vehicles, communication center and equipment, and police equipment.

Land Use	Fee Amount
Single Family	\$239.25 per unit
Muti-Family	\$179.52 per unit
Commercial	\$251.13 per 1,000 bldg.sq.ft.
Industrial	\$64.35 per 1,000 bldg. sq. ft.

Account Description	Beginning Fund Balance	FY 2023-2024	Ending Fund Balance
Revenues & Other Sources			
Developer fees		13,788	
Interest income		11,231	
Total Sources		25,019	
Expenditures & Other Uses			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design			
Engineering			
Construction		176,162	
Equipment			
Total Uses		176,162	
Total Available	\$ 389,847	\$ (151,143)	\$ 238,704

Five Year Test Using First In First Out Method	
Unspent Funds Represent Ending Fund Balance	June 30th
Revenues Collected from 2020	17,047
Revenues Collected from 2021	39,772
Revenues Collected from 2022	134,188
Revenues Collected from 2023	164,811
Revenues Collected from 2024	25,019
Total Ending Fund Balance	380,837
Result : Five Year Spent Test was met in accordance with Government Code 66001.	

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2024	% Complete	% funded with fee
	-		
Evidence and Property Room Renovation	176,162	100%	100%
Total	\$ 176,162		

Anticipated Future Projects	FY 2024-25	% Complete	% funded with fee
Communications Center Radio and Computer System Hardware	-		34%
Portable Officer Radios	-		100%
Anti-Crime Camera Surveillance System Procurement and Installation	-		34%
Conference Rooms 2024-05	115,469	4%	100%
FY 2024/25 Budget - Other	3,000		
Total Anticipated Future Projects	118,469		

No loans or transfers were made from this fund in FY 2023/24.

City of Brawley

Fire Facilities Impact Fee, Fund 453
 Government Code 66000 Calculation
 FY 2023-2024

4d.1

The Fire Facilities includes those facilities used by the City to protect life and property. The City identifies the need for additional fire protection facilities, equipment, and fire fighters as build out of the community occurs. In order to serve new development through build out in Brawley, the City identified the need for one new fire station, one new fire substation, and fire vehicles.

Land Use	Fee Amount
Single Family	\$224.40 per unit
Mutli-Family	\$168.30 per unit
Commercial	\$235.29 per 1,000 bldg.sq.ft.
Industrial	\$60.39 per 1,000 bldg. sq. ft.

The fee is based upon the attached formula and data sheet and varies from project to project.

Account Description	Beginning Fund Balance	FY 2023-2024	Ending Fund Balance
Revenues & Other Sources			
Developer fees		12,929	
Interest income		8,553	
Total Sources		21,482	
Expenditures & Other Uses			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design			
Engineering			
Construction		252,093	
Equipment			
Total Uses		252,093	
Total Available	\$ 382,473	\$ (230,611)	\$ 151,862

Five Year Test Using First In First Out Method	
Unspent Funds Represent Ending Fund Balance	June 30th
Revenues Collected from 2020	12,714
Revenues Collected from 2021	57,060
Revenues Collected from 2022	126,071
Revenues Collected from 2023	153,435
Revenues Collected from 2024	21,482
Total Ending Fund Balance	370,762
Result : Five Year Spent Test was met in accordance with Government Code 66001.	

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2024	% Complete	% funded with fee
Main Fire Station (Upgrade)	\$ 252,093.00	84%	100%
Total	\$ 252,093.00		

Anticipated Future Projects	FY 2024-25	% Complete	% funded with fee
Main Fire Station (Upgrade)	\$ -	84%	100%
FY 2024/25 Budget - Other	3,000		
Total Anticipated Future Projects	\$ 3,000		

No loans or transfers were made from this fund in FY 2023/24.

City of Brawley

Animal Control Facilities Impact Fee, Fund 454
 Government Code 66000 Calculation
 FY 2023-2024

4d.1

The Animal Control Facilities includes those facilities used by the City to provide basic animal control services.

Land Use	Fee Amount
Single Family	\$10.89 per unit
Mutli-Family	\$8.25 per unit
Commercial	\$11.55 per 1,000 bldg.sq.ft.
Industrial	\$2.97 per 1,000 bldg. sq. ft.

The fee is based upon the attached formula and data sheet and varies from project to project.

Account Description	Beginning Fund Balance	FY 2023-2024	Ending Fund Balance
Revenues & Other Sources			
Developer fees		630	
Interest income		581	
Total Sources		1,211	
Expenditures & Other Uses			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design			
Engineering			
Construction			
Equipment			
Total Uses		0	
Total Available	19,763	1,211	20,974

Five Year Test Using First In First Out Method	
Unspent Funds Represent Ending Fund Balance	June 30th
Revenues Collected from 2020	625
Revenues Collected from 2021	2,844
Revenues Collected from 2022	6,104
Revenues Collected from 2023	7,453
Revenues Collected from 2024	1,211
Total Ending Fund Balance	18,237
Result : Five Year Spent Test was met in accordance with Government Code 66001.	

Capital Improvement Facilities Actual Expenses			
Capital Improvement Facilities	FY 2023-2024	% Complete	% funded with fee
None	\$ -		
Total	\$ -		

Anticipated Future Projects	FY 2024-25	% Complete	% funded with fee
Animal Holding Facility (Dog Kennels)	\$ 20,000	0	25%
FY 2024/25 Budget -Other	3,000		
Total Anticipated Future Projects	\$ 23,000		

No loans or transfers were made from this fund in FY 2023/24.

City of Brawley

Transportation Facilities Impact Fee, Fund 455

Government Code 66000 Calculation

FY 2023-2024

4d.1

Transportation Facilities includes infrastructure necessary to provide safe and efficient vehicular access throughout the City. In order to meet the transportation demand of new development through buildout, the City identified the need for new road construction and equipment.

Land Use	Fee Amount
Single Family	\$1,836.45 per unit
Mutli-Family	\$1,285.68 per unit
Commercial	\$5,642.34 per 1,000 bldg. sq. ft.
Industrial	\$938.19 per 1,000 bldg. sq. ft.

The fee is based upon the attached formula and data sheet and varies from project to project.

Account Description	Beginning Fund Balance	FY 2023-2024	Ending Fund Balance
Revenues & Other Sources			
Developer fees		90,304	
Interest income		32,629	
Miscellaneous Revenue			
Total Sources		122,933	
Expenditures & Other Uses			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design			
Engineering			
Construction		45,316	
Equipment			
Total Uses		45,316	
Total Available	1,089,972	77,617	1,167,589

Five Year Test Using First In First Out Method	
Unspent Funds Represent Ending Fund Balance	June 30th
Revenues Collected from 2020	92,520
Revenues Collected from 2021	244,733
Revenues Collected from 2022	497,877
Revenues Collected from 2023	124,278
Revenues Collected from 2024	122,933
Total Ending Fund Balance	1,082,341
Result : Five Year Spent Test was met in accordance with Government Code 66001.	

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2024	% Complete	% funded with fee
Wildcat Drive Improvements	\$ 45,316	84%	44%
Total	\$ 45,316		

Anticipated Future Projects	FY 2024-25	% Complete	% funded with fee
Downtown Redevelopment Project	\$ -		23%
Wildcat Drive Improvements, 2019-04	-		12%
FY 2024/25 Budget - Other	26,210		
Total Anticipated Future Projects	\$ 26,210		

No loans or transfers were made from this fund in FY 2023/24.

4d.1

City of Brawley
 Water Capacity, Fund 456
 Government Code 66000 Calculation
 FY 2023-2024

The purpose of the Water Capacity Charge is to mitigate the impact of a growth in customers (i.e., new service connections) to the City's existing public water system. The charge is directly related to the need for expanded water service capacity caused by development.

Land Use	Fee Amount
5/8 x 3/4 inch per water meter	\$ 5,275.90
3/4 inch per water meter	\$ 7,914.20
1 inch per water meter	\$ 13,190.10
1 1/2 inch per water meter	\$ 26,379.50

The fee is based upon the attached formula and data sheet and varies from project to project.

Account Description	Beginning Fund Balance	FY 2023-2024	Ending Fund Balance
Revenues & Other Sources			
Developer/Capacity fees		244,549	
Interest income		80,232	
Miscellaneous Revenue			
Total Sources		324,781	
Expenditures & Other Uses			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design			
Engineering			
Construction		1,550,888	
Equipment			
Total Uses		1,550,888	
Total Available	3,080,682	(1,226,107)	1,854,575

Five Year Test Using First In First Out Method	
Unspent Funds Represent Ending Fund Balance	June 30th
Revenues Collected from 2020	321,129
Revenues Collected from 2021	1
Revenues Collected from 2022	351,825
Revenues Collected from 2023	162,454
Revenues Collected from 2024	324,781
Total Ending Fund Balance	1,160,190
Result : Five Year Spent Test was met in accordance with Government Code 66001.	

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2024	% Complete	% funded with fee
Water Treatment Pond Liner Replacement, 2021-14	\$1,550,888.00	80%	100%
Total	\$1,550,888.00		

Anticipated Future Projects	FY 2024-25	% Complete	% funded with fee
Water Treatment Pond Liner Replacement, 2021-14	\$ -		100%
Wildcat Drive Improvements, 2019-04	-		7%
Install automatic flusher station at SDSU, 2021-16	87,000	0	100%
North end water infrastructure project	-		
Waterline Construction, Meter Installations & Street R	600,000	7%	6%
FY 2023/24 Budget - Other	33,000		
Total Anticipated Future Projects	\$ 720,000		

No loans or transfers were made from this fund in FY 2023/24.

4d.1

City of Brawley

Wastewater Capacity, Fund 457
 Government Code 66000 Calculation
 FY 2023-2024

The purpose of the Wastewater Capacity Charge is to mitigate the impact of a growth in customers (i.e., new service connections) to the City's existing public wastewater system. The charge is directly related to the need for expanded wastewater service capacity caused by development.

Land Use	Fee Amount
5/8 x 3/4 inch per water meter	\$ 4,279.80
3/4 inch per water meter	\$ 6,451.20
1 inch per water meter	\$ 10,752.00
1 1/2 inch per water meter	\$ 21,504.00

The fee is based upon the attached formula and data sheet and varies from project to project.

Account Description	Beginning Fund Balance	FY 2023-2024	Ending Fund Balance
Revenues & Other Sources			
Developer/Capacity fees		238,100	
Interest income		81,103	
Total Sources		319,203	
Expenditures & Other Uses			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design			
Engineering			
Construction			
Equipment			
Total Uses		0	
Total Available	2,814,041	319,203	3,133,244

Five Year Test Using First In First Out Method	
Unspent Funds Represent Ending Fund Balance	June 30th
Revenues Collected from 2020	214,364
Revenues Collected from 2021	612,284
Revenues Collected from 2022	281,299
Revenues Collected from 2023	122,071
Revenues Collected from 2024	319,203
Total Ending Fund Balance	1,549,221
Result : Five Year Spent Test was met in accordance with Government Code 66001.	

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2024	% Complete	% funded with fee
None	\$ -		
Total	\$ -		

Anticipated Future Projects	FY 2024-25	% Complete	% funded with fee
Sanitary Sewer Replacement Plan	\$ -		31%
Greenhouse Expansion	-		100%
Second Centrifuge	-		100%
North end water infrastructure project	-		
FY 2024/25 Budget - Other	3,000		
Total Anticipated Future Projects	\$ 3,000		

No loans or transfers were made from this fund in FY 2023/24.

City of Brawley

Storm Water Facilities Facilities Impact Fee, Fund 458

Government Code 66000 Calculation

FY 2023-2024

4d.1

The Storm Water Facilities include facilities necessary to ensure proper collection of storm water throughout the City. In order to meet the necessary protection levels from storm water runoff generated by new development through build out, the City identified the need for certain storm water facilities.

Land Use	Fee Amount
Single Family	\$93.39 per unit
Mutli-Family	\$47.52 per unit
Commercial	\$66.99 per 1,000 bldg.sq.ft.
Industrial	\$53.13 per 1,000 bldg. sq. ft.

The fee is based upon the attached formula and data sheet and varies from project to project.

Account Description	Beginning Fund Balance	FY 2023-2024	Ending Fund Balance
Revenues & Other Sources			
Developer fees		4,606	
Interest income		5,144	
Total Sources		9,750	
Expenditures & Other Uses			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design			
Engineering			
Construction			
Equipment			
Total Uses			
Total Available	176,817	9,750	186,567

Five Year Test	
Using First In First Out Method	
Unspent Funds Represent Ending Fund Balance	June 30th
Revenues Collected from 2020	5,257
Revenues Collected from 2021	13,499
Revenues Collected from 2022	51,411
Revenues Collected from 2023	66,779
Revenues Collected from 2024	9,750
Total Ending Fund Balance	146,696
Result : Five Year Spent Test was met in accordance with Government Code 66001.	

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2024	% Complete	% funded with fee
None	\$ -		
Total	\$ -		

Anticipated Future Projects	FY 2024-25	% Complete	% funded with fee
N. Imperial Avenue Storm Drain Extension	\$ -		100%
Wildcat St. Construction Improvements, 2019-04			7%
North end water infrastructure project			
FY 2024/25 Budget - Other	3,000		
Total Anticipated Future Projects	\$ 3,000		

No loans or transfers were made from this fund in FY 2023/24.

City of Brawley

Parks and Recreation Facilities Impact Fee, Fund 459

Government Code 66000 Calculation

FY 2023-2024

4d.1

The Parks and Recreation Facilities will serve the residents of Brawley by providing facilities for recreation while enhancing the community's appeal and quality of life. The Parks and Recreation Facilities fee finances the acquisition of new park facilities to serve new residential development through buildout.

Land Use	Fee Amount
Single Family	\$1,096.26 per unit
Mutli-Family	\$822.03 per unit
Commercial	N/A
Industrial	N/A

Fee amount/schedule by type

Account Description	Beginning Fund Balance	FY 2023-2024	Ending Fund Balance
Revenues & Other Sources			
Developer fees		55,378	
Interest income		14,713	
Total Sources		70,091	
Expenditures & Other Uses			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design		23,955	
Engineering			
Construction			
Equipment			
Total Uses		23,955	
Total Available	469,791	46,136	515,927

Five Year Test

Using First In First Out Method

Unspent Funds Represent Ending Fund Balance	June 30th
Revenues Collected from 2020	62,856
Revenues Collected from 2021	150,638
Revenues Collected from 2022	58,646
Revenues Collected from 2023	14,855
Revenues Collected from 2024	70,091
Total Ending Fund Balance	357,086

Result : Five Year Spent Test was met in accordance with Government Code 66001.

Capital Improvement Facilities

Capital Improvement Facilities Actual Expenses	FY 2023-2024	% Complete	% funded with fee
Scott Pace Park Play Equipment	23,955.00	21%	100%
Total	\$ 23,955		

Anticipated Future Projects	FY 2024-25	% Complete	% funded with fee
Pat Williams Park -T-ball field	\$ 238,260		87%
Scott Pace Park Play Equipment	130,638	10%	100%
Alyce Gereaux Park Shade Project	93,229	5%	100%
FY 2024/25 Budget - Other	3,000		
Total Anticipated Future Projects	\$ 465,127		

No loans or transfers were made from this fund in FY 2023/24.

City of Brawley

Library Facilities Impact Fee, Fund 460

Government Code 66000 Calculation

FY 2023-2024

4d.1

The Library Facilities will serve the residents of Brawley by promoting literacy and learning, as well as, providing an improved quality of life. The Library Facilities fee finances the expansion of existing library facilities and the acquisition of new library volumes.

Land Use	Fee Amount
Single Family	\$281.82 per unit
Mutli-Family	\$211.53 per unit
Commercial	N/A
Industrial	N/A

Account Description	Beginning Fund Balance	FY 2023-2024	Ending Fund Balance
Revenues & Other Sources			
Developer fees		15,934	
Interest income		14,733	
Total Sources		30,667	
Expenditures & Other Uses			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design			
Engineering			
Construction			
Equipment		590	
Books			
Total Uses		590	
Total Available	502,399	30,077	532,476

Five Year Test Using First In First Out Method	
Unspent Funds Represent Ending Fund Balance	June 30th
Revenues Collected from 2020	17,047
Revenues Collected from 2021	39,772
Revenues Collected from 2022	149,884
Revenues Collected from 2023	184,449
Revenues Collected from 2024	30,667
Total Ending Fund Balance	421,819
Result : Five Year Spent Test was met in accordance with Government Code 66001.	

Capital Improvement Facilities			
Capital Improvement Facilities Actual Expenses	FY 2023-2024	% Complete	% funded with fee
Additional Computers for Patrons	\$ 590.00	100%	100%
Total	\$ 590.00		

Anticipated Future Projects	FY 2024-25	% Complete	% funded with fee
Library Books	\$ -	73%	34%
Library Restroom Reconfiguration (Modernize/Upgrad	-		100%
Library BookCases Expansion	-		100%
FY 2024/25 budget	-		
Total Anticipated Future Projects	\$ -		

No loans or transfers were made from this fund in FY 2023/24.

City of Brawley

City Council
February 04, 2025
Agenda Item No 6a



STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Silvia Luna, Finance Director
Subject: Review of Capital Improvement Program

RECOMMENDATION:

Review of current capital improvement carryover projects and discussion of Fiscal Years 2025/26 to 2020/31 Preliminary Proposed Capital Improvement Program and Heavy Equipment.

BACKGROUND INFORMATION:

The proposed Capital Improvement Program and Heavy Equipment budget has been developed with the input of Department Directors and Managers who will be available during the budget study sessions to answer questions regarding specific departmental requests or operational needs.

Carryover projects (Attachment 1) are current projects with funding that will be carried over to FY 2025/26 once the fiscal year 2024/25 financial audit is completed. There are a total of 18 carryover projects.

A five-year outlook (Attachment 2) is provided for long-term planning, however, only the first year (FY 2025/26) is included in the upcoming budget for funding. Future years are not budgeted. This year the city also included a list of Other Identified Projects, which could be potentially funded with grants and/or incorporated into future budget cycles depending on the availability of revenues.

The CIP budget will be incorporated into the Citywide Operating and Capital Improvement Budget. There will be subsequent meetings where changes to the CIP budget may be presented and/or incorporated into final recommended budget.

Additional programmed budget study sessions are as follows:

- March 18, 2025 - Study session focused on the General Fund and Enterprise Funds.
- April 1st, 2025 - Update to all funds and Capital Improvement Plan.
- June 17, 2025 - Budget adoption.

The annual budget is a puzzle put together to deliver city services to residents, business owners, and visitors alike. Community input is greatly appreciated and necessary to ensure an inclusive budget.

FISCAL IMPACT:

The preliminary Proposed Capital Improvement Program and Heavy Equipment budget includes a total of eighteen (18) carryover projects and thirty-two (32) new items anticipated to be funded with various revenue sources totaling \$ 18,227,746



ALTERNATIVES:

City Council may request additional information on the Capital Improvement Program.

ATTACHMENTS:

1. Carryover Funded Projects FY25-26
2. Proposed Capital Improvement Program and Heavy Equipment for FY2025/26 to FY 2030/31

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Jimmy Duran, City Manager

Status – Date of Status

Approved - 1/29/2025

Approved - 1/29/2025

City of Brawley
Capital Improvement Program Heavy Equipment
Revenue Summary

6a 1

CARRYOVER FY25-26

Project #	Project Description	Gas Tax (211)	SB1 Road Maint. (217)	Measure D (215)	Pedestrian & Bicycle (213)	Water Fund (501)	Wastewater Fund (511)	Grants/Other	Total Project	Spent To-Date	Carryover	New Funding	Total FY25-26
FY 2024/25 Carryovers (Shall be included for funding in the FY 2025/26 Budget)													
2023-14	Alyce Gereaux Splash Pad Shade							128,526 Parks DIF (459)	128,526	5,297	93,229	30,000	123,229
2023-22	Library Additional Bookcases							40,000 Library DIF (460) Building Forward	40,000	-	40,000	-	40,000
2023-BFLFIP	Library HVAC System and Windows Upgrade							611,050 Grant	611,050	-	611,050	-	611,050
2024-12	New Fire Engine (Financed Equipment, Lease FY25/26)							1,050,000 GF (101)	1,050,000	-	850,000	200,000	1,050,000
2023-20	Dump Truck	110,000							110,000	-	100,000	10,000	110,000
2022-04	Traffic Synchronization & Intelligent Transportation System		147,550	200,000				700,000 CMAQ	1,047,550	166,779	880,772	-	880,772
2022-05	Main St. from 1st St. to 9th St. Waterline Construction , Meter Installations. (Waterline Construction & Street Rehabilitation)					2,800,000		600,000 Water Capacity DIF Fund (456) 6,286,060 Hwy Relinquish.	9,923,171	9,046,644	876,527	-	876,527
2023-02	B Street from Eastern Avenue to Palm Avenue (Construction)			7,000				509,000 STBG	516,000	-	516,000	-	516,000
2022-03	Ocotillo Springs Sidewalk Construction			120,000				2,305,979 AHSC Grant	2,425,979	52,750	2,373,229	-	2,373,229
2024-20	Intersection of Main St. and 8th Street (Design Only)			4,690				42,210 HSIP Grant (C11)	46,900	-	46,900	-	46,900
2024-21	Dogwood Rd and Mead Road (Design Only)			31,844				94,500 HSIP Grant (C11)	126,344	-	126,344	-	126,344
2021-15	Rehabilitation of Finish Water Reservoir (2 Water Storage Tank Rehab)					2,406,000			2,406,000	-	2,406,000		2,406,000
2024-15	Hinojosa Water Tank Removal					200,000		200,000 CA Department Water Resource	400,000	-	200,000	200,000	400,000
2021-16	Installation of automatic flusher station at SDSU							97,000 Water Capacity DIF Fund (456)	97,000	-	87,000	10,000	97,000
2022-07	Crane Installation to Maintain Lift Station No. 3 Pumps								160,000	-	160,000	-	160,000
2023-12	Lift Station No. 3 Electrical System Assesment and Rehabilitation								60,000	-	60,000	-	60,000
2022-09	Aeration Basin Valve Actuators Replacement								80,000	-	80,000	-	80,000
2020-07	Design Reconstruction of Runway 8/26							393,025 FAA Grant	393,025	172,407	220,618	-	220,618
TOTAL ANTICIPATED FOR FY 2025/26		\$ 110,000	\$ 147,550	\$ 600,645	\$ -	\$ 5,406,000	\$ 300,000	\$ 13,057,350	\$ 19,621,545	\$ 9,443,877	\$ 9,727,668	\$ 450,000	\$ 10,177,668

Funding Notes:

- AHSC = Affordable Housing and Sustainable Communities
- HSIP= Highway Safety Improvement Program (Caltrans)
- ARPA = American Rescue Plan Act, Federal Funds
- CMAQ = Congestion Mitigation and Air Quality
- DIF = Development Impact Fee
- FAA = Federal Aviation Administration
- Hwy Relinquish. = Highway Relinquishment Funds, One time funding
- STBG = Surface Transportation Block Grant
- LPP Formulaic = Local Partnership Program -Formulaic

City of Brawley
Capital Improvement Program Heavy Equipment
Revenue Summary

6a.1

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Project #	Project Description	Gas Tax (211)	SB1 Road Maint. (217)	Measure D (215)	Pedestrian & Bicycle (213)	Water Fund (501)	Wastewater Fund (511)	Grants/Other	Total Project	Spent To-Date	Carryover	New Funding	Total FY25-26
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CRRSAA = Coronavirus Response and Relief Supplemental Appropriations Act of 2021

City of Brawley
Capital Improvement Program Heavy Equipment
Revenue Summary

New Projects and 5-Year Schedule

Project #	Project Description	Gas Tax (211)	SB1 Road Maint. (217)	Measure D (215)	Pedestrian & Bicycle (213)	Water Fund (501)	Wastewater Fund (511)	Airport Fund (531)	Grants/Other	Total Project	Spent To-Date	Carryover	New Funding	Total FY25-26
TOTAL ANTICIPATED CARRYOVERS FOR FY 2025/26		110,000	147,550	600,645	-	5,406,000	300,000	0	13,057,350	19,621,545	9,443,877	9,727,668	450,000	10,177,668
FY 2025/26 - New Projects (Included for funding in the FY 2025/26 Budget)														
2025- ADA	Annual ADA Improvements				25,000					25,000	-	-	25,000	25,000
2025-01	Police Department employee parking lot repavement								100,000	*GF (101)	100,000	-	-	100,000
										Police DIF				
2025-02	Police Department Patrol room remodel								180,000	Fund (452)	180,000	-	-	180,000
										Fire DIF Fund				
2025-03	Fire Department - Fire Station 1 downstairs remodel								250,000	(453)	250,000	-	-	250,000
2025-04	Fire Department - Fire Station 1 - Apparatus bay doors (4 door Replacements)								120,000	*GF (101)	120,000	-	-	120,000
2025-05	Integrated Permitting, Inspection and Business License Software								400,000	*GF (101)	400,000	-	-	400,000
2025-06	Building /Planning Office Remodel and expansion								180,000	*GF (101)	180,000	-	-	180,000
										Library DIF				
2025-07	Library Restroom Renovation and Expansion								100,000	Fund(460)	100,000	-	-	100,000
2025-08	City Hall Records Office remodel								40,000	*GF (101)	40,000	-	-	40,000
2025-09	Parks Improvements 2nd Phase								100,000	*GF (101)	100,000	-	-	100,000
2025-10	Senior Center Loading/unloading Zone								124,000	*GF (101)	124,000	-	-	124,000
2024-20	Intersection of Main St. and 8th Street (Construction)				27,770				249,930	HSIP (C11)	277,700	-	-	277,700
2024-21	Dogwood Rd and Mead Road (Construction)				94,000				846,000	HSIP (C11)	940,000	-	-	940,000
2025-11	Best Road Street Rehabilitation - Main St. to Ganado Dr. (Design)				100,000						100,000	-	-	100,000
2025-12	Phase 2 - Paving Street & Design Various Locations on East Side				1,500,000						1,500,000	-	-	1,500,000
2025-13	Main Street from Eastern to Best Road Resurfacing (Design)				500,000						500,000	-	-	500,000
2025-14	Western Avenue from Main Street to Hwy 86 (Construction)				77,040				599,000	STBG	676,040	-	-	676,040
2025-15	Repair of Back Wash Pump					100,000					100,000	-	-	100,000
2025-16	Generator at the Jones Tank at the Airport					95,000					95,000	-	-	95,000
2025-17	Flocculator replacement (12 units)					300,000					300,000	-	-	300,000
2025-18	New Backhoe	83,500					83,500				167,000	-	-	167,000
2025-19	Lift Station No. 2 Complete Rehabilitation of Wet Well and Manhole (Design and Construction)								200,000		200,000	-	-	200,000
2025-20	Eastern New Sewer Line Capacity (Design)									WasteWater Capacity				
									250,000	DIF Fund (457)	250,000	-	-	250,000
2025-21	Sludge Pump for Centrifuge (1 unit)								16,100		16,100	-	-	16,100
2025-22	Water Plant Pump (1 unit)								18,463		18,463	-	-	18,463
2025-23	Wasting Sludge Pump (1 unit)								18,400		18,400	-	-	18,400
2025-24	Clarifier Recoat from Rust Damage (Design)								75,000		75,000	-	-	75,000
2025-25	Replacement Modular Valves for Biolock (20 units)								70,000		70,000	-	-	70,000
2025-26	Airport Crackfill of airfield pavements (Design and Construction)							7,500	150,000	FAA Grant	157,500	-	-	157,500
2025-27	Airport Overlay of Ken Bemis Drive (Design and Construction)							16,250	325,000	FAA Grant	341,250	-	-	341,250
2025-28	Airport Pilot Lounge Modernization Upgrade (Design and Construction)							18,750	375,000	FAA Grant	393,750	-	-	393,750
2025-29	Airport Seal and Stripe airfield project							12,375	247,500	FAA Grant	259,875	-	-	259,875
TOTAL ANTICIPATED FOR FY 2025/26		\$ 83,500	\$ -	\$ 2,298,810	\$ 25,000	\$ 495,000	\$ 481,463	\$ 54,875	\$ 4,636,430		\$ 8,050,078	\$ -	\$ -	\$ 8,050,078
FY 2026/27 (Not funded with adoption of FY 2025/26 budget)										Total Project				
2026-ADA	Annual ADA Improvements				25,000						25,000			
2026-01	City-wide Storage Server Update								110,000	*GF (101)	110,000			
2026-02	Fire Station 1 Parking Lot Resurfacing								PENDING	*GF (101)	-			
2026-03	Citywide Electronic Timekeeping system								PENDING	*GF (101)	-			
2025-11	Best Road Street Rehabilitation - Main St. to Jones Phase 1 (Construction)		1,500,000		150,000						1,650,000			
2026-04	Phase 3 -Paving Street & Design Various Locations				1,500,000						1,500,000			
2025-13	Main Street from Eastern to Best Road Resurfacing (Construction)								200,000	Water Capacity				
										DIF Fund (456)				
									800,000	*S.Padilla	3,000,000			
			2,000,000							Grant				

City of Brawley
 Capital Improvement Program Heavy Equipment
 Revenue Summary

6a.2
 New Projects and 5-Year Schedule

Project #	Project Description	Gas Tax (211)	SB1 Road Maint. (217)	Measure D (215)	Pedestrian & Bicycle (213)	Water Fund (501)	Wastewater Fund (511)	Airport Fund (531)	Grants/Other	Total Project	Spent To-Date	Carryover	New Funding	Total FY25-26
2026-05	Dogwood from Mead to South Plaza on Imperial Avenue			2,000,000						2,000,000				
2025-20	Eastern Sewer Line Capacity (Construction)								WasteWater Capacity DIF PENDING Fund (457)	-				
2025-24	Clarifier Recoat from Rust Damage (Construction)						200,000			200,000				
2026-06	Airport Reconstruction of Runway 8/26 (Construction)							253,000	5,060,000 FAA Grant	5,313,000				
TOTAL ANTICIPATED FOR FY 2026/27		-	3,500,000	3,650,000	25,000	-	200,000	253,000	6,170,000	13,798,000				
FY 2027/28 (Not funded with adoption of FY 2025/26 budget)										Total Project				
2027-ADA	Annual ADA Improvements	-	-	-	25,000	-	-	-		25,000				
2027-01	Supply Emergency Power to Headwork Screen						342,431			342,431				
2027-02	Fire Cardiac Arrest Monitor								37,000 GF (101)	37,000				
2025-11	Best Road Street Rehabilitation -Jones to Ganado Phase 2 (Construction)		1,500,000	150,000						1,650,000				
2027-03	Airport Seal and Strope Runway and Connecting Taxiways (Design)							13,613	272,250 FAA Grant	285,863				
TOTAL ANTICIPATED FOR FY 2027/28		-	1,500,000	150,000	25,000	-	342,431	13,613	309,250	2,340,294				

City of Brawley
Capital Improvement Program Heavy Equipment
Revenue Summary

NEW PROJECTS AND 5-YEAR SCHEDULE

Project #	Project Description	Gas Tax (211)	SB1 Road Maint. (217)	Measure D (215)	Pedestrian & Bicycle (213)	Water Fund (501)	Wastewater Fund (511)	Airport Fund (531)	Grants/Other	Total Project	Spent To-Date	Carryover	New Funding	Total FY25-26
FY 2028/29 (Not funded with adoption of FY 2025/26 budget)										Total Project				
2028-ADA	Annual ADA Improvements				25,000					25,000				
2028-01	Lift Station No. 1 Rehabilitation						435,160			435,160				
2028-02	Library Sanitary Sewer Pipeline Replacement						61,000			61,000				
2028-03	General Plan Amendment (expires 2030, updated in 2008)	-	-	-	-	-	-		1,500,000 GF (101)	1,500,000				
2027-03	Airport Seal and Strope Runway and Connecting Taxiways (Construction)							90,000	1,800,000 FAA Grant	1,890,000				
TOTAL ANTICIPATED FOR FY 2028/29		-	-	-	25,000	-	496,160	90,000	3,300,000	3,911,160				
FY 2029/30 (Not funded with adoption of FY 2025/26 budget)										Total Project				
2029-ADA	Annual ADA Improvements				25,000					25,000				
TOTAL ANTICIPATED FOR FY 2029/30		-	-	-	25,000	-	-	-	-	25,000				
FY 2030/31 (Not funded with adoption of FY 2025/26 budget)										Total Project				
2030-ADA	Annual ADA Improvements				25,000					25,000				
TOTAL ANTICIPATED FOR FY 2030/31		-	-	-	25,000	-	-	-	-	25,000				
ESTIMATED TOTALS FOR NEXT FIVE YEARS		\$ 193,500	\$ 5,147,550	\$ 6,699,455	\$ 150,000	\$ 5,901,000	\$ 1,820,054	\$ 13,468,838	#REF!	\$ 47,771,076	\$ 9,443,877	\$ 9,727,668	\$ 8,500,078	\$ 18,227,746

* GF = General Fund allocations are subject to change based on the preliminary operating budget baseline

- Funding Notes:**
 GF = General Fund
 AHSC = Affordable Housing and Sustainable Communities
 ARPA = American Rescue Plan Act, Federal Funds
 CMAQ = Congestion Mitigation and Air Quality
 DIF = Development Impact Fee
 FAA = Federal Aviation Administration
 Hwy Relinquish. = Highway Relinquishment Funds, One time funding
 STBG = Surface Transportation Block Grant
 LPP Formulaic = Local Partnership Program -Formulaic

City of Brawley

City Council
February 04, 2025
Agenda Item No 7a



STAFF REPORT

To: City Council
From: Denise Garcia, Special Projects Manager
Prepared by: Denise Garcia, Special Projects Manager
Subject: **Adopt Resolution to Rescind Resolution 2023-27 for the Purpose of Dissolving the Community Improvement Committee**

RECOMMENDATION:

Adopt Resolution rescinding Resolution 2023-27 for the purpose of dissolving the Community Improvement Committee.

BACKGROUND INFORMATION:

The Community Improvement Committee was established and adopted by Resolution 2023-27 in August of 2023. It was preferred that committee members were to have experience or a background in the construction trades and take a hands-on approach in improving city facilities. Under the terms and conditions of the Resolution, the Committee was required to hold regular meetings on a quarterly basis and appointed members were to hold terms consistent with existing council member term limits. Guidelines to hold meetings and post agendas are set forth in the Brown Act.

However, the committee's current structure prohibits impromptu meetings and on-site facility inspections that would be vital during the course of a project. Therefore, staff and Committee members recognized the purpose of the committee would be better served if the Community Improvement Committee was dissolved and restructured as a community volunteer group. Volunteers would be allowed to meet freely and in groups of two or more without violating the Brown Act. Restructuring the Committee in this manner would enable volunteers to move projects through to completion quicker and accomplish the mission of improving the quality of life for the community and citizens of Brawley. Existing members and potential volunteers would be processed in the same way as other City volunteers. Projects would still be coordinated and managed by administration and volunteers would be overseen by staff onsite. Project updates would be brought to Council on a quarterly basis, or intermittently as needed.

FISCAL IMPACT:

None

ALTERNATIVES:

Do not adopt the Resolution to dissolve the Community Improvement Committee and continue to meet quarterly under the guidelines of the Brown Act.

ATTACHMENTS:

1. RESO to Rescind Resolution 2023-27 and Dissolve the Community Improvement Committee

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Jimmy Duran, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved - 1/29/2025

Approved - 1/29/2025

7a.1

**RESOLUTION 2025-
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA
TO RESCIND RESOLUTION 2023-27 FOR THE PURPOSE OF DISSOLVING THE
BRAWLEY COMMUNITY IMPROVEMENT COMMITTEE**

WHEREAS, City of Brawley Resolution 2023-27, adopted on August 1, 2023, established the Brawley Community Improvement Committee; and

WHEREAS, the purpose of the Brawley Community Improvement Committee was to improve the quality of life for the community and citizens of the City of Brawley by coordinating with staff to undertake construction and beautification in an efficient manner; and

WHEREAS, with the adoption of Resolution 2023-27 the Community Improvement Committee was required to adhere to the Ralph M. Brown Act when meeting and posting agendas; and

WHEREAS, City Administration and Community Improvement Committee members recognized collaboration and productivity would be hindered under the stringent and formal guidelines of Resolution 2023-27; and

WHEREAS, the Community Improvement Committee would operate more effectively if restructured as a community volunteer group; and

WHEREAS, the restructured volunteer group would be comprised of skilled individuals that would continue to contribute their time, abilities, and feedback on City improvement and beautification endeavors; and

NOW, THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, DETERMINES AND ORDERS AS FOLLOWS:

Resolution 2023-27 is hereby rescinded, dissolving the Community Improvement Committee and restructuring the group as a volunteer group to successfully accomplish City facility improvement and beautification projects.

BE IT FURTHER RESOLVED that the City Council of the City of Brawley, hereby recognizes the Community Improvement Volunteer Group and resolves to cooperate with its efforts and welcomes its input regarding proposed projects.

PASSED AND ADOPTED this 4th day of February 2025, by the following vote:

- AYES:
- NAYES:
- ABSTAIN:
- ABSENT:

CITY OF BRAWLEY, CALIFORNIA

City of Brawley
Resolution No. 2025-
Rescinding Resolution 2023-27 and Dissolve the Community Improvement Committee
Adopted: February 4, 2025
Page 2 of 2

7a.1
Gil Rebollar, Mayor

ATTEST:

Ana Gutierrez, City Clerk

City of Brawley

City Council
February 04, 2025
Agenda Item No 7b



STAFF REPORT

To: City Council
From: John Tang, Interim Assistant to the City Manager
Prepared by: John Tang, Interim Assistant to the City Manager
Subject: **Council Discussion and Direction re Establishment of Various City Committees.**

RECOMMENDATION:

Review the following information and consider whether or not certain City Committees should be established or if alternatives should be considered. Give direction to staff.

BACKGROUND INFORMATION:

The Council has directed staff to place an item on the agenda to discuss whether or not to form certain committees. The potential committees are:

1. Budget Committee;
2. Legislation Committee;
3. Health Care Committee: and
4. Education Committee.

1. Considerations:

It is important for the Council to consider whether forming the foregoing potential committees would be advantageous. To do so, it is important to understand the formalities that must be observed when city-formed committees meet.

The most important concern is whether or not the Brown Act would apply to committee meetings. The Brown Act applies to any permanent or temporary advisory or decision-making commission, board, or other body created by a legislative body's charter, ordinance, resolution, or formal action." Cal. Govt. Code § 54952(b). Therefore, if the Council establishes any of the foregoing proposed committees, the Brown Act would apply.

Because the Brown Act will apply, all of the committee meetings will have to be open to the public, properly agendized, and the rules regarding quorums, closed sessions, public comment, remote attendance, serial meetings, etc., must be observed. The City has various committees and commissions that have regular meetings that are subject to the Brown Act. A great example of such a commission is the Planning Commission. Its meetings are conducted in much the same manner as the City Council meetings.

Another issue that Council should consider is the membership of the potential committees. Membership of Council formed committees is established by Council appointment. The issue is whether or not members of the new committees would be required to file Form 700's?

The last concern is staff time. To one degree or another, when a Council formed committee meets, City staff are going to be involved, to set up the meeting, copy the agenda, keep minutes, etc. Of course, there is always a cost when City staff are utilized.

2. Budget Committee:

Turning toward a potential budget committee, the main drawback of establishing a Council formed committee to address budget concerns is the Brown Act. The budget preparations take months of hard work by staff. The competing needs of the various departments have to be carefully considered and balanced against anticipated revenue. Of course, the various bargaining units always get involved in the process. If a Council formed committee were to get involved in the frontline work of budget preparation, the Brown Act would become a serious obstacle. The requirement for the committee to only meet during properly agendized public meetings would hamper the effectiveness of such a committee.

The current process that the City uses for budget preparation is to make a series of presentation to Council during the process wherein staff makes recommendations to Council about the budget and seeks Council's input and direction about Council's high level budget objectives. Individual Council members often give their input on the nuts and bolts of the budget directly to the City Manager during the process.

If a budget committee were formed, as a practical matter it would probably be limited to addressing high level budget issues, rather than becoming involved in the details of budget preparation. To comply with the Brown Act, it would probably be limited to having only two Council members as members. Any staff members that are made part of the committee would have to observe all the Brown Act rules regarding serial meetings, which would hamper the communication that is necessary during the preparation process.

Typically, every Council member is concerned about the budget, therefore it would be hard to decide which three Council members would be excluded from such a committee.

3. Legislation Committee:

The Brown Act concerns about a legislation committee are not very significant. Staff is typically not terribly concerned about pending legislation

FISCAL IMPACT:

Undetermined. Of course, if formal committees are formed staff time will be utilized to hold meetings, prepare agendas, minutes, etc.

ALTERNATIVES:

There are two alternatives to forming committees by action of the City Council, they are as follows:

1. Encouraging the formation of informal committees. One or no more than two Council members may elect to form an informal committee for any purpose. As long as that committee is not formed by Council action and does not include more than two Council members, then the Brown Act will not apply. The

committee may include any number of other members, provided it does not include a quorum, (three) Council members; or

2. Council may take action to appoint one Council member to act as sort of a liaison or point person to keep track of a certain issue. That Council member would report back to Council at Council meetings as necessary. A recent example of this occurred when the prior Council tasked Council member Wharton with acting as liaison to keep track of the plan to combine the two hospital districts

ATTACHMENTS:

1.

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Jimmy Duran, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved - 1/29/2025

Approved - 1/29/2025

City of Brawley

City Council
February 04, 2025
Agenda Item No 7c



STAFF REPORT

To: City Council
From: John Tang, Commander
Prepared by: John Tang, Commander
Subject: **Operation Stonegarden (OPSG) (FY 2023-2026)**

RECOMMENDATION:

Review and approve the annual Operation Stonegarden agreement for FY2023-2026, authorize the City Manager or Chief of Police to sign and accept the grant, and take any necessary actions to implement it.

BACKGROUND INFORMATION:

Operation Stonegarden (OPSG) is a federal grant under the Homeland Security Grant Program (HSGP) administered by the Federal Emergency Management Agency (FEMA). The grant provides overtime and equipment funding for state and local law enforcement agencies to utilize their law enforcement authorities to support collaborative efforts for the border security mission.

Operation OPSG OO CA - Imperial FY23 will enable joint enforcement efforts between state and local law enforcement agencies in the El Centro Sector (ELC) area of responsibility (AOR) through an augmented law enforcement patrol presence in areas not traditionally patrolled by USBP. OPSG offers defense-in-depth capability, which strengthens the border security enterprise and contributes to attaining an operational advantage over the border.

Upon approval by the City Council, the Chief of Police is authorized to accept a grant by signing the Memorandum of Understanding (MOU). The grant includes the following allocations: \$50,780.00 for overtime, \$14,218.40 for fringe benefits, \$6,800.00 for fuel costs, \$100,000.00 for the purchase of (10) license plate readers (LPR), \$38,000.00 for LPR maintenance, \$5,000.00 for the purchase of (2) computer notebooks. The total grant amount is \$214,798.40.

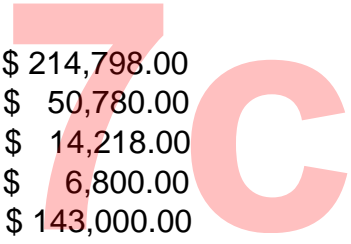
Please note: The funds allocated for LPR equipment (\$100,000.00) and LPR maintenance (\$38,000.00) will be reallocated to cover or partially cover our current Flock account expenses.

FISCAL IMPACT:

This agreement will provide the City of Brawley with \$ 214,798 for overtime and equipment funding to support Operation Stonegarden. The FY25/26 Budget will incorporate the revenues and expenses approved under this MOU under fund 222- Stonegarden grant as follows:

Description Amount	Account Number
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Stonegarden (OPSG) - Revenue	222-211.500-430.618	\$ 214,798.00
Grant Overtime - Expense.....	222-211.500-700.330	\$ 50,780.00
Fringe Benefits- Expense.....	222-211.500-710.200	\$ 14,218.00
Fuel-Expense.....	222-211.500-725.400	\$ 6,800.00
Equipment - Expense.....	222-211.500- 800.400	\$ 143,000.00



ALTERNATIVES:

The council may decide not to approve the acceptance of the OPSG Grant.

ATTACHMENTS:

1. Grant Agreement

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Jimmy Duran, City Manager

Status – Date of Status

Approved - 1/29/2025

Approved - 1/29/2025

AGREEMENT FOR THE
FISCAL YEAR 2023 OPERATION STONEGARDEN GRANT PROGRAM

THIS AGREEMENT (“Agreement”), made and entered into effective the ___ day of ____, 20___, is by and between the **COUNTY OF IMPERIAL**, a political subdivision of the State of California, by and through its Sheriff’s Office, Department of Probation, and District Attorney’s Office (“County” or “County Parties”), the **IMPERIAL COUNTY NARCOTICS TASK FORCE** (“ICNTF”), the **CALIFORNIA HIGHWAY PATROL**, by and through its Calexico, El Centro, and Winterhaven Offices (“CHP”), the **CITY OF BLYTHE**, an incorporated city within the County of Riverside, by and through its Police Department (“Blythe”), the **COUNTY OF SAN BERNARDINO**, a political subdivision of the State of California by and through its Sheriff’s Office, (“County of San Bernardino”), the **CITY OF BRAWLEY**, an incorporated city within the County of Imperial, by and through its Police Department (“Brawley”), the **CITY OF CALEXICO**, an incorporated city within the County of Imperial, by and through its Police Department (“Calexico”), the **CITY OF EL CENTRO**, an incorporated city within the County of Imperial, by and through its Police Department (“El Centro”), the **CITY OF IMPERIAL**, an incorporated city within the County of Imperial, by and through its Police Department (“Imperial”), and the **CITY OF CALIPATRIA**, an incorporated city within the County of Imperial, by and through its Police Department (“Calipatria”), and the **COUNTY OF RIVERSIDE**, a political subdivision of the State of California by and through its Sheriff’s Office, (“County of Riverside”), (individually, “Party;” collectively, “Parties”), for program support of the FY 2023 Operation Stonegarden Grant (“OPSG”).

RECITALS

WHEREAS, County received funds from the U.S. Department of Homeland Security (“DHS”) passed through the California Governor’s Office of Emergency Services (“CalOES”), under the OPSG Program for fiscal year 2023; and

WHEREAS, said funds shall be used to support the OPSG Program to enhance law enforcement preparedness and operational readiness along the border lands of the United States located within the County; and

WHEREAS, Government Code §§ 55631 and 55632 authorize the legislative body of any local agency to contract with any other local agency for the furnishing of police protection to such other local

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1 agency, where a “local agency” includes a neighboring city, county, federal government, or any federal
2 department or agency; and

3 **WHEREAS**, the Parties desire to enter into an agreement with provisions concerning the nature,
4 scope, and extent of OPSG collaboration, services rendered, and compensation; and

5 **WHEREAS**, County, by action of the Board of Supervisors through Minute Order No. 42, dated
6 February 6, 2024, approved and authorized the Imperial County Sheriff to enter into this Agreement with
7 participating agencies, and to sign all grant documents necessary to receive OPSG funds that will be used
8 to reimburse the participating agencies under this Agreement; and

9 **WHEREAS**, the Parties agree to maintain documentation supporting all expenditures reimbursed
10 from OPSG funds, ensure all expenditures are allowable under grant requirements, adhere to their
11 jurisdictions authorized procurement methods, and submit an organization-wide financial and compliance
12 audit report of **Two Million Two Hundred Thousand Dollars (\$2,200,000.00)** or more of OPSG federal
13 funds are expended in a fiscal year; and

14 **WHEREAS**, documentation and records shall be maintained and retained in accordance with
15 OPSG requirements and shall be available for audit and inspection; and

16 **WHEREAS**, for accounting purposes, the following is a description of OPSG funds: Federal
17 Grantor Agency: U.S. Department of Homeland Security; Pass Through Agency: California Governor’s
18 Office of Emergency Services; Program Title: Homeland Security Grant Program; Federal CFDA
19 Number: 97.067.

20 **NOW THEREFORE**, and in consideration of the covenants and conditions hereinafter contained,
21 it is agreed between Parties as follows:

22 **1. PURPOSE AND INTENT.**

23 The purpose of this Agreement is to satisfy the OPSG proposal submitted to and awarded by DHS
24 and passed through CalOES under the OPSG for fiscal year 2023-2026.

25 **2. SCOPE OF WORK.**

26 **2.1. Method of Service Delivery.**

27 2.1.1. County’s Sheriff’s Office will maintain the OPSG and will be administratively
28 responsible for coordination of Parties’ obligations under this Agreement.

2.1.2 The OPSG will be staffed as described in Paragraph 4. – Standards of Service: Obligations of the Parties.

2.2. **Overview of Basic Services.**

2.2.1. Parties will provide OPSG activities by increasing the presence of law enforcement personnel in their designated areas of jurisdiction, in order to support DHS’s Bureau of Customs and Border Protection (“CBP”) and Office of the Border Patrol (“OBP”) efforts to improve border security in the region.

2.2.2 Parties will enforce local and state laws within the agency’s jurisdiction and will not enforce immigration laws on behalf of CBP/OBP.

2.2.3 Parties will conduct OPSG activities consistent with the California Values Act, including but not limited to Government Code Section 7284.6(b) and the following conditions:

(a) The primary purpose of OPSG activities will not be immigration enforcement, as defined in subdivision (f) of Government Code Section 7284.4.

(b) The enforcement or investigative duties will be primarily related to a violation of state or federal law unrelated to immigration enforcement.

(c) Participation in OPSG activities by a California law enforcement agency will not violate any local law or policy to which it is otherwise subject.

3. **TERM OF AGREEMENT.**

3.1. **Initial Term.** The term of this Agreement shall be from September , 2023, and shall continue in effect through and terminate at midnight on May 31 , 2026, subject to the provisions in Paragraphs 3.2. and 3.3. below.

3.2. **Option to Extend.** Renewal or extension of this Agreement beyond May 31, 2026 shall be subject to remaining grant funds and to a time extension approved by DHS and passed through CalOES.

1 3.3. **Termination.** Subject to the applicable provisions of State law, any Party may
2 terminate its participation in this Agreement upon a minimum of ninety (90) days
3 written notice to the other Parties.

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5 **4. STANDARDS OF SERVICE AND OBLIGATIONS OF PARTIES.**

6 **4.1. Anticipated Outcome.**

7 4.1.1. The anticipated outcome of the OPSG activities, to be provided by Parties under
8 this Agreement, is the increased presence of law enforcement personnel in their
9 designated areas of jurisdiction, to support CBP/OBP efforts to improve border
10 security in the region.

11 4.1.2. The anticipated outcome will be reached by achieving the goals and accomplishing
12 the missions set forth in this Agreement and in CBP’s “Operations Order Report,”
13 hereinafter referred to as **Exhibit “A”** and incorporated by reference as though fully
14 set forth herein.

15 (a) Parties will provide enhanced enforcement by increasing patrol presence in
16 proximity to the border and/or routes of ingress from the border.

17 (b) Parties will utilize their unique investigatory and prosecutorial areas of
18 expertise in operations targeting criminal aliens upon reasonable suspicion
19 of, or for violation of, Section 1326 (a) of Title 8 of the United States Code
20 that may be subject to the enhancement specified in Section 1326(b)(2) of
21 Title 8 of the United States Code, if detected during an unrelated law
22 enforcement activity, to document fraud, and for intelligence development
23 including making necessary inquiries as permitted by Government Code
24 Section 7284.6(b).

25 (c) Parties shall increase intelligence/information sharing among each other,
26 which includes but is not limited to the following activities:

27 (i) Conducting monthly meetings with a minimum of one (1)
28 representative from each Party; and.

(ii) Sharing information during law enforcement operations.

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5 4.2. **Personnel Qualifications and Assignment.**

6 4.2.1 All Party personnel who perform OPSG activities pursuant to this Agreement shall
7 have met the minimum qualifications designated for their specific classification.

8 4.2.2. Parties shall provide OPSG with qualified personnel to meet performance standards
9 and scope of service defined herein and as further specified in **Exhibit "A."**

10 4.2.3. County Participating Agency Discretion.

11 (a) County's Sheriff's Office shall be responsible for the management,
12 direction, and supervision of its OPSG personnel, and the standards of
13 performance, discipline, and all other matters incidental to the performance
14 of such services, in its sole but reasonable judgment, and in accordance with
15 the provisions of applicable labor agreements.

16 (b) County's Sheriff's Office shall be the appointing authority for all of its
17 personnel provided to OPSG by this Agreement.

18 (c) County's Department of Probation shall be responsible for the management,
19 direction, and supervision of its OPSG personnel, and the standards of
20 performance, discipline, and all other matters incidental to the performance
21 of such services, in its sole but reasonable judgment, and in accordance with
22 the provisions of applicable labor agreements.

23 (d) County's Department of Probation shall be the appointing authority for all
24 of its personnel provided to OPSG by this Agreement.

25 (e) Non-County Parties shall have no liability for any direct payment of salary,
26 wages, indemnity or other compensation or benefit to persons engaged in
27 County's performance of this Agreement.

28 4.2.4. Non-County Parties' Discretion.

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- (a) Non-County Parties shall be responsible for the management, direction, and supervision of their respective OPSG personnel, and the standards of performance, discipline, and all other matters incident to the performance of such services, in each respective non-County Party’s sole but reasonable judgment, and in accordance with the provisions of applicable labor agreements.
- (b) Each non-County Party shall be the appointing authority for its respective personnel provided to the OPSG by this Agreement.
- (c) County shall have no liability for any direct payment of salary, wages, indemnity or other compensation or benefit to persons engaged in non-County Party performance of this Agreement.

4.2.5. OPSG Coordinators.

- (a) County’s Sheriff’s Office shall select and designate an OPSG Coordinator who shall manage and direct the OPSG.
- (b) County’s Department of Probation and each non-County Party shall select and designate an OPSG Coordinator under this Agreement.
- (c) The designated OPSG Coordinator for each Party shall implement, as needed, appropriate procedures governing the performance of all requirements under this Agreement, and shall be responsible for meeting and conferring in good faith in order to address any disputes which may arise concerning implementation of this Agreement.

4.2.6. Staffing for Basic Services. Parties shall ensure that adequate numbers of their qualified respective personnel are provided to OPSG activities at all times during the term of this Agreement to meet the commitments set forth herein.

4.2.7. Pre-Authorization of Overtime.

- (a) The OPSG Coordinator for each participating agency will be responsible for authorizing all OPSG overtime prior to any detail.

(b) Any overtime scheduled for the OPSG Coordinator must be approved by the department head or city manager.

/// 4.2.8. Equipment and Supplies.

(a) County’s Sheriff’s Office will provide its OPSG personnel with all supplies and/or prescribed safety gear, body armor and or standard issue equipment necessary to perform OPSG activities.

(b) County’s Department of Probation will provide its OPSG personnel with all supplies and/or prescribed safety gear, body armor and or standard issue equipment necessary to perform OPSG activities

(c) Non-County Parties will provide their respective OPSG personnel with all supplies and/or prescribed safety gear, body armor and/or standard issue equipment necessary to perform OPSG activities unless otherwise specified in **Exhibit “A.”**

4.2.9. Party Monitoring. The County will monitor the performance of the Parties against goals and performance standards set forth in this Agreement. Substandard performance as determined by the County will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by the Party/Parties within a reasonable period of time after being notified by the County, suspension or termination procedures will be initiated.

5. **COST OF SERVICES/CONSIDERATION.**

5.1. **General.**

5.1.1. As full consideration for the satisfactory performance and completion by non-County Parties of OPSG activities set forth in this Agreement, County shall pay non-County Parties for personnel assigned to perform OPSG activities on the basis of invoices and submittals as set forth hereunder.

5.1.2. Parties agree that awarded funds, identified as allowable costs as set forth in **Exhibit “A”** shall be expended only for OPSG activities, operating expenses, and

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equipment as detailed in **Exhibit “A”** for the applicable grant year, and that unallowable costs are not reimbursed.

5.1.3. No reimbursement shall be made to a Party during any period of time within which that Party is in default on filing any informational or financial reports required by County. County, through its Sheriff’s Office, shall make any necessary adjustments to Party claims to correct for previous overpayments and disallowances or underpayments.

5.1.4. Payments made by County are dependent on the continued availability of grant funds from DHS passed through CalOES.

5.1.5. The amount of available OPSG funds shall not exceed **Two Million, Two Hundred Thousand Dollars (\$2,200,000.00)**, unless otherwise provided for under this Agreement.

5.2. Personnel Cost/Rate of Compensation.

5.2.1. During the term of this Agreement, County shall compensate Parties for preauthorized overtime worked by personnel assigned to perform OPSG activities.

5.2.2. Compensation made by County is based upon available funding and the actual costs incurred by Parties to provide OPSG activities under this Agreement.

5.3. Method of Payment.

5.3.1. Non-County Parties shall fax an itemized invoice, timesheets and any other related supporting documentation that represents amounts due under this Agreement to County’s Sheriff’s Office no later than 5:00 p.m., ten (10) business days following the end of each calendar month during the term of this Agreement.

5.3.2. Invoices, timesheets and other related supporting documentation must have the signature of each non-County Party’s OPSG Coordinator, or his or her designee, certifying that the invoices, timesheets, and related documentation are true and correct.

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1 5.3.3. Non-County Parties shall mail original documents in Paragraph 5.3.1. no later than
2 5:00 p.m. of the eleventh (11th) business day following the end of each calendar
3 month during the term of this Agreement to:

4 Imperial County Sheriff's Department
5 Fiscal Unit, Ref. OPSG
6 PO Box 1040
7 El Centro, CA 92244.

8 5.3.4. Within ten (10) business days after receipt of a valid invoice, County's Sheriff's
9 Office will process the request for reimbursement to DHS passed through CalOES.

10 5.3.5. Within ten (10) business days after receipt of reimbursement funds from DHS
11 passed through CalOES, County's Sheriff's Office will submit a claim for payment
12 to County's Auditor-Controller to pay non-County Parties for the service agreed to.

13 (a) County will request cash advances on the grant funds from DHS passed
14 through CalOES each quarter during the term of this Agreement.

15 (b) When County has a positive balance in its OPSG account, County will pay
16 non-County Parties for the service agreed to within ten (10) business days
17 of receipt of valid invoices.

18 5.3.6. Non-County Parties shall maintain payroll records for each and every person whose
19 costs are reimbursable under this Agreement, to include, at a minimum, the person's
20 name, classification, duty position, task and regular/overtime hours worked.

21 5.3.7. Upon request, non-County Parties shall make available to County's Sheriff's Office
22 all payroll records and other records that relate to the services provided under this
23 Agreement.

24 5.3.8. County Departments shall obtain reimbursement for qualifying OGSP activities
25 through procedures to be agreed upon within County.

26 **6. INDEMNIFICATION.**

27 **6.1. Indemnification Related to Workers' Compensation and Employment.**

28 6.1.1. County shall fully indemnify and hold harmless all non-County Parties and their
respective officers, employees and agents from any claims, losses, fines, expenses

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(including attorneys' fees and court costs), costs, damages or liabilities arising from or related to:

(a) Any Workers' Compensation claim or demand or other Workers' Compensation proceeding arising from or related to, or claimed to arise from or relate to, employment which is brought by an employee of County or any contract labor provider retained by County; or

(b) Any claim, demand, suit or other proceeding arising from or related to, or claimed to arise from or relate to, the status of employment (including without limitation, compensation, demotion, promotion, discipline, termination, hiring, work assignment, transfer, disability, leave or other such matters) which is brought by an employee of County.

6.1.2. Non-County Parties shall fully indemnify and hold harmless County and its officers, employees and agents from any claims, losses, fines, expenses (including attorneys' fees and court costs or arbitration costs), costs, damages or liabilities arising from or related to:

(a) Any Workers' Compensation claim or demand or other Workers' Compensation proceeding arising from or related to, or claimed to arise from or relate to, employment which is brought by an employee of the respective non-County Party or any contract labor provider retained by the respective non-County Party; or

(b) Any claim, demand, suit or other proceeding arising from or related to, or claimed to arise from or relate to, the status of employment (including without limitation, compensation, demotion, promotion, discipline, termination, hiring, work assignment, transfer, disability, leave or other such matters) which is brought by an employee of the respective non-County Party or any contract labor provider retained by the respective non-County Party.

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1 6.2. **Indemnification Related to Acts and/or Omissions – Negligence.**

2 6.2.1. Claims Arising from Sole Acts and/or Omissions of a Party.

- 3 (a) Each Party to this Agreement hereby agrees to defend and indemnify the
4 other Parties to this Agreement and their agents, officers and employees,
5 from any claim, action, or proceeding against the other Parties arising solely
6 out of its own acts or omissions in the performance of this Agreement.
- 7 (b) At each Party’s sole discretion, each Party may participate at its own
8 expense in the defense of any claim, action or proceeding, but such
9 participation shall not relieve any Party of any obligation imposed by this
10 Agreement.
- 11 (c) Parties shall notify each other promptly of any claim, action, or proceeding
12 and cooperate fully in the defense.

13 6.2.2. Claims Arising from Concurrent Acts or Omissions.

- 14 (a) Parties hereby agree to defend themselves from any claim, action or
15 proceeding arising out of the concurrent acts or omissions of Parties.
- 16 (b) Parties agree to retain their own legal counsel, bear their own defense costs
17 and waive their right to seek reimbursement of such costs, except as
18 provided in Paragraph 6.2.4. below.

19 6.2.3. Joint Defense.

- 20 (a) Notwithstanding Paragraph 6.2.2. above, in cases where Parties agree in
21 writing to a joint defense, Parties may appoint joint defense counsel to
22 defend the claim, action or proceeding arising out of the concurrent acts or
23 omissions of Parties.
- 24 (b) Joint defense counsel shall be selected by mutual agreement of Parties.
- 25 (c) Parties agree to share the costs of such joint defense and any agreed
26 settlement in equal amounts, except as provided in Paragraph 6.2.4. below.
- 27 (d) Parties agree that no Party may bind the others to a settlement agreement
28 without the written consent of the others.

1 6.2.4. Reimbursement and/or Reallocation. Where a trial verdict or arbitration award
2 allocates or determines the comparative fault of the Parties, Parties may seek
3 reimbursement and/or reallocation of defense costs, settlement payments,
4 judgments and awards, consistent with such comparative fault.

5 **7. GENERAL PROVISIONS.**

6 **7.1. Independent Contractor Status.**

7 7.1.1. In the performance of services under this Agreement, County and non-County
8 Parties acknowledge and agree that:

9 (a) County and its respective officers, agents and/or employees shall be deemed
10 independent contractors and not officers, agents or employees of non-
11 County Parties; and

12 (b) Non-County Parties and their respective officers, agents and/or employees
13 shall be deemed independent contractors and not officers, agents or
14 employees of County.

15 7.1.2. All personnel provided by County under this Agreement are under the direct and
16 exclusive supervision, daily direction, and control of County, and County assumes
17 full responsibility for the actions of such personnel in the performance of services
18 hereunder.

19 7.1.3. All personnel provided by non-County Parties under this Agreement are under the
20 direct and exclusive supervision, daily direction, and control of their respective
21 agencies, and each agency assumes full responsibility for the actions of such
22 personnel in the performance of services hereunder.

23 7.1.4. County and non-County Parties acknowledge and agree that County does not
24 control the manner and means of performing the work of non-County Parties'
25 officers, agents or employees who perform OPSG activities, nor does County have
26 the right to hire or terminate employment of such officers, agents or employees.

27 7.1.5. Non-County Parties do not control the manner and means of performing the work
28 of County officers, agents or employees who perform OPSG activities, nor do non-

1 County Parties have the right to hire or terminate employment of such officers,
2 agents or employees.

3 7.1.6. County has no authority of any kind to bind non-County Parties, and non-County
4 Parties have no authority to bind County in any respect whatsoever.

5 7.1.7. County shall not act or attempt to act, or represent itself directly or by implication
6 as an agent of non-County Parties, or in any manner assume or create or attempt to
7 assume or create any obligation on behalf of or in the name of non-County Parties.

8 7.1.8. Non-County Parties shall not act or attempt to act, or represent themselves directly
9 or by implication as an agent of County, or in any manner assume or create or
10 attempt to assume or create any obligation on behalf of or in the name of County.

11 7.2. **Insurance.** Parties agree to obtain, at their sole cost and expense, sufficient insurance to
12 cover the liabilities arising out of this Agreement.

13 7.3. **Notices.**

14 7.3.1. Any notice, request, demand or other communication required or permitted
15 hereunder shall be in writing and may be personally delivered or given as of the
16 date of mailing by depositing such notice in the United States mail, first-class
17 postage prepaid, and addressed as follows, or to such other place as each Party may
18 designate by subsequent written notice to each other:

19 County Parties:

20 Sheriff
21 Imperial County Sheriff's Office
22 PO Box 1040
El Centro, CA 92244

Chief Probation Officer
Imperial County Probation Department
324 Applestill Road
El Centro, CA 92243

23 District Attorney
24 Imperial County District Attorney's Office
25 940 West Main Street, Suite 102
El Centro, CA 92243

26 Non-County Parties:

27 California Highway Patrol
28 Fiscal Management Section
PO Box 942898
Sacramento, CA 94298-2898

Interim City Manager
Blythe Police Department
235 N. Broadway
Blythe, CA 92225

1 Imperial County Narcotics Task Force
2 2417 La Brucherie Road, Suite C
3 Imperial, CA 92251

Chief of Police
Brawley Police Department
351 Main Street
Brawley, CA 92227

4 Chief of Police
5 Calexico Police Department
420 East Fifth Street
6 Calexico, CA 92231

Chief of Police
El Centro Police Department
105 North Eleventh Street
El Centro, CA 92243

6 Chief of Police
7 Imperial Police Department
420 South Imperial Avenue
8 Imperial, CA 92251

Chief of Police
Calipatria Police Department
125 N. Park Ave.
Calipatria, CA 92233

9 Riverside County Sheriff
1500 Castellano Rd.
10 Riverside, CA 92509

San Bernardino County Sheriff
655 East Third Street
San Bernardino, CA 92415

11 7.3.2. A notice shall be effective:

- 12 (a) On the date of personal delivery if personally delivered before five o'clock
- 13 (5:00) p.m. on a business day; or
- 14 (b) On the first (1st) business day following personal delivery that did not occur
- 15 before five o'clock (5:00) p.m. on a business day; or
- 16 (c) Two (2) business days following the date the notice is postmarked for mail
- 17 delivery; or
- 18 (d) On the first (1st) business day following delivery to the applicable overnight
- 19 courier, if sent by overnight courier for next business day delivery; or
- 20 (e) When otherwise actually received.

21 7.4. **Amendment.** This Agreement may be modified or amended only by a written document
22 signed by all Parties, and no verbal understanding or agreement shall be binding on the
23 Parties.

24 7.5. **Assignment.** No Party shall assign any of its rights nor delegate any of its obligations
25 hereunder without the prior written consent of the other Parties.

26 7.6. **Entire Agreement.**

27 7.6.1. This Agreement constitutes the complete and exclusive statement of agreement
28 between County and non-County Parties with respect to the subject matter hereto.

7.6.2. All prior written and verbal understandings are superseded in total by this Agreement.

7.7. **Construction.**

7.7.1. This Agreement will be deemed to have been made and shall be construed, interpreted, governed, and enforced pursuant to and in accordance with the laws of the State of California.

7.7.2. The headings and captions used in this Agreement are for convenience and ease of reference only, and shall not be used to construe, interpret, expand or limit the terms of the Agreement and shall not be construed against any one (1) Party.

7.8. **Waiver.**

7.8.1. A waiver by County or non-County Parties of a breach of any of the covenants to be performed by County or non-County Parties shall not be construed as a waiver of any succeeding breach of the same or other covenants, agreements, restrictions or conditions of this Agreement.

7.8.2. The failure of any Party to insist upon strict compliance with any provision of this Agreement shall not be considered a waiver of any right to do so, whether for that breach or any subsequent breach.

7.8.3. The acceptance by County or non-County Parties of either performance or payment shall not be considered a waiver of any other Party's preceding breach of this Agreement.

7.9. **Authority to Enter Into Agreement.**

7.9.1. County and non-County Parties have all requisite power and authority to conduct their respective business and to execute, deliver and perform the Agreement.

7.9.2. Each Party warrants that the individuals who have signed this Agreement have the legal power, right and authority to make this Agreement and to bind each respective Party.

7.10. **Cooperation.** County and non-County Parties will cooperate in good faith to implement this Agreement.

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7.11. **Counterparts.** This Agreement may be executed in one (1) or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one (1) and the same instrument.

7.12. **Severability.**

7.12.1. This Agreement is subject to all applicable laws and regulations.

7.12.2. If any provision of this Agreement is found by any Court or other legal authority, or is agreed upon by the Parties, to be in conflict with any law or regulation, then the conflicting provision shall be considered null and void.

7.12.3. If the effect of nullifying any conflicting provision is such that a material benefit of this Agreement to any Party is lost, then the Agreement may be terminated at the option of the affected Party, with the notice as required in this Agreement.

7.12.4. In all other cases, the remainder of this Agreement shall be severable and shall continue in full force and effect.

7.13. **Legislative Changes.** If any changes are made to laws or regulations under which this Agreement is made, or to any successor legislation or regulations, or if DHS passed through CalOES imposes any budget requirements or limitations applicable to this Agreement and the services to be provided hereunder, then:

7.13.1. To the extent any of the changes are of mandatory application, such change(s) shall apply to the Parties and this Agreement, and this Agreement shall be deemed to be amended to be consistent with such change(s) except to the extent that such change(s) alter(s) a material provision of this Agreement, in which case, such material provision shall be voidable, and the Parties will negotiate in good faith to amend the Agreement as necessary; and

7.13.2. To the extent any of the changes are not of mandatory application, such change(s) shall not affect this Agreement or the rights or obligations of County and non-County Parties under this Agreement, unless Parties mutually agree to subject themselves to such change(s).

7.14. **Representation.**

701

1 7.14.1. County’s Sheriff’s Office, District Attorney’s Office, and Department of Probation
2 shall be represented by their respective OPSG Coordinators, or their designees, in
3 all discussions pertaining to this Agreement.

4 7.14.2. Non-County Parties shall be represented by their respective OPSG Coordinators,
5 or their designees, in all discussions pertaining to this Agreement.

6 7.15. **Dispute Resolution Concerning Services and Payment.** In the event of any dispute
7 concerning services and payment arising from this Agreement, Parties’ OPSG
8 Coordinators, or their respective designees, will meet and confer within ten (10) business
9 days after receiving notice of the dispute to resolve the dispute.

10 7.16. **Termination of Funding.**

11 7.16.1. In the event that funding for reimbursement of costs related to OPSG activities is
12 terminated by DHS passed through CalOES, this Agreement, in its entirety, shall
13 be considered null and void, and Parties shall no longer be required to provide
14 OPSG activities as described herein.

15 7.16.2. In the event that funding for reimbursement of costs related to OPSG activities is
16 terminated, Parties shall meet immediately, and if agreed upon by Parties, mutually
17 develop and implement, within a reasonable period, a transition plan for the
18 provision of OPSG activities through alternate means.

19 7.17. **Obligation.** This Agreement shall be binding upon the successors of the Parties.

20 ///

21 **8. SPECIAL PROVISIONS.**

22 8.1. **Lobbying and Political Activities.**

23 8.1.1. As required by Section 1352, Title 31 of the United States Code (U.S.C.), for
24 persons entering into a contract, grant, loan, or cooperative agreement from an
25 agency or requests or receives from an agency a commitment providing for the
26 United States to insure or guarantee a loan, each Party independently certifies that:

- 27 (a) No federal appropriated funds have been paid for or will be paid, by or on
28 behalf of the undersigned, to any person for influencing or attempting to

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influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

8.1.2 When applicable, each Party will also comply with provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and §§ 7321-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

8.1.3 Finally, each Party agrees that federal funds will not be used, directly or indirectly, to support the enactment, repeal, modification, or adoption of any law, regulation, or policy without the express written approval from Cal OES or the federal awarding agency.

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8.2. Debarment and Suspension.

8.2.1. Each Party will provide protection against waste, fraud, and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the federal government. Each Party independently certifies that it and its principal, subgrantees, recipients, or subrecipients:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and
- (d) Have not within a three-year period preceding this Agreement, had one or more public transactions (federal, state, or local) terminated for cause or default.

8.2.2. Where a Party, its subgrantees, recipients, or subrecipients, under this Agreement is unable to certify to any of these statements in the certification listed in Paragraph 8.2.1, such Party shall provide a written explanation to County.

7c.1

1 **9. CALIFORNIA LAW.**

2 This Agreement is executed and delivered within the State of California and the rights and
3 obligations of the Parties hereto shall be construed and enforced in accordance with and governed by the
4 laws of the State of California.

5 **IN WITNESS WHEREOF**, the Parties have executed this Agreement on the day and year first
6 above written.

7 **COUNTY OF IMPERIAL**
8 **SHERIFF'S OFFICE**

COUNTY OF IMPERIAL
DEPARTMENT OF PROBATION

9
10 By: _____
11 Federico Miramontes
12 Sheriff

By: _____
Daniel Prince
Chief Probation Officer

13 **COUNTY OF IMPERIAL**
14 **DISTRICT ATTORNEY'S OFFICE**

IMPERIAL COUNTY NARCOTICS
TASK FORCE

15 By: _____
16 George Marquez
17 District Attorney

By: _____
George Marquez
Imperial County District Attorney

18 **CALIFORNIA HIGHWAY PATROL**
19 **CALEXICO OFFICE,**
20 **EL CENTRO OFFICE,**
21 **WINTERHAVEN OFFICE**

SAN BERNARDINO COUNTY
SHERIFF'S DEPARTMENT

22 By: _____
23 Tommie Cocroft
24 Border Division Chief

By: _____
Shannon D. Dicus
San Bernardino County Sheriff-Coroner

25 **CITY OF BRAWLEY**
26 **POLICE DEPARTMENT**

CITY OF CALEXICO
POLICE DEPARTMENT

27
28 By: _____
Jimmy Duran
Chief

By: _____
Armando Orozco
Chief

7c.1

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**CITY OF EL CENTRO
POLICE DEPARTMENT**

By: _____
Robert Sawyer
Chief

**CITY OF IMPERIAL
POLICE DEPARTMENT**

By: _____
Aaron Reel
Chief

**CITY OF BLYTHE
POLICE DEPARTMENT**

By: _____
Mallory Crecelius
Interim City Manager

**CITY OF CALIPATRIA
POLICE DEPARTMENT**

By: _____
Cheryl Fowler
Chief

**COUNTY OF RIVERSIDE
SHERIFF'S OFFICE**

By: _____
Chad Bianco
Sheriff/Coroner

APPROVED AS TO FORM:

Eric Havens
County Counsel

APPROVED AS TO FORM:

Minh C. Tran
County Counsel – County of Riverside

By: _____
Danuta Tuszynska
Deputy County Counsel

By: _____
Amrit P. Dhillon
Deputy County Counsel

City of Brawley

City Council
February 04, 2025
Agenda Item No 7d



STAFF REPORT

To: City Council
From: John Tang, Commander
Prepared by: John Tang, Commander
Subject: Resolution to approve procurement of goods and services from Space Savers and Office 360

RECOMMENDATION:

Approve and accept by resolution the procurement of goods and services from Spacesavers and to purchase office furniture from Office 360 and allow the City Manager or Police Chief, or their designated representatives, to execute a service contract on behalf of the City of Brawley.

BACKGROUND INFORMATION:

The Police Department has converted the previous temporary detention facility, specifically designed as a holding cell, into a functional space for storing evidence. The project's initial phase entails remodeling the area, while the subsequent phases involve installing storage shelving and purchasing office furniture.

This initial phase of the project has been completed. The project was publicly advertised for bidding, and three proposals were submitted. The bids received were from AADS Office Solutions for \$30,518.25, Vital Vault for \$45,480.38, and Spacesavers for \$37,985.45.

The department is formally requesting Spacesavers to be selected as the preferred vendor. While Spacesavers may not offer the most cost-effective solution, they have submitted a proposal tailored to police evidence storage needs. In addition, the department is requesting to purchase office furniture from Office 360

FISCAL IMPACT:

The FY24/25 Capital Improvement Plan needs to be amended to include this project for funding. The recommended funding source is the Police Development Impact Funds (Fund 452). The following budget adjustments are required to incorporate the funding for this project:

452-211.400-800.300- Expense.....	\$ 38,000.00
452-211.400-800.300- Expense.....	\$ 2,224.55

ALTERNATIVES:

The council may decide not to approve the acceptance of the purchases.

ATTACHMENTS:

1. AADS Bid
2. Vital Vault Bid
3. Spacesavers Bid
4. Sole Source Letter
5. Resolution
6. Response to Sole Source Letter
7. Office 360 Quote

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Jimmy Duran, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved - 1/29/2025

Approved - 1/29/2025



7d.1

**PROJECT: BRAWLEY POLICE DEPARTMENT
INVITATION 20241016-PD
POLICE EVIDENCE ROOM STORAGE SHELVING AND CONTAINERS
DATE: 11/18/2024**

Table of Contents:

AADS Quote 4821-C	2
Datum Layout (SR1S2236MGr2)	5
Global Industrial Totes	11
AADS Capability Statement	14
Datum Paint Color Card	16
Datum Shelving Brochure	17
Datum Buy American	25
Datum Warranty	26
Datum MAS Green Certificate	27
Datum ISO	29
AADS WOSB Certificates	30



Administration & Billing
 2136 E. Mountain Sky Avenue
 Phoenix, AZ 85048
 800-927-6101
 800-647-9624 (Fax)

7 QUOTATION

Quotation No.	Page
4821-C	1
Date: 11/18/2024	

Bill To:

**CITY OF BRAWLEY
 FINANCE DEPARTMENT
 400 MAIN STREET
 BRAWLEY, CA 92227
 US**

Ship To:

**CITY OF BRAWLEY
 FINANCE DEPARTMENT
 400 MAIN STREET
 BRAWLEY, CA 92227
 US**

Phone: (760) 344-8941 Fax: () -

Cust. No.	Quote Expiration	Prepared For	Ship Via	Prepared By	Terms
BR5376	12/18/2024			MELISSA	NET 30 DAYS

Order Quantity	Description	Unit	Unit Price	Extended Price
1	POLICE EVIDENCE ROOM STORAGE SHELVING & CONTAINERS AADS CAGE CODE: 556J3 AADS UEI: M6HVSDJHABU1 AADS CA LICENSE #: 998695 AADS CA DIR #: 1000025963 AADS IS SBA CERTIFIED WOMAN-OWNED SMALL BUSINESS AADS IS A CERTIFIED WOMAN-OWNED SMALL BUSINESS DATUM STORAGE SOLUTIONS IS A SMALL BUSINESS DATUM PRODUCTS ARE PROUDLY MADE IN THE USA DATUM SHELVING / TOTES / INSTALLATION / FREIGHT PER LAYOUT DRAWING NUMBER: SR1S2236MGr2 INCLUDES 450 PLASTIC TOTES PER ATTACHED PER ATTACHED SPECIFICATIONS NEED PAINT COLOR CHOICE: _____ *PRODUCTS ARE CUSTOM MADE AND ARE NOT RETURNABLE / REFUNDABLE RECEIVE, DELIVER AND INSTALL IN ACCORDANCE WITH MANUFACTURER SPECIFICATION ESTIMATED INSTALL TIMELINE 03 TO 06 DAYS INCLUDES 1 MOBILIZATION ONLY (1 TRIP)	LOT	29,100.00	29,100.00
continued...				



Administration & Billing
 2136 E. Mountain Sky Avenue
 Phoenix, AZ 85048
 800-927-6101
 800-647-9624 (Fax)

7 QUOTATION

Quotation No.	Page
4821-C	2
Date: 11/18/2024	

Bill To:

**CITY OF BRAWLEY
 FINANCE DEPARTMENT
 400 MAIN STREET
 BRAWLEY, CA 92227
 US**

Ship To:

**CITY OF BRAWLEY
 FINANCE DEPARTMENT
 400 MAIN STREET
 BRAWLEY, CA 92227
 US**

Phone: (760) 344-8941 Fax: () -

Cust. No.	Quote Expiration	Prepared For	Ship Via	Prepared By	Terms
BR5376	12/18/2024			MELISSA	NET 30 DAYS

Order Quantity	Description	Unit	Unit Price	Extended Price
	PRICING INCLUDES APPLICABLE SALES TAX (SEE BELOW) QUOTE NOTES: - ALL MEASUREMENTS TO BE FIELD VERIFIED BY CUSTOMER - INSTALLATION TO OCCUR DURING NORMAL BUSINESS HOURS (MONDAY TO FRIDAY 8AM TO 5PM) - ASSUMES GROUND FLOOR INSTALLATION, ANYTHING DIFFERENT WILL NEED TO BE REQUOTED - UNLOADING DOCK AND BUILDING ELEVATOR TO BE PROVIDED BY CUSTOMER - SITE MUST HAVE UNLOADING SPACE AND PAVED ACCESS TO FACILITY AND UNIMPEDED ACCESS TO INSTALLATION AREA - INSTALLATION AREA SHOULD BE FREE AND CLEAR OF ALL DEBRIS UPON ARRIVAL OF THE TECHNICIANS - ROOM MUST BE READY FOR PRODUCT INSTALL, WALLS, LIGHTING, CEILING, FLOORING COMPLETE (IF APPLICABLE) - BUILDING TO HAVE ELECTRICITY, LIGHTING AND STAGING AREA AT TIME OF INSTALLATION - BUYER IS RESPONSIBLE FOR ANY PERMITS OR INSPECTIONS UNLESS OTHERWISE STATED - PRIOR TO RELEASING ORDER INTO PRODUCTION MUST HAVE			
continued...				



Administration & Billing
 2136 E. Mountain Sky Avenue
 Phoenix, AZ 85048
 800-927-6101
 800-647-9624 (Fax)

7 QUOTATION

Quotation No.	Page
4821-C	3
Date: 11/18/2024	

Bill To:

**CITY OF BRAWLEY
 FINANCE DEPARTMENT
 400 MAIN STREET
 BRAWLEY, CA 92227
 US**

Ship To:

**CITY OF BRAWLEY
 FINANCE DEPARTMENT
 400 MAIN STREET
 BRAWLEY, CA 92227
 US**

Phone: (760) 344-8941 Fax: () -

Cust. No.	Quote Expiration	Prepared For	Ship Via	Prepared By	Terms
BR5376	12/18/2024			MELISSA	NET 30 DAYS

Order Quantity	Description	Unit	Unit Price	Extended Price
	SIGNED CUSTOMER DRAWING APPROVAL, COLOR CHOICE AND SIGNED ORDER ACKNOWLEDGEMENT - ANY CHANGES TO ORDER/INSTALLATION DATE ONCE PRODUCT IS IN PRODUCTION WILL RESULT IN ADDITIONAL CHARGES - BOND COSTS, IF APPLICABLE, NOT INCLUDED (RATE 1.5%) - ESTIMATED MATERIAL LEAD TIME 8 - 12 WEEKS FROM APPROVALS, ACTUAL LEAD TIMES WILL BE PROVIDED ON ORDER ACKNOWLEDGEMENT - QUOTES ARE ONLY VALID UNTIL THE EXPIRATION DATE SHOWN			
COMMENTS:			Sales Tax	1,418.25
			Total	30,518.25

Acceptance: The above prices, specifications, and terms are satisfactory and hereby accepted.

Accepted by: _____ Date: _____

Deposit Amount: _____ Paid by Check#: _____

Credit Card (VISA/MC): _____ Exp. Date: _____

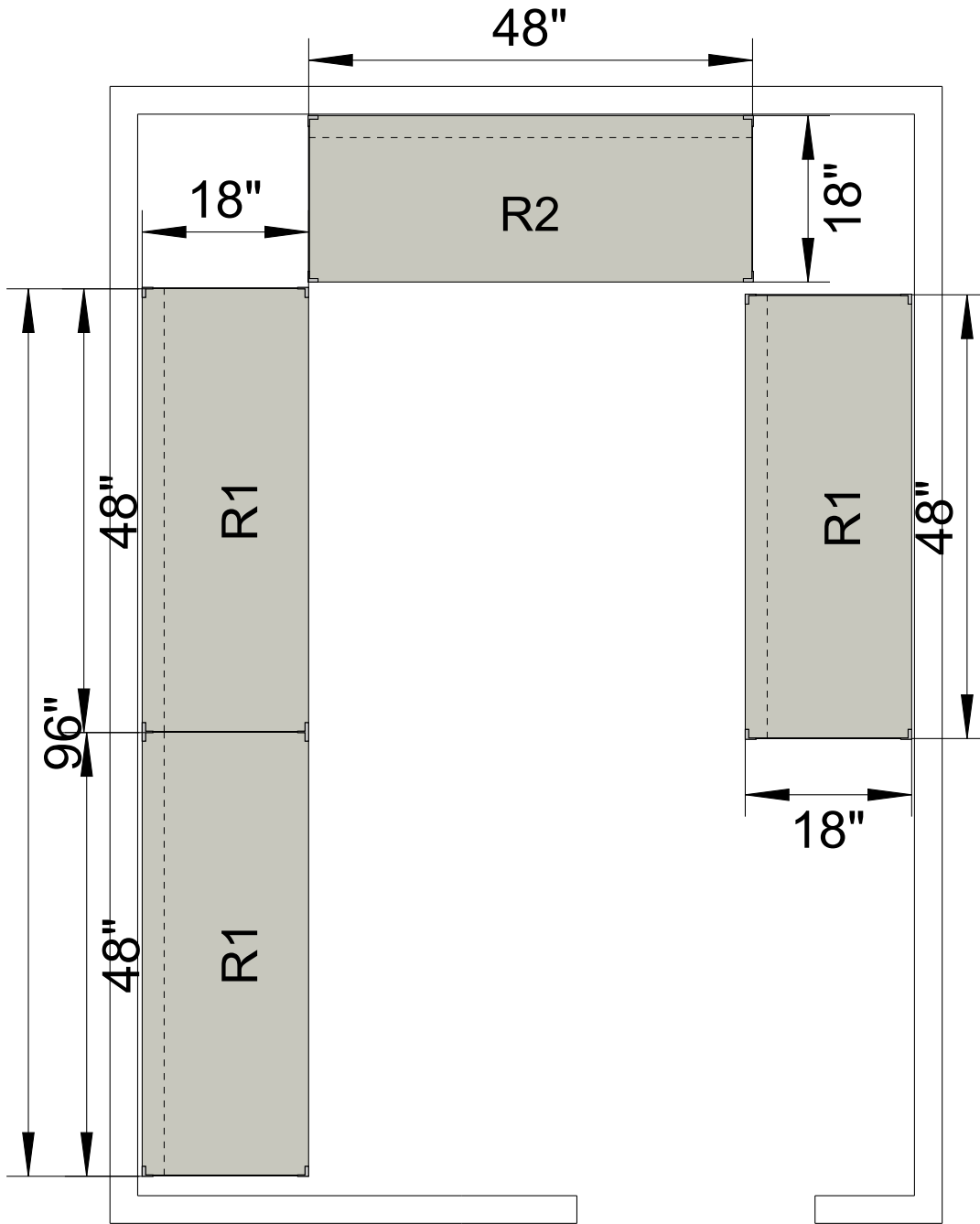
Name on CC: _____ CCV: _____

Billing Address for CC: _____

CREDIT CARD PAYMENTS
 ARE SUBJECT TO 3%
 PROCESSING FEE.

ROOM 1

7d.1



DEALER AADS Melissa	IT IS THE RESPONSIBILITY OF THE SELLING DEALER TO VERIFY ANY & ALL DIMENSIONS SHOWN ON THIS DRAWING, ESPECIALLY THOSE SUPPLIED BY THE CUSTOMER. ANY ORDER PLACED FROM THIS DRAWING INDICATES THAT THE DIMENSIONS SHOWN HERE ARE CORRECT. PLEASE SIGN THIS DRAWING BELOW TO VERIFY ALL ITEMS ARE CORRECT. DATE IT AND SEND ALONG WITH YOUR ORDER.
CUSTOMER	
AREA REFERENCE Police Evidence Room	APPROVED BY _____ DATE _____

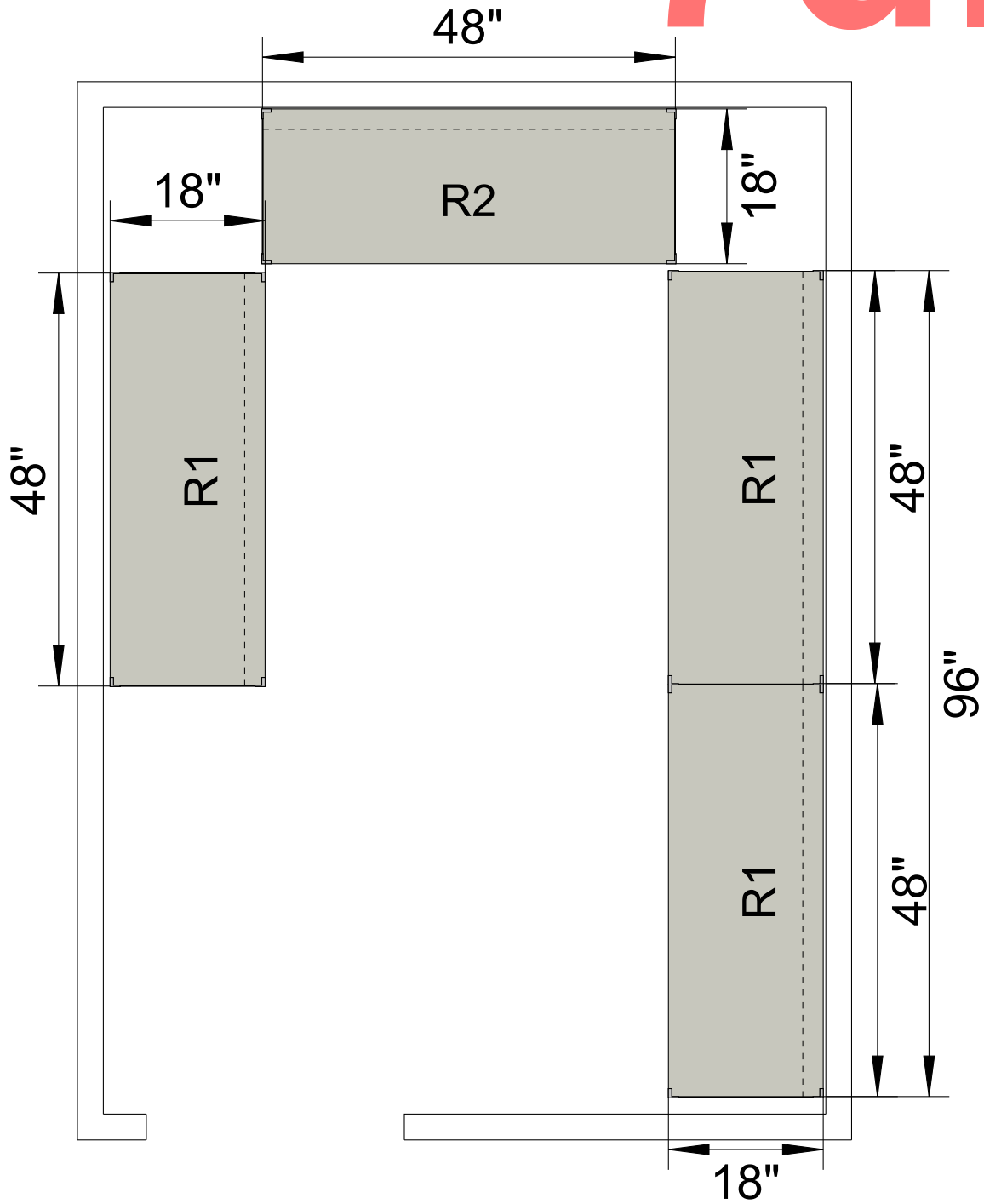
IT IS THE RESPONSIBILITY OF THE SELLING DEALER TO VERIFY ANY & ALL DIMENSIONS SHOWN ON THIS DRAWING, ESPECIALLY THOSE SUPPLIED BY THE CUSTOMER. ANY ORDER PLACED FROM THIS DRAWING INDICATES THAT THE DIMENSIONS SHOWN HERE ARE CORRECT. PLEASE SIGN THIS DRAWING BELOW TO VERIFY ALL ITEMS ARE CORRECT. DATE IT AND SEND ALONG WITH YOUR ORDER.	
APPROVED BY _____	DATE _____



SCALE 1:19	TITLE City of Brawley		
REVISED BY	DATE	REP CODE SR1S	DRAWING NUMBER SR1S2236MGr2
DRAWN BY MG	DATE		

ROOM 2

7d.1



DEALER AADS Melissa	IT IS THE RESPONSIBILITY OF THE SELLING DEALER TO VERIFY ANY & ALL DIMENSIONS SHOWN ON THIS DRAWING, ESPECIALLY THOSE SUPPLIED BY THE CUSTOMER. ANY ORDER PLACED FROM THIS DRAWING INDICATES THAT THE DIMENSIONS SHOWN HERE ARE CORRECT. PLEASE SIGN THIS DRAWING BELOW TO VERIFY ALL ITEMS ARE CORRECT. DATE IT AND SEND ALONG WITH YOUR ORDER.
CUSTOMER	
AREA REFERENCE Police Evidence Room	APPROVED BY _____ DATE _____

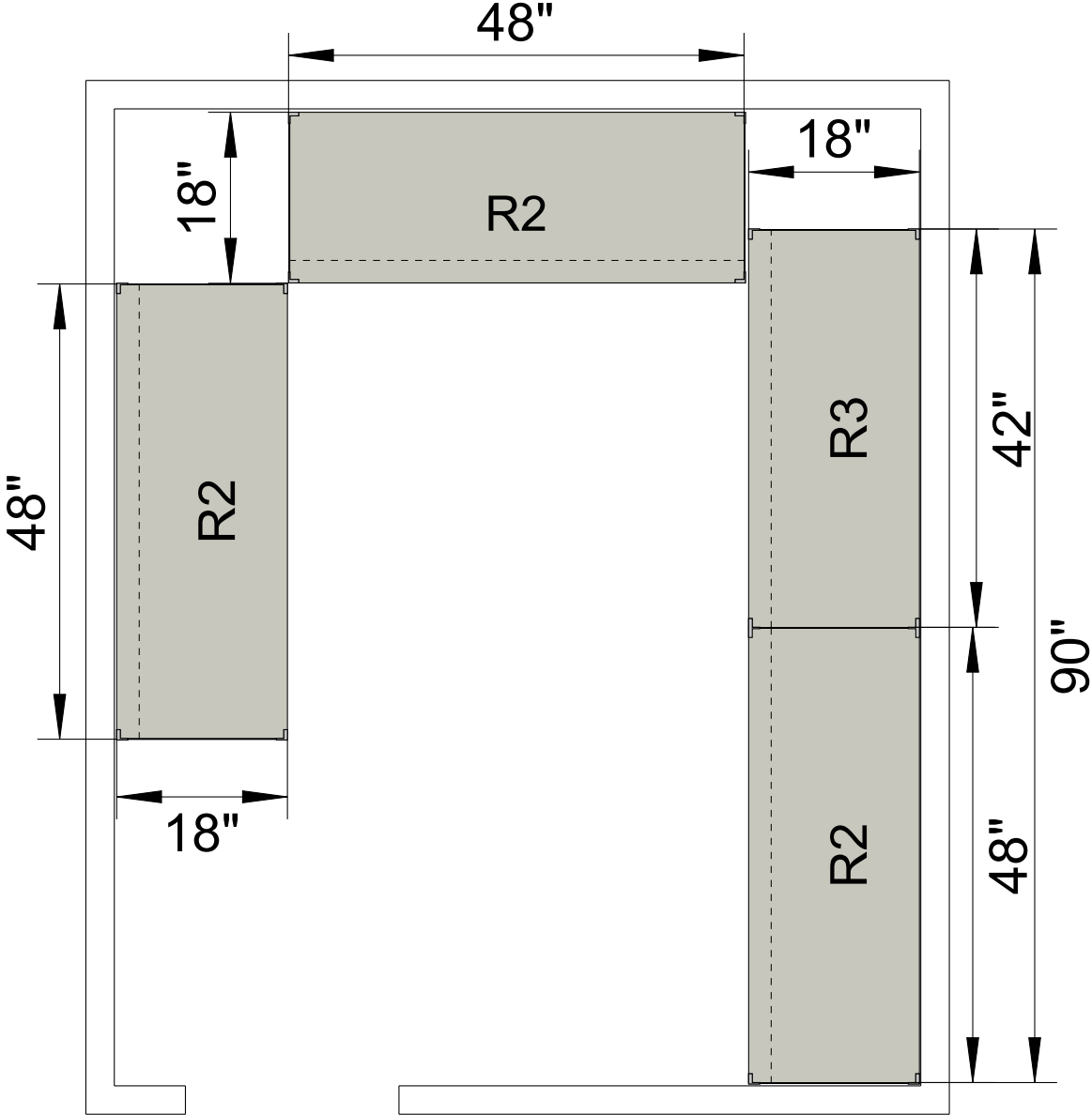
IT IS THE RESPONSIBILITY OF THE SELLING DEALER TO VERIFY ANY & ALL DIMENSIONS SHOWN ON THIS DRAWING, ESPECIALLY THOSE SUPPLIED BY THE CUSTOMER. ANY ORDER PLACED FROM THIS DRAWING INDICATES THAT THE DIMENSIONS SHOWN HERE ARE CORRECT. PLEASE SIGN THIS DRAWING BELOW TO VERIFY ALL ITEMS ARE CORRECT. DATE IT AND SEND ALONG WITH YOUR ORDER.	
APPROVED BY _____	DATE _____



SCALE 1:19	TITLE City of Brawley		
REVISED BY	DATE	REP CODE SR1S	DRAWING NUMBER SR1S2236MGr2
DRAWN BY MG	DATE		

ROOM 3

7d.1



DEALER AADS Melissa	IT IS THE RESPONSIBILITY OF THE SELLING DEALER TO VERIFY ANY & ALL DIMENSIONS SHOWN ON THIS DRAWING, ESPECIALLY THOSE SUPPLIED BY THE CUSTOMER. ANY ORDER PLACED FROM THIS DRAWING INDICATES THAT THE DIMENSIONS SHOWN HERE ARE CORRECT. PLEASE SIGN THIS DRAWING BELOW TO VERIFY ALL ITEMS ARE CORRECT. DATE IT AND SEND ALONG WITH YOUR ORDER.
CUSTOMER	
AREA REFERENCE Police Evidence Room	APPROVED BY _____ DATE _____

IT IS THE RESPONSIBILITY OF THE SELLING DEALER TO VERIFY ANY & ALL DIMENSIONS SHOWN ON THIS DRAWING, ESPECIALLY THOSE SUPPLIED BY THE CUSTOMER. ANY ORDER PLACED FROM THIS DRAWING INDICATES THAT THE DIMENSIONS SHOWN HERE ARE CORRECT. PLEASE SIGN THIS DRAWING BELOW TO VERIFY ALL ITEMS ARE CORRECT. DATE IT AND SEND ALONG WITH YOUR ORDER.	
APPROVED BY _____	DATE _____

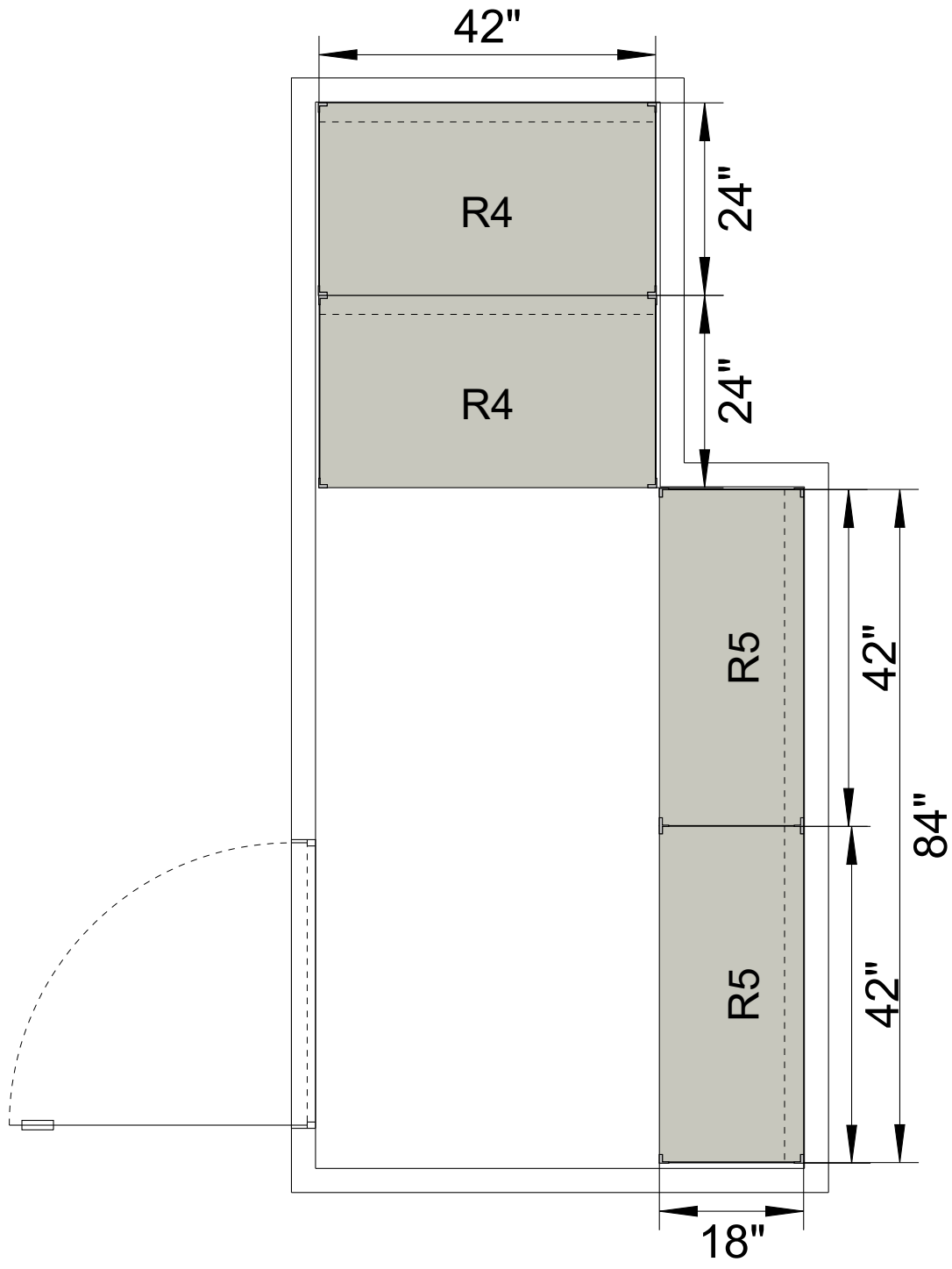

DATUM
 storage solutions

SCALE 1:19	TITLE City of Brawley		
REVISED BY	DATE	REP CODE SR1S	DRAWING NUMBER SR1S2236MGr2
DRAWN BY MG	DATE		

TITLE City of Brawley	
REP CODE SR1S	DRAWING NUMBER SR1S2236MGr2
DATE	

7d.1

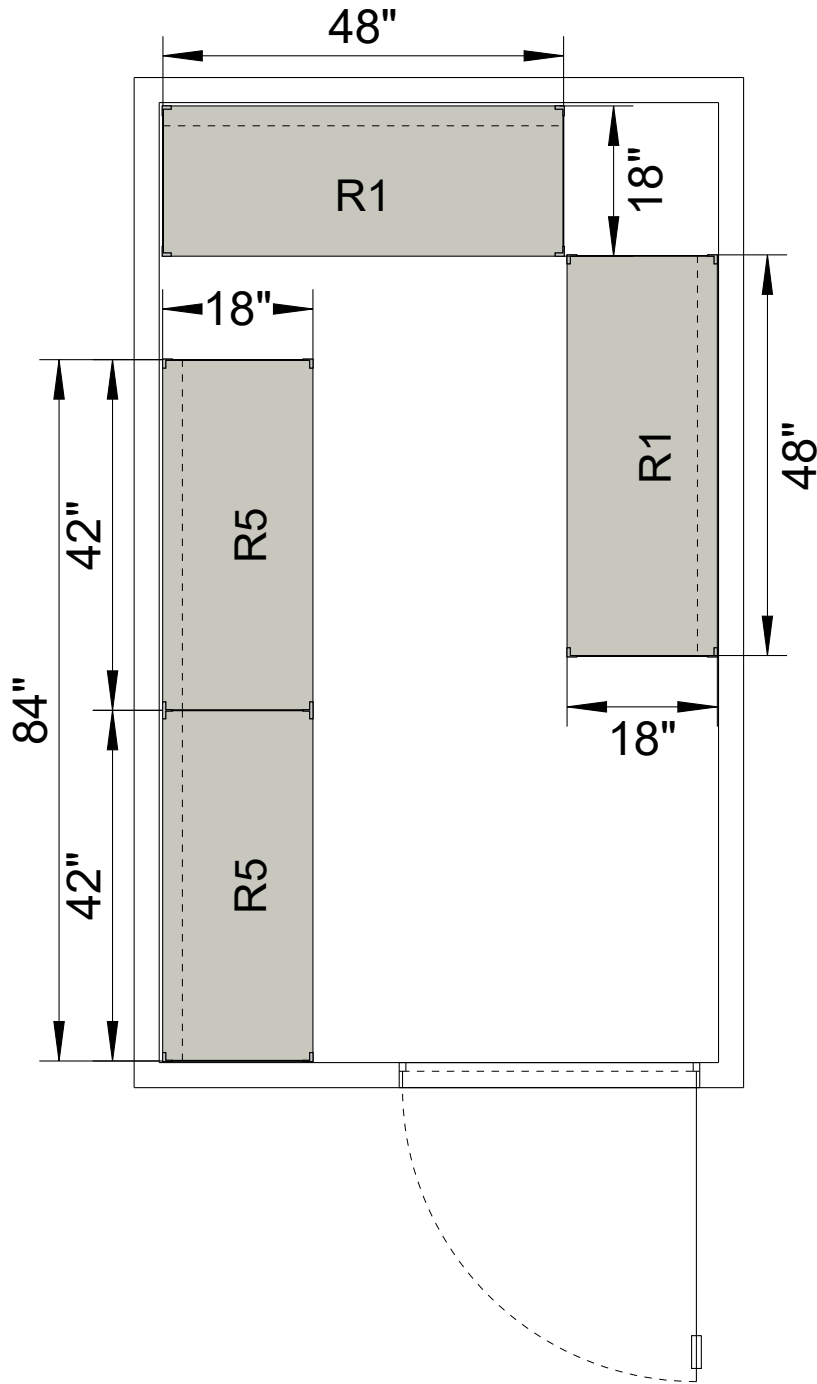
GUN ROOM



DEALER AADS Melissa	IT IS THE RESPONSIBILITY OF THE SELLING DEALER TO VERIFY ANY & ALL DIMENSIONS SHOWN ON THIS DRAWING, ESPECIALLY THOSE SUPPLIED BY THE CUSTOMER. ANY ORDER PLACED FROM THIS DRAWING INDICATES THAT THE DIMENSIONS SHOWN HERE ARE CORRECT. PLEASE SIGN THIS DRAWING BELOW TO VERIFY ALL ITEMS ARE CORRECT. DATE IT AND SEND ALONG WITH YOUR ORDER.		SCALE 1:21	TITLE City of Brawley		
CUSTOMER			REVISED BY	DATE	REP CODE SR1S	DRAWING NUMBER SR1S2236MGr2
AREA REFERENCE Police Evidence Room	APPROVED BY	DATE	DRAWN BY MG	DATE		

LONG TERM HOMICIDE 5

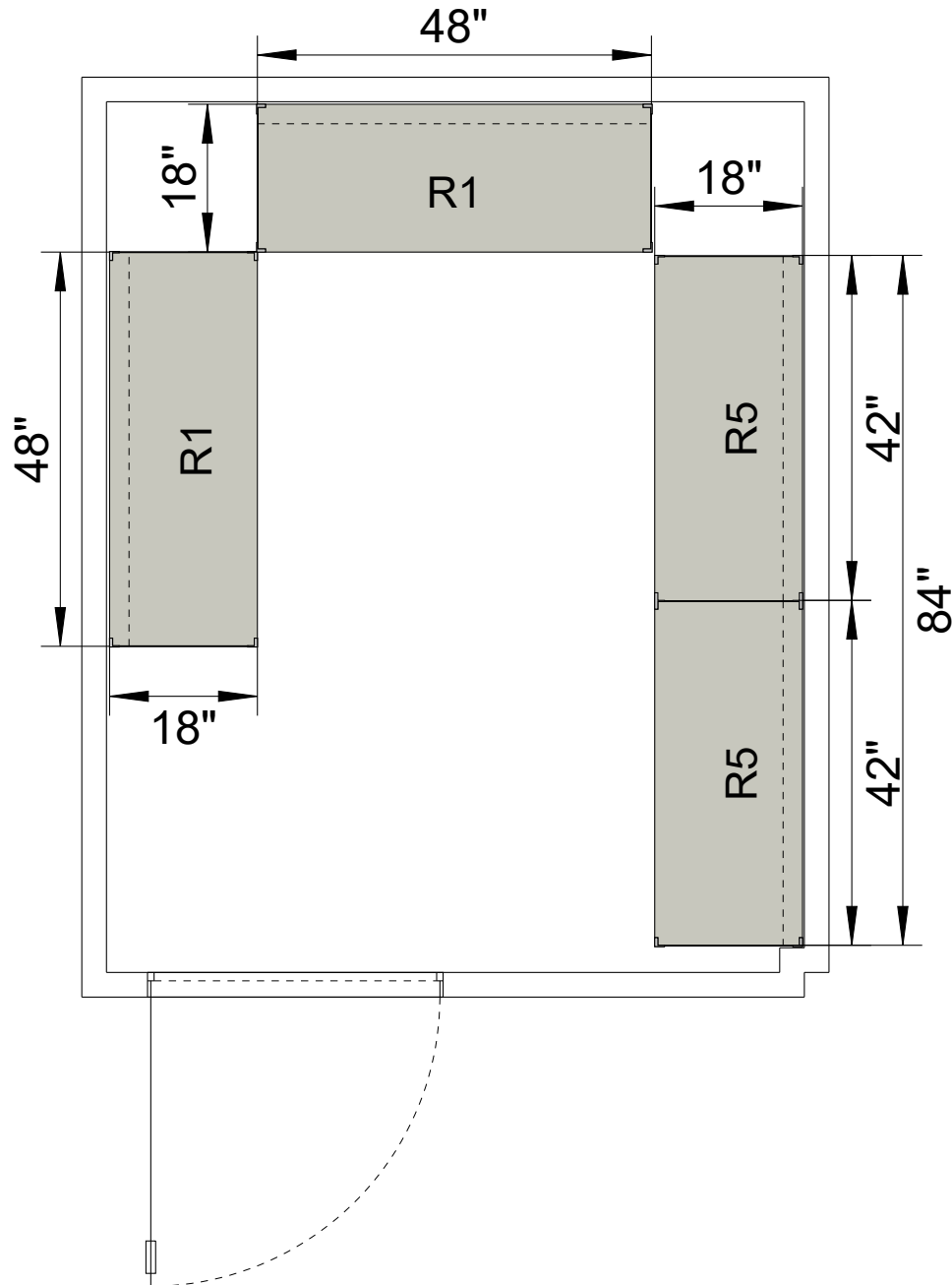
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DEALER AADS Melissa	IT IS THE RESPONSIBILITY OF THE SELLING DEALER TO VERIFY ANY & ALL DIMENSIONS SHOWN ON THIS DRAWING, ESPECIALLY THOSE SUPPLIED BY THE CUSTOMER. ANY ORDER PLACED FROM THIS DRAWING INDICATES THAT THE DIMENSIONS SHOWN HERE ARE CORRECT. PLEASE SIGN THIS DRAWING BELOW TO VERIFY ALL ITEMS ARE CORRECT. DATE IT AND SEND ALONG WITH YOUR ORDER.		SCALE 1:23	TITLE City of Brawley		
CUSTOMER			REVISED BY	DATE	REP CODE SR1S	DRAWING NUMBER SR1S2236MGr2
AREA REFERENCE Police Evidence Room	APPROVED BY	DATE	DRAWN BY MG	DATE		

LONG TERM HOMICIDE 6

7d.1



DEALER
AADS
Melissa

CUSTOMER

AREA REFERENCE
Police Evidence Room

IT IS THE RESPONSIBILITY OF THE SELLING DEALER TO VERIFY ANY & ALL DIMENSIONS SHOWN ON THIS DRAWING, ESPECIALLY THOSE SUPPLIED BY THE CUSTOMER. ANY ORDER PLACED FROM THIS DRAWING INDICATES THAT THE DIMENSIONS SHOWN HERE ARE CORRECT. PLEASE SIGN THIS DRAWING BELOW TO VERIFY ALL ITEMS ARE CORRECT. DATE IT AND SEND ALONG WITH YOUR ORDER.

APPROVED BY _____ DATE _____



SCALE
1:23

REVISED BY _____ DATE _____

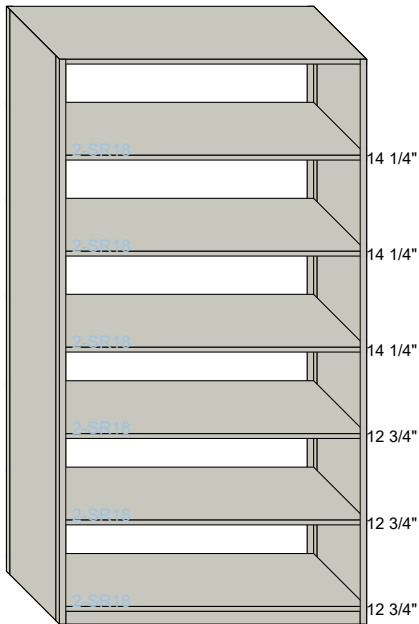
DRAWN BY
MG

TITLE
City of Brawley

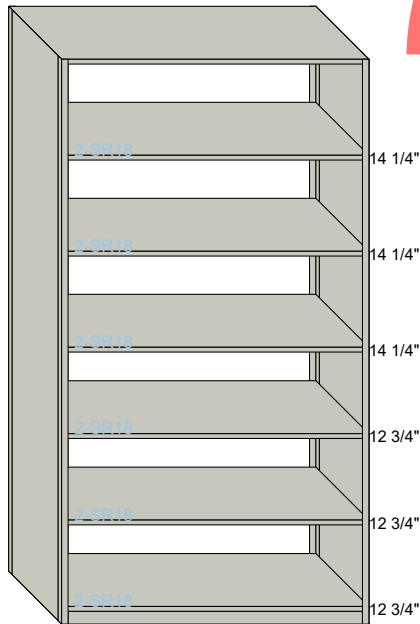
REP CODE
SR1S

DRAWING NUMBER
SR1S2236MGr2

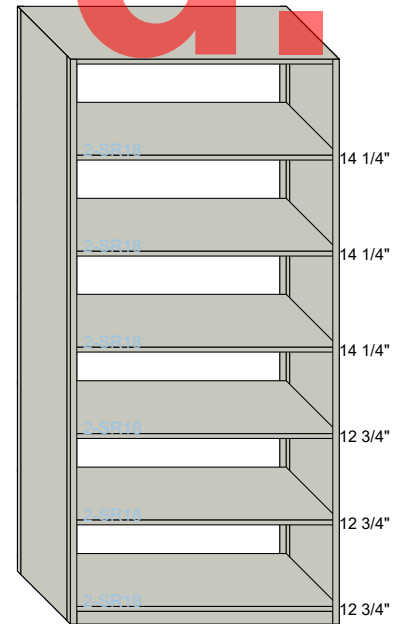
7d.1



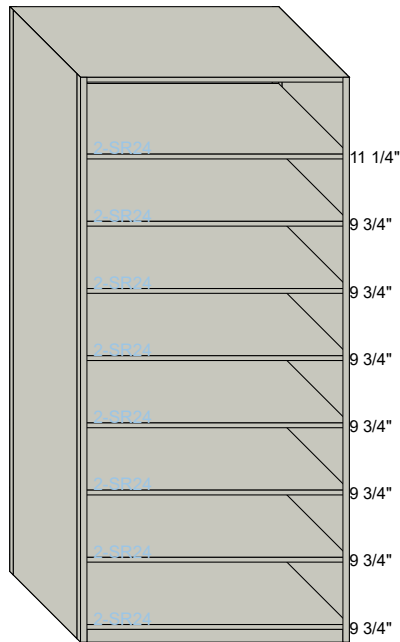
R1
48"W x 18"D
H=88 1/4"



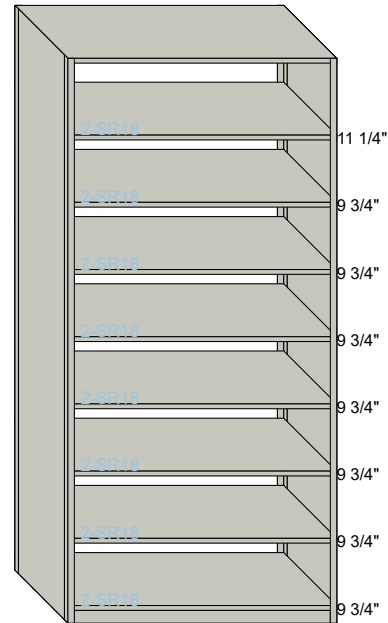
R2
48"W x 18"D
H=88 1/4"



R3
42"W x 18"D
H=88 1/4"



R4
42"W x 24"D
H=88 1/4"



R5
42"W x 18"D
H=88 1/4"

DEALER AADS Melissa	IT IS THE RESPONSIBILITY OF THE SELLING DEALER TO VERIFY ANY & ALL DIMENSIONS SHOWN ON THIS DRAWING, ESPECIALLY THOSE SUPPLIED BY THE CUSTOMER. ANY ORDER PLACED FROM THIS DRAWING INDICATES THAT THE DIMENSIONS SHOWN HERE ARE CORRECT. PLEASE SIGN THIS DRAWING BELOW TO VERIFY ALL ITEMS ARE CORRECT. DATE IT AND SEND ALONG WITH YOUR ORDER.		SCALE 1:30	TITLE City of Brawley		
CUSTOMER			REVISED BY	DATE	REP CODE SR1S	DRAWING NUMBER SR1S2236MGr2
AREA REFERENCE Police Evidence Room	APPROVED BY	DATE	DRAWN BY MG	DATE		

Model: WB274312BL

Global Industrial™ Plastic Stack & Nest Storage Container, No Lid, 18"L x 11"W x 9"H, Blue - Pkg Qty 6

★★★★★ (10)



Product Description

STACK AND NEST SHIPPING TOTES

These shipping totes are made with injection molded, high density polypropylene that withstands temperatures from -10°F to 250°F. Cross stack and nest totes comply with **USDA** and **FDA** regulations for use in food processing applications. These plastic shipping totes won't crack or corrode and are waterproof to ensure long life. Pallet totes feature 180 degree nest and stacking to save valuable storage space. Shipping totes fit on standard 48" x 40" pallets and have a textured bottom to ensure a non-slip grip during transport and in transit on conveyors. Shipping totes are sold in carton quantities.

7d.1

Specifications

Weights & Dimensions

Length	18 in
Width	11 in
Height	9 in
Size (L x W x H)	18 x 11 x 9 in
Inside Length	15-1/8 in
Inside Width	9-1/8 in
Inside Height	8-7/8 in
Inside Top Length	16 in
Inside Top Width	10 in
Inside Bottom Length	15-1/8 in
Inside Bottom Width	9-1/8 in
Stacked Weight Capacity	450 lbs
Weight Capacity	100 lbs
Weight	2 lbs

Product Details

Assembly Required	No
Material	Plastic
Manufacturers Part Number	274312BL
Brand	Global Industrial
Type	Storage Tote

Color	Blue
Lid	No
Capacity	0.76 ft ³
Package Quantity	6
Stack and/or Nest	Stack & Nest

7d.1

Compliance & Certifications

Certifications	FDA Compliant
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2136 E. Mountain Sky Ave.
Phoenix, AZ 85048
602-426-1662
www.shopaads.com

7d.1

Company: AADS Office Solutions Int'l, LLC
Address: 2136 E. Mountain Sky Ave. Phoenix, AZ 85048
Contact Name: Melissa Galarza, Account Manager
Contact Telephone: 602-426-1662
Contact Email: mgalarza@shopaads.com
Business Type: Certified Woman-owned, small business (WOSB)
Cage Code: 556J3
UEI: M6HVSDJHABU1
NAICS: 337215
Size Classification: Small business (less than 500 employees)
Products & Services: High density shelving/storage systems; weapons cabinets, lockers
SAM Registered: Yes
Manufacturer: Datum Filing Systems
Manufacturer Size: Small business (less than 500 employees)
GSA Schedule: Datum GS-28F-005BA

Background

AADS Office Solutions, a leading provider of professional customized storage, space, and records management solutions, has been servicing the United States for nearly two decades. Headquartered in Phoenix, Arizona, AADS proudly represents Datum Storage Systems for high density storage system needs. We serve businesses in virtually every industry by providing expert assistance and top quality products and service. AADS is a certified woman-owned small business entity whose mission is to offer solutions that create value for customers, while providing personalized service and guaranteed satisfaction.

The experts at AADS work with customers to maximize space, save time and money through a unique understanding of operational workflow, space management and how to create efficiencies utilizing the products and services AADS offers. The company's owner brings over 20 years of executive level management experience in Fortune 500 companies, and the account manager brings over 25 years of experience in sales and design of high density storage systems.

AADS offers a wide range of custom products and services including high density mobile storage systems, variety of shelving and storage products, professional installation and maintenance services, filing systems and supplies, and records management solutions.

Approach

AADS has the experience, expertise and creativity to ensure projects run smoothly. Each project is approached systematically and begins with a thorough assessment of business needs and requirements. Once the specifications are established, a customized solution is tailored to meet those needs and provide the best value and return on investment. The solution is presented in detail to the customer for review and approval. Once approved, AADS implements all phases of the solution, including coordination with other involved parties, such as end users, architects, designers, engineers, etc. The job is not finished until the project is complete and the customer is 100% satisfied with the results.

Eco-Friendly

AADS is committed to providing products that are earth friendly as part of the solutions developed for customers. AADS works with manufacturers who have demonstrated that they have systems and processes in place that support sustainability and are environmentally friendly such as use of non-emissive paint coatings, no ozone-depleting substances used, recycling and reusing materials as part of the manufacturing process, to name a few.

Installation

AADS utilizes a team of professional installers that bring more than thirty years of installation and service experience in applications in virtually every industry. Led by factory-trained and certified professionals, the installation team has the capacity to handle jobs of any size, anywhere in the country.

Safety

AADS maintains a high level of commitment to safety on all projects. To date, no safety issues have arisen on any job we have completed. AADS maintains a Safety Plan that is modified to reflect the requirements and conditions on a project-specific basis. The Safety Plan addresses potential hazards that exist at each step of the project and identifies controls to mitigate each of those potential hazards.

Datum – Quality Products for 50 years

AADS is one of the top distributors of Datum products, which are proudly made in the USA. Located in Emigsville, Pennsylvania, Datum has been designing and manufacturing filing, storage and office furniture solutions for 50 years. Datum was founded by Frank Potter in 1968 and remains a family-owned and operated company offering a full line of products designed to meet virtually any storage application.

Thanks to customer loyalty and a commitment to quality, Datum outgrew its original facility and moved to York, Pennsylvania in 1992 to a 40,000 square foot plant. In 2001, the company built a brand new 120,000 square foot facility to accommodate continued success fueled by the addition of new product lines. Dedicated to quality, every product is backed by a lifetime warranty.

Datum is ISO 9001 certified, and its products are available on a GSA schedule.

Experience

AADS has significant experience in both government and private industry. Recent projects include:

- NMMI Cahoon Hall – Roswell, NM (athletic storage)
- Minot AFB – Minot, ND (tool storage)
- Arizona State University – Tempe, AZ (teaching collections storage)
- Dugway Proving Grounds – Dugway, UT (warehouse storage)
- Fort Carson Butts Army – Fort Carson, CO (TA50 Lockers)
- Nellis Air Force Base – Las Vegas, NV (gear lockers; airplane parts storage)
- Ft. Stewart Army Base – Ft. Stewart, GA (supplies/equipment)
- Hawaii Volcanoes Nat'l Park – Hawaii Volcanoes Nat'l Park, HI (miscellaneous storage)
- Edwards AFB – Edwards, CA (tool/equipment storage)
- Commonwealth of Virginia – Richmond, VA (hospital records)
- Selfridge ANGB – Harrison Township, MI (fire department storage)
- Kentucky ANG – Louisville, KY (weapons storage)
- Forest Services Department – Kamiah, ID (storage)

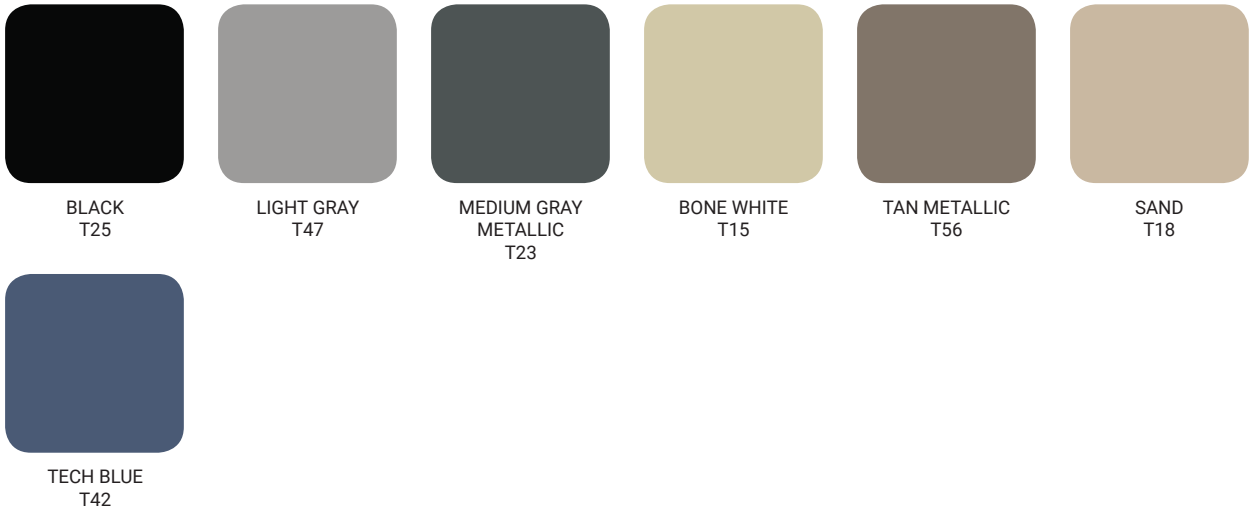
Summary

AADS' experience and expertise in design, sales, project management, installation, and service after the sale, coupled with the manufacturing capability, highest standards for quality products and best-in-class warranty of Datum products make AADS Office Solutions the right choice for any size storage project.

PAINT COLORS

Datum offers a lively palette of colors with options to suit any environment. All steel components of our products are finished with the highest quality electrostatic powder coat paint to produce an attractive, durable finish. Datum uses only the most advanced painting technologies that are EPA tested and approved, and all powder coat paint is solvent-free and environmentally sound.

STANDARD



NON-STANDARD

NON-STANDARD COLORS AVAILABLE WITH A MINIMUM OF \$600 OR 12% OF MATERIAL (WHICH EVER AMOUNT IS LARGER)



The paint samples shown are for representation purposes only and are not a true match. Contact our Customer Service Department if actual samples are required.





4Post[™]
Storage Solutions

4Post™

Safe, easy access to your stored items.

7d.1

4Post™ from Datum is a sturdy, flexible storage solution that can help you organize a wide variety of materials of varying size and weight, including books, office supplies, boxes, equipment, and manufacturing parts. The modular design and heavy-duty steel construction of 4Post allows you to maximize space

and arrange your stored items in a way that is safe and easily accessible. 4Post is also durable and easily expanded, so your storage can grow and adapt to your changing needs over time.



Durable. Flexible. Datum.

7d.1

The durability of 4Post™ is attributable to its superior construction. Interlocking keyhole uprights combined with double rivet shelf supports and heavy gauge steel shelves are key components that provide exceptional strength. 4Post also offers custom sizing, shelf spacing, and mobile-ready components that make it flexible and expandable for years of dependable use. Units are available as single and double entry to maximize storage capacity.



CUSTOM SIZES

Datum offers more sizes of 4Post shelving than any other manufacturer. Widths range from 24" to 48" and depths from 9" to 36". Custom widths, heights, and depths ensure a perfect fit.

ADAPTABLE DESIGN

4Post shelves are fully adjustable, allowing users to store anything from boxes, books, and files to hanging or folded garments, museum artifacts, sports equipment, and more.

STURDY UPRIGHTS

Constructed of 18 gauge steel, 4Post uprights are designed for configuration flexibility, offering shelf positioning on 1 1/2" centers.

DURABLE FINISH

All 4Post heavy-duty steel parts are finished with a textured powder coat that withstands daily wear and tear and prevents scratches and corrosion.

SHELVING OPTIONS

Shelves are available as Standard Duty, Heavy Duty and Heavy Duty Plus with optional reinforcement to handle any requirements.

MOBILE-READY

Pre-punched tops and single rivet bottom shelf supports ensure easy installation into Datum's MobileTrak® or TrakSlider™ systems without the need for drilling.

VERSATILE DIVIDERS

Dividers are adjustable on 2" centers to keep stored materials like books and files upright and organized.

Maximum storage. Minimal space.

Combining 4Post™ with a Datum mobile, high-density MobileTrak® or TrakSlider™ filing system eliminates the need for multiple aisles and allows your stored items to fit into a smaller space while still offering easy access. Our high-density solutions can be completely customized to meet your current storage needs while giving you the option to expand in the future.

7d.1



MobileTrak®

Reduce floor space requirements by up to 50% by combining 4Post with a MobileTrak system. For maximum space saving anywhere, choose a MobileTrak5 or MobileTrak Powered system. If height restrictions are a concern, MobileTrak3 can meet your needs. No matter which option you choose, Datum's MobileTrak storage solutions offer customization options that can handle virtually any storage or space requirement.



TrakSlider™

Easily convert your stationary shelving to a space-efficient, storage-expanding TrakSlider system. BiSlider, TriSlider, and QuadSlider system configurations ensure increased storage capacity while conserving the space you have.

Accessories for every storage need.

7d.1

Compliment your 4Post™ system and customize your experience with our selection of accessories. Doors, drawers, garment rods, roller shelves, and specialty racks are just a few of the components you can choose from to enhance the usability of your 4Post system.



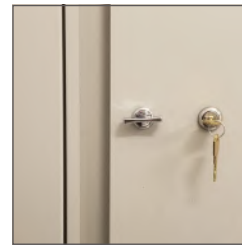
Hanging Folder Frames



Storage Drawers



Recessed Door



Hinged Door



Golf Bag Storage



Laminate Top



Garment Rod



Back Panel



Bin Divider/
Punched Shelf



EZ Rollers



Posting Shelf



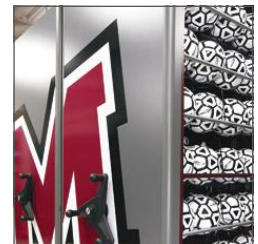
Plan Storage Dividers



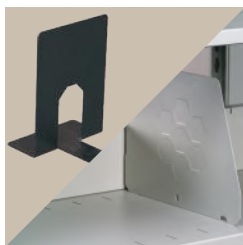
Plexi Glass Bin Front



Magazine Door



Ball Storage



Bookends/File Divider



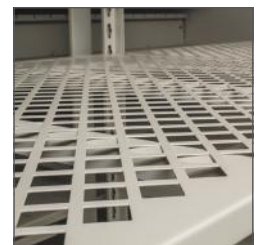
Storage Drawer Kits



Tambour Door



Bat Storage



Perforated Shelves

Customizing your storage solution.

Need help choosing the right storage solution for your needs and space? Let us know! We'll work with you every step of the way to ensure you get exactly what you need with products that fit your space, your stuff, and your budget. We'll be there from concept and design to installation and troubleshooting.

Athletic equipment, library books, rolled plans, archival boxes, evidence storage, and more—Datum can equip you with the 4Post™ tools you need to solve all of your storage problems.

Our Products in Action

To see what Datum products can do for you, view our product applications and installations at datumstorage.com/our-solutions.

7d.1







7d.1

About Datum Storage Solutions

Since 1968, Datum has been manufacturing durable, high-quality storage solutions that are proudly made in the USA and backed by some of the industry's best warranties. Datum is family-owned and operated by the Potter family, and all of our products are manufactured in our 200,000-square-foot facility in York, Pennsylvania.

Lifetime Warranty

Datum Storage Solutions products come with a Lifetime Warranty. For complete warranty details, visit our website at datumstorage.com.



DATUM STORAGE SOLUTIONS

89 Church Road, PO Box 355
Emigsville, PA 17318-0355
Toll Free 1.800.828.8018
Fax 1.888.FILING.1
Email sales@datumstorage.com
datumstorage.com

09.19



December 9, 2022

Reference – Buy American Act

To Whom It May Concern,

This letter serves as a conformance certification that all Datum Storage Solutions products are manufactured in the United States from materials produced substantially in the United States and as such meet the requirements of Buy American Act. FAR 25003 January 21, 2021

Sincerely,



Tony Lardarello
Government Account Manager





7d.1

LIMITED LIFETIME WARRANTY

Datum Storage Solutions warrants to the original purchaser for the life of the product that it shall be free of any defect in materials or workmanship, so long as the original purchaser is the owner and possessor of the product, and the product is installed by a Datum Certified Installer. A purchase order or Datum order number will be required to confirm the proof of purchase.

All replacement parts will be provided for the life of the product so long as all requirements are met as set forth in this warranty. This warranty does not include defects to the product resulting from fires, floods, natural disasters, accident, misuse, improper installation or operation, normal wear, neglect, unauthorized repair, or alteration. The purchase of this product shall constitute a purchaser's agreement that the sole remedy for any breach of warranty shall be such repair or replacement as expressly provided above. In no event shall Datum Storage Solutions be liable for any incidental or consequential damages arising out of the use or inability to use the product for any purpose whatsoever. Effective September 1, 2022.

PRODUCTS NOT INSTALLED BY A DATUM-CERTIFIED INSTALLER WILL RECEIVE A ONE-YEAR PARTS WARRANTY.

Limited Lifetime Warranty excludes all tambour doors and all electrical components, which carry a two-year warranty.



bydatum.com / 1.800.828.8018 / sales@datumstorage.com

MAS Certified Green® Certificate of Compliance Low-Emitting Materials



Awarded to: **DATUM STORAGE SOLUTIONS, INC.**
89 CHURCH ROAD, EMIGSVILLE, PA 17318

Category: Furniture - Workstations, Individual Furniture Components
Cert. Scheme: VOC Emissions

Accredited Standards & Test Methods: ANSI/BIFMA x7.1-2011(R2021) *open & private office*
ANSI/BIFMA e3-2019 7.6.1, 7.6.2, 7.6.3 *open & private office*
ANSI/BIFMA e3-2019 7.6.1, 7.6.2, 7.6.3 *classroom furniture*
California Dept. of Public Health Standard Method v1.2 *open office & classroom setting*

*Conforms With Criteria of MAS Certified Green® Program *low-emitting materials*
LEED v4.1 ID+C, BD+C *low-emitting materials*
CHPS 2019 Core Criteria 3.0 EQ C6.1.4 *classroom workstations*
admin. area & teacher workstation

Certified Products: Office & Classroom Furniture Components
(see page 2 for list of certified products)

Test Date: January 16, 2024 Report No.:2300943 Certificate No.: MAS2300943

Valid: January 2024 to January 2025



Testing Cert. # 2925.01
Product Cert. # 2925.02

Product Certifier, MAS Certified Green CT

Laboratory Testing by [Materials Analytical Services, LLC](#) - ISO/IEC 17025:2017
3rd Party Product Certification by [MAS Certified Green®](#) - ISO/IEC 17065:2012
*outside of A2LA accreditation scope

Page 1 Of 2

3945 Lakefield Ct. · Suwanee, Ga. 30024 · 770-866-3206 · <http://www.mascertifiedgreen.com/>

MAS Certified Green® Certificate of Compliance Low-Emitting Materials



Awarded to: **DATUM STORAGE SOLUTIONS, INC.**
89 CHURCH ROAD, EMIGSVILLE, PA 17318

Certified Products:

Office & Classroom Furniture Components

Weapon Storage

G2 Weapon Racks
Argos Weapon Racks
Open Weapon Racks
Personal Pistol Locker
Amorer's Bench

Filing System & Shelving

4Post™ Shelving
EZ2® Rotary Action File
Filing Cabinets
Filing Carts**
ThinStak®
VU-Stak®
Wide-Span Shelving

Desks & Workstations

5000 Series Desks
Mailmaster™ System
Mobile Computer Station
Wallwrite®
Workspace Shield
Desktop Partition
Media Carts

Lockers

Gearstor
TA-50 Economy Equipment
4Post™ Personal Storage

High Density Storage

MobileTrak5®
MobileTrak Powered®
MobileTrak3®
Trakslider™
Aristor™

Store & Charge

CPU Locker
Laptop Locker™
TekStak™
Tekdepot™
Tekcart™
Laptop Depot

(**Product tested as a representative exemplar for the products listed above.)

Test Date: January 16, 2024

Report No.: 2300943

Certificate No.: MAS2300943

Valid: January 2024 to January 2025



Testing Cert. # 2925.01
Product Cert. # 2925.02

Product Certifier, MAS Certified Green CT

Laboratory Testing by [Materials Analytical Services, LLC](#) - ISO/IEC 17025:2017
3rd Party Product Certification by [MAS Certified Green®](#) - ISO/IEC 17065:2012
*outside of A2LA accreditation scope

Page 2 Of 2

3945 Lakefield Ct. · Suwanee, Ga. 30024 · 770-866-3206 · <http://www.mascertifiedgreen.com/>



QUALITY MANAGEMENT SYSTEM CERTIFICATE

This certifies that the quality system of

Datum Storage Solutions

89 Church Road, Emigsville, PA 17318-0355, USA

is registered by Systems Certification Body in recognition of a
Quality Management System which fulfills the requirement of

ISO 9001:2015

Scope of Registration

The design and manufacture of storage and filing systems.

Certificate No: 1116515

Certificate Decision/Re-Issue Date:	01/05/2023
Certificate Issue Date:	01/08/2023
Certificate Expiry:	01/07/2026
Site Structure:	Single Site



SHIRLEY DEWI, SR. VICE PRESIDENT OF
MANAGEMENT SYSTEM REGISTRATION SERVICES

909.230.5526 | WWW.IAPMOSCB.ORG
5001 E. PHILADELPHIA ST, ONTARIO, CA 91761-2816



WBENC

WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

AADS Office Solutions Intl, LLC

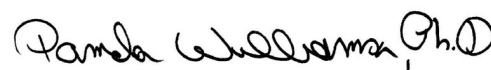
who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: May 31, 2011

Expiration Date: May 31, 2025

WBENC National Certification Number: 2005118132

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council - West, a WBENC Regional Partner Organization.



Authorized by Pamela Williamson, President &
CEO Women's Business Enterprise Council -
West

WBENC WEST
WOMEN'S BUSINESS ENTERPRISE COUNCIL
JOIN FORCES. SUCCEED TOGETHER.

NAICS: 337215, 238390, 322230, 337211, 337214

UNSPSC: 24102000, 24102004, 44122000, 44122011, 44122029, 44122030, 55121600, 55121610, 55121612, 56121701



Great Lakes
Women's
Business
COUNCIL

GREATER
WOMEN'S
BUSINESS
COUNCIL

WOMEN'S
BUSINESS
COUNCIL
SOUTHWEST

WBENC METRONY
WOMEN'S BUSINESS ENTERPRISE CENTER

WBENC GREATER DMV
WOMEN'S BUSINESS ENTERPRISE CENTER

WBEA

WBENC EAST
WOMEN'S BUSINESS ENTERPRISE CENTER

WBENC ORV
WOMEN'S BUSINESS ENTERPRISE COUNCIL
OHIO RIVER VALLEY

WBENC PACIFIC
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBDC
IGNITES BUSINESS GROWTH

WBENC SOUTH
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC FLORIDA
WOMEN'S BUSINESS ENTERPRISE COUNCIL



WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

**HEREBY GRANTS
WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO**

AADS Office Solutions Intl, LLC

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at www.sba.gov/wosb.

The WOSB Certification expires on the date herein unless there is a change to the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

Majority Female Owner: Dana Garcia
NAICS: 337215, 238390, 322230, 337211, 337214 UNSPSC: 24102000, 24102004, 44122000, 44122011, 44122029, 44122030, 55121600, 55121610, 55121612, 56121701
Certification Number: W100058
Renewal Date: May 31, 2025
WOSB Regulation Expiration Date: 5/31/2026



Pamela Williamson, Ph.D

Pamela Williamson, Women's Business
Enterprise Council - West President & CEO

Pamela A. Prince-Easton

Pamela Prince-Easton, WBENC President & CEO

LaKesha White

LaKesha White, Sr. Vice President, Certification



7d.2

1622 Edinger Ave. Suite F, Tustin CA 92780 | Phone: 714-258-4656 Fax: 714-258-4660

November 5, 2024

EMAIL TRANSMITTAL

To: Francisco Reyes
Company: Brawley Police Department
Email Address: Francisco.Reyes@brawley-ca.gov

From: Scott Moll
Email Address: scott@vitalvalt.com

RE: Brawley Police Department – Shelving Quote

ROOM 1

4 Sections of Shelving 48" wide x 18" deep x 88" high with closed sides open back
6 Shelf Openings and openings are all adjustable 12 3/4" & 14 1/4" clearances

ROOM 2

4 Sections of Shelving 48" wide x 18" deep x 88" high with closed sides open back
6 Shelf Openings and openings are all adjustable 12 3/4" & 14 1/4" clearances

ROOM 3

3 Sections of Shelving 48" wide x 18" deep x 88" high with closed sides open back
1 Section of Shelving 42" wide x 18" deep x 88" high with closed sides open back
6 Shelf Openings and openings are all adjustable 12 3/4" & 14 1/4" clearances

GUN ROOM

2 Sections of Shelving 42" wide x 24" deep x 88" high with closed sides open back
2 Section of Shelving 42" wide x 18" deep x 88" high with closed sides open back
8 Shelf Openings and openings are all adjustable 12 3/4" & 14 1/4" clearances

Long Term Homicide 1

2 Sections of Shelving 42" wide x 24" deep x 88" high with closed sides open back
2 Section of Shelving 42" wide x 18" deep x 88" high with closed sides open back
8 Shelf Openings and openings are all adjustable 12 3/4" & 14 1/4" clearances

Long Term Homicide 2

2 Sections of Shelving 42" wide x 24" deep x 88" high with closed sides open back
2 Section of Shelving 42" wide x 18" deep x 88" high with closed sides open back
8 Shelf Openings and openings are all adjustable 12 3/4" & 14 1/4" clearances

Materials	\$21,100.00
Shipping & Handling	\$3,800.00
Assembly (Prevailing Wages)	\$8,550.00
Sales Tax @ 7.75% (Brawley)	\$2,545.88
Total	\$35,395.88

Lead time: 8 - 10 weeks

7d.2

(450) Stack-Nest Totes 11" wide x 9" high x 18" deep \$18.22 each (blue color)

Materials	\$7,800.00
Shipping	\$1,680.00
Sales Tax @ 7.75%	\$604.50
Total	\$10,084.50

TOTAL AMOUNT \$45,480.38

Terms:

50% deposit is required with the order as these systems are custom. The balance is due upon completion. If the discounted price in this quote is paid by credit card please add 4% to the total price of the order. Late payments are subject to interest charges at a rate of 1.5% per month. Prices good for 30 days.

Return Policy:

All orders are custom; there are no returns or refunds. Factory defects are the factories responsibilities. We will make every effort to assist our customers when these situations occur however the factory has the ultimate responsibility with warranty issues. We will assist in getting a Returns Goods Authorization (RGA) number to return any defective materials if they cannot be repaired and a replacement will be sent via the factory.

Vital Valt is considered a **small business** concern #33356.

We will need a written purchase order or contract on your letterhead or signed Vital Valt proposal including name, title of person signing and date for our insurance company to provide a certificate of insurance for the work being quoted by Vital Valt. This is a requirement from our insurance company for all installations.

Excluded items to be supplied by others if required:

1. Plan Check, permit, and special inspection fees, engineering calculation fees, if required.
2. Customer to confirm they are ready before product is released to be shipped.
3. Freight damage, Vital Valt will file freight claims and re-order damaged items. But under no circumstances will Vital Valt be responsible to pay customers for delays caused by the trucking industry or damage.
4. Quote assumes a level floor. Level floors are considered normal if they require no more than 2.5" from slab to underside of rail. Floors requiring leveling beyond 2.5" will require additional labor, grout and wood decking. This cost will be computed during installation. (Normal leveling is ¼" to 2.5").
5. Vital Valt offers our standard insurance package for all projects. Customers that request higher insurance or special endorsements will be invoiced at our cost for their additional needs. Any certificate of Insurance requirements must be given to us with enough time to prepare prior o the installation date.

As the materials exceed \$500 in value and are attached to a building, the State Contractors law requires that it be **sold** and **installed** by a current Licensed Contractor from the State of California. The requirement that the seller have a license is required whenever installation labor (assembly) and materials are sold by the seller. Should the seller and a separate installer invoice the customer separately then the seller does not need to have the contractor's license. As we are supplying in this proposal both the materials and the assembly labor then we are required to have a contractor's license. We meet this requirement.

Contractor's License number #701914

Sincerely,

Scott Moll

Email: scott@vitalvalt.com
Web Site: www.vitalvalt.com



Proposal

Spacesaver Intermountain, LLC
14761 South Future Way
Suite 101
Draper, UT 84020

Quote/Order No	127360
Date	12/11/2024
Customer PO No	
Customer Account	BRAWLEY POLICE
Sales Associate	CASEY COLE
Project Number	
Page	1 of 2

T BRAWLEY POLICE DEPARTMENT
 O 351 EAST MAIN STREET
 BRAWLEY, CA 92227

ATTN: ACCOUNTS PAYABLE

S BRAWLEY POLICE DEPARTMENT
 H 351 EAST MAIN STREET
 I BRAWLEY, CA 92227
 P

T ATTN: ACCOUNTS PAYABLE
 O

Prepared for : CASEY COLE

Group	Quantity	Description	Unit Price	Extended Amount
1. PRODUCT	1.0	4-Post Shelving per the drawing dated 4/2/24	14,701.11	14,701.11
2. INSTALLATION	1.0	INSTALLATION TO BE COMPLETED BY FACTORY CERTIFIED INSTALLERS DURING NORMAL BUSINESS HOURS. M-F 7AM-5PM **THIS IS PRICED AT PREVAILING LABOR WAGES**	12,703.00	12,703.00
3. FREIGHT	1.0	FREIGHT	9,442.00	9,442.00

Bank Details: Wells Fargo Bank
 420 Montgomery St. San Francisco CA 94104
 Bank Account:.....5762873718
 Routing Number.....124002971
 SWIFT Code.....WFBUS6S
 Please send remittance statement to:
 AR@HBWorkplaces.com

SUB TOTAL: \$36,846.11
 SALES TAX: 1,139.34
GRAND TOTAL: 37,985.45
 Required Deposit 50.0%: \$18,992.73

Buyer agrees to purchase the goods and services described on this and all preceding pages, in accordance with the TERMS AND CONDITIONS on the following page, including but not limited to the "Payment" and "Default, Interest and Fees" provisions. This proposal is only an offer to purchase and is not binding upon the SELLER until accepted by the SELLER in writing. This proposal is valid for 30 days unless noted otherwise. SELLER SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL DAMAGES.

SIGNATURE: _____

DATE: _____

PRINT NAME: _____

TITLE: _____



Proposal

Spacesaver Intermountain, LLC
14761 South Future Way
Suite 101
Draper, UT 84020

Quote/Order No	127360
Date	12/11/2024
Customer PO No	
Customer Account	BRAWLEY POLICE
Sales Associate	CASEY COLE
Project Number	
Page	2 of 2

SPACESAVER INTERMOUNTAIN, LLC TERMS AND CONDITIONS

PAYMENT

Merchandise will be invoiced upon delivery. If there is to be more than one delivery of merchandise, an invoice will be issued upon the first delivery. Buyer agrees to pay each invoice within ten days of the invoice date. No payment shall be withheld on any invoice because partial delivery of the entire order. In the event of a project delay, merchandise will be invoiced upon delivery of product into storage. Any security deposit is non-refundable. If payments are in default, Spacesaver Intermountain, LLC (SI) shall have the option of declaring the remaining unpaid purchase price due and payable and may elect to recover merchandise and take judgment for deficiency after public or private sale including interest, collection costs and attorney fees.

SECURITY INTEREST

Buyer hereby grants Spacesaver Intermountain, LLC a security interest in all merchandise sold under this order to secure full payment of the purchase price and all other obligations of Buyer under this agreement. A copy of this agreement may be filed as a financing statement. Buyer's signature hereon authorizes SI to execute such financing statements on Buyer's behalf as may be required by the State.

INSTALLATION DATE

- (a) The installation date is agreed upon for the purpose of specifying delivery dates of merchandise ordered from manufacturers. Although SI will use its best efforts to expedite timely delivery, it cannot guarantee that merchandise will arrive from manufacturers as specified, and SI shall not be liable for ordered merchandise not arriving timely.
- (b) Buyer shall provide or pay for all storage of ordered merchandise necessary after the Installation Date, and for all costs of moving such merchandise to and from storage after the Installation Date.

INSTALLATION TERMS

Delivery and Installation shall be made by SI personnel, or its subcontractor, during normal working hours or at other hours by special arrangement. Buyer shall pay additional labor costs resulting from off-hour or overtime work performed at Buyer's request or from required use of labor other than SI personnel or its authorized subcontractor. Buyer shall provide, at Buyer's cost, electricity, heat, hoisting and elevator service and adequate facilities for off-loading, staging, moving and handling of merchandise. The job site shall be clean and free of obstruction for installation. Finished floor coverings (ie. carpet, tile, etc.) must be removed and subfloor clear and free for grouted mobile rail installation. Buyer shall pay any special packaging or handling costs not contained in the specifications.

INSURANCE AND RISK OF LOSS

All risk of loss shall pass from SI to Buyer upon delivery of merchandise to Buyer or upon delivery of merchandise into storage for the account of Buyer after the installation date, whichever comes first. For the purposes of this paragraph five only, the term "merchandise" shall include any property owned by or under control of SI delivered to or for the benefit of Buyer, whether purchased by Buyer or delivered to Buyer on approval. Buyer shall carry fire and casualty insurance in an amount sufficient to insure the value of the merchandise at the delivery site or at the storage site.

TAXES AND FREIGHT

Prices do not include any applicable sales, use, excise, or other taxes which, if applicable, Buyer shall pay and which shall be added to the sales price at time of invoicing. Buyers exempt from taxes shall furnish certificates of exemption upon execution of this agreement. Freight charges are F.O.B. job site unless otherwise indicated.

CANCELLATION AND CHANGES

This agreement, once executed by SI and Buyer, cannot be cancelled or modified except by a writing signed by both parties. Changes made in the agreement which result in increased charges shall be for the account of the Buyer. Specialty storage products are built to order and in many cases are either non-cancellable or require significant cancellation charges after an order is placed. The minimum cancellation fee will be equal to 30% of product cost plus any additional costs associated with each manufacturer. No storage products or other specially ordered items can be cancelled or returned after the manufacturer begins production. Prices and quantities of storage products and other items measured from blueprints or otherwise estimated are subject to change upon field measurement at the expense of the Buyer.

FLOORS

BUYER is responsible for the load bearing capacity of the floor upon which the proposed installation shall be constructed. Finished floor coverings are not included unless otherwise noted.

SURVEYS, PERMITS, AND REGULATIONS

BUYER shall procure and pay for all permits, inspections, and/or structural calculations required by any governmental authority for any part of the work performed by Spacesaver Intermountain, LLC, except if stated otherwise.

WARRANTIES AND CLAIMS

- (a) SI warrants for a period of one year from delivery that the manufacturer is free from defects in workmanship and materials, and that it will repair or replace defective merchandise, at its cost, within a reasonable time, subject to availability of replacement merchandise. No other warranties, expressed or implied, are granted hereunder. No warranty in addition to the foregoing expressed warranties, whether expressed or implied, made by any employee or agent of SI shall be valid unless reduced to writing and signed by an officer of SI. TO THE EXTENT ALLOWED BY LAW, ANY IMPLIED WARRANTY, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE, IS LIMITED TO THE PERIOD OF ONE YEAR FROM THE DATE OF DELIVERY.
- (b) Buyer shall inspect the merchandise upon delivery. Acceptance of delivery constitutes acceptance of the merchandise as delivered. Any warranty claims for latent defects not discoverable upon reasonable inspection must be made in writing within the warranty period.

DEFAULT, INTEREST AND FEES

Buyer shall pay interest at the rate of 18% per annum on all payments in default, and shall pay all reasonable costs, expenses and attorneys' fees incurred by SI in enforcing the terms of this agreement.

ENTIRE AGREEMENT; CONTROLLING LAW

This agreement constitutes the entire agreement between the parties. Buyer is relying solely upon the terms of this agreement, and not upon any oral or written statements, whether of SI, its officers, employees or agents, of any manufacturer, or any other person whatsoever on entering into this agreement. This agreement shall be interpreted and enforced under the laws of the State of Utah.

I have read and understand these terms and conditions: _____



SPACESAVER CONTRACT PRICING SOURCEWELL STORAGE CONTRACT #(110923-SPC

Customer Name & Project	Brawley PD 127360
Today's Date	December 3, 2024
Spacesaver Distributor:	SpacesaverIM
Salesperson	Casey, Cole

PRODUCT	LIST	Contract Discount %	Sourcewell Discount	Sourcewell Member Net Price
Standard Mobile & Wheelhouse Products	\$ -	FALSE		
4 Post & Case Type Shelving	\$ 25,746.25	42.9%	\$ 11,045.14	\$ 14,701.11
Cantilever Shelving	\$ -	FALSE		
RaptorRAC® Wide Span Shelving	\$ -	FALSE		
Storage Products (including Lockers, Doors & Drawers, Art Racks, UWR)	\$ -	FALSE		
Xtend®High Bay Shelving, ControlLOC and ActivRAC® Stainless Steel	\$ -	FALSE		
ActivRAC®Heavy Duty Racking Systems (excluding stainless steel)	\$ -	FALSE		
Day Use Lockers	\$ -	FALSE		
Day Use Locks	\$ -	FALSE		
Spacesaver Museum Cabinets	\$ -	FALSE		
TOTALS	\$ 25,746.25		\$ 11,045.14	\$ 14,701.11
			Total Contract Items	\$ 14,701.11

Purchase Order Address:

Spacesaver Intermountain, LLC
14761 S. Future Way, Suite 101
Draper, UT 84020

Installation	\$ 12,703.00
Freight	\$ 9,442.00
Material Surcharge	\$ -
Off-Contract Sell Price (Manufactured/Supplied by Spacesaver)	\$ -
Off-Contract Sell Price (Supplied by Other vendors)	\$ -
Total Project Amount	\$ 36,846.11



Rendering



249 South 400 East (801) 363-5882 main
 Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

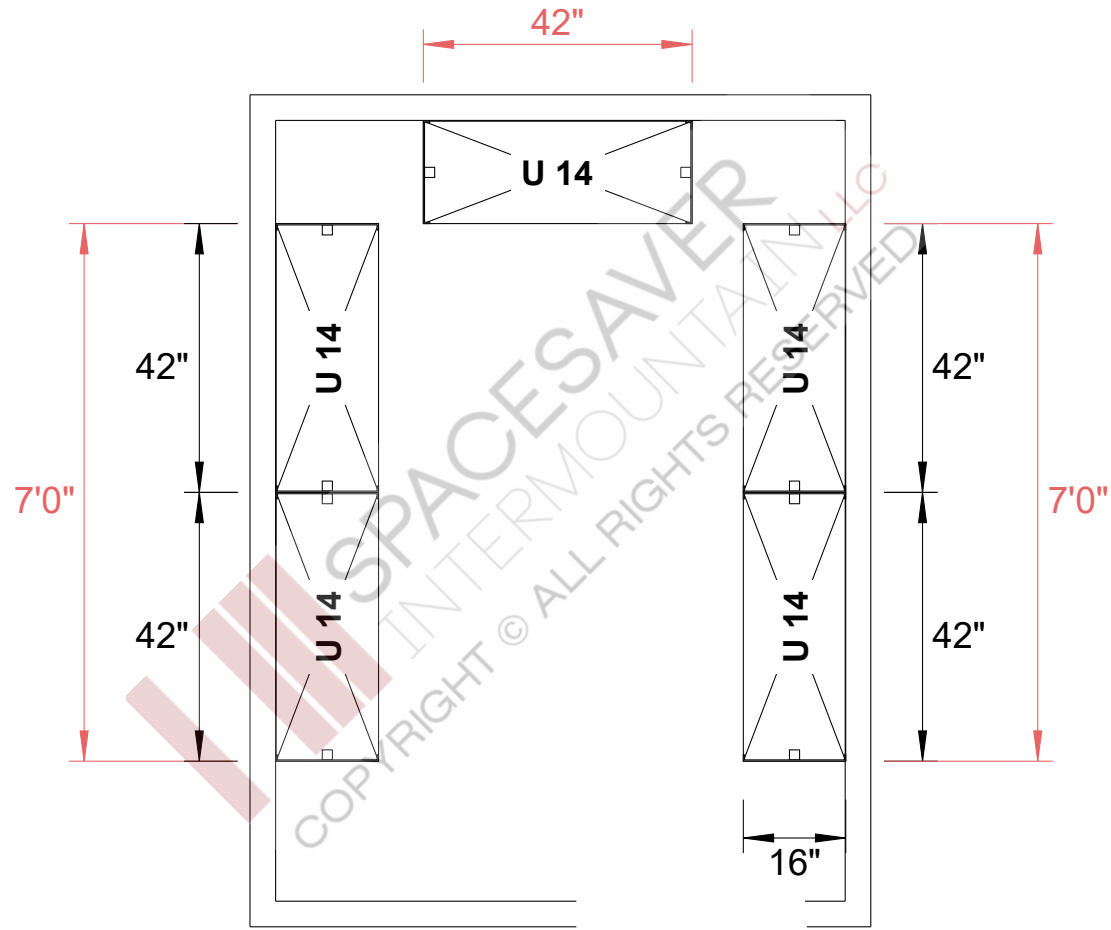
Scale
1/2" = 1'

Rev level:

APPROVAL
This drawing Approved By:

Dated _____

Room: RM 1



Room 1



249 South 400 East (801) 363-5882 main
 Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

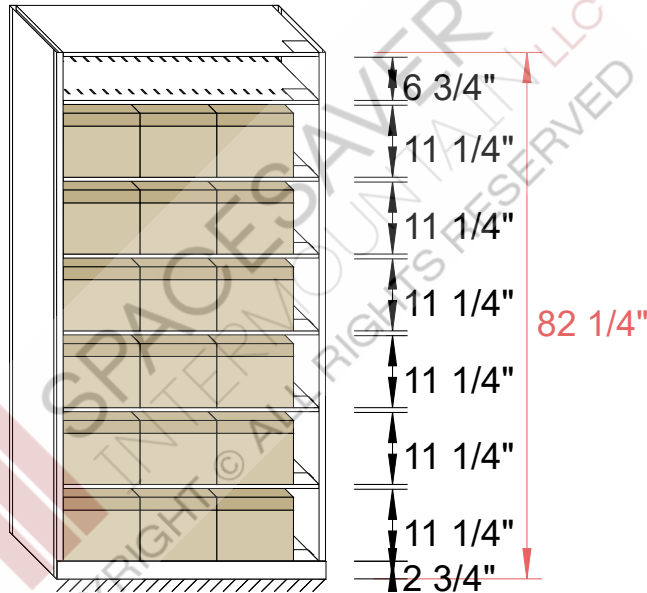
Scale
1:30

Rev level:

APPROVAL
This drawing Approved By:

Dated _____

H82 1/4"
82 1/4" x 42" x 16"



U 14

90

QTY-90 Box's

Elevations



249 South 400 East (801) 363-5882 main
Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

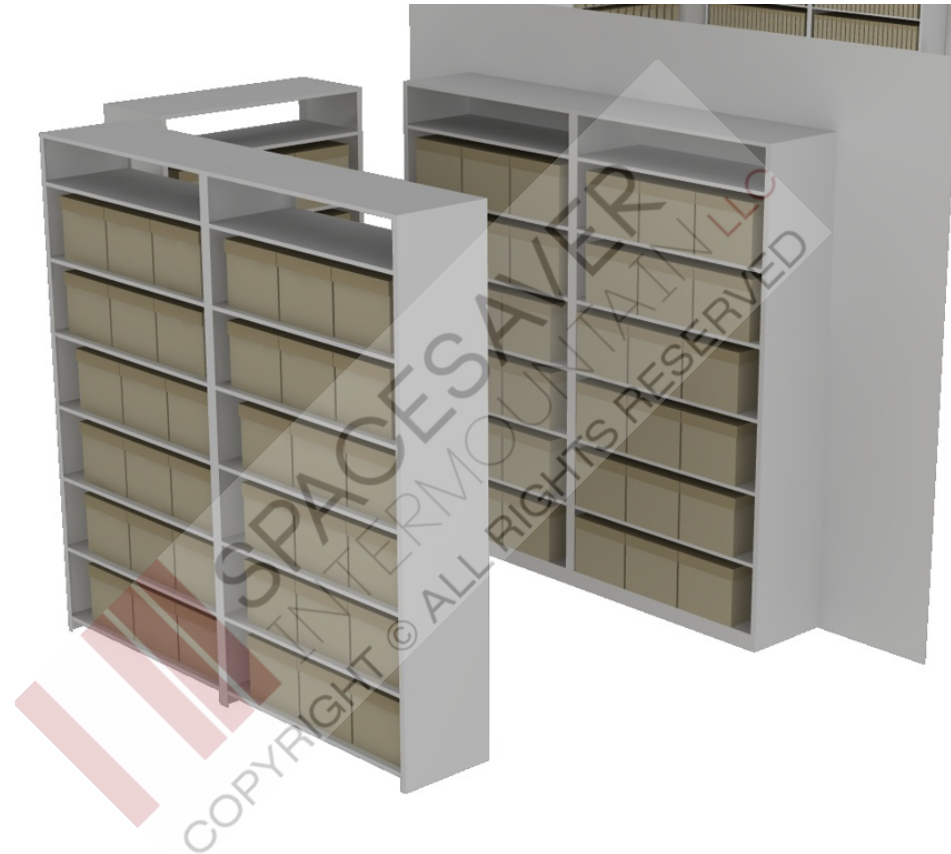
Scale
1:30

Rev level:

APPROVAL

This drawing Approved By:

Dated _____



Rendering



249 South 400 East (801) 363-5882 main
 Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

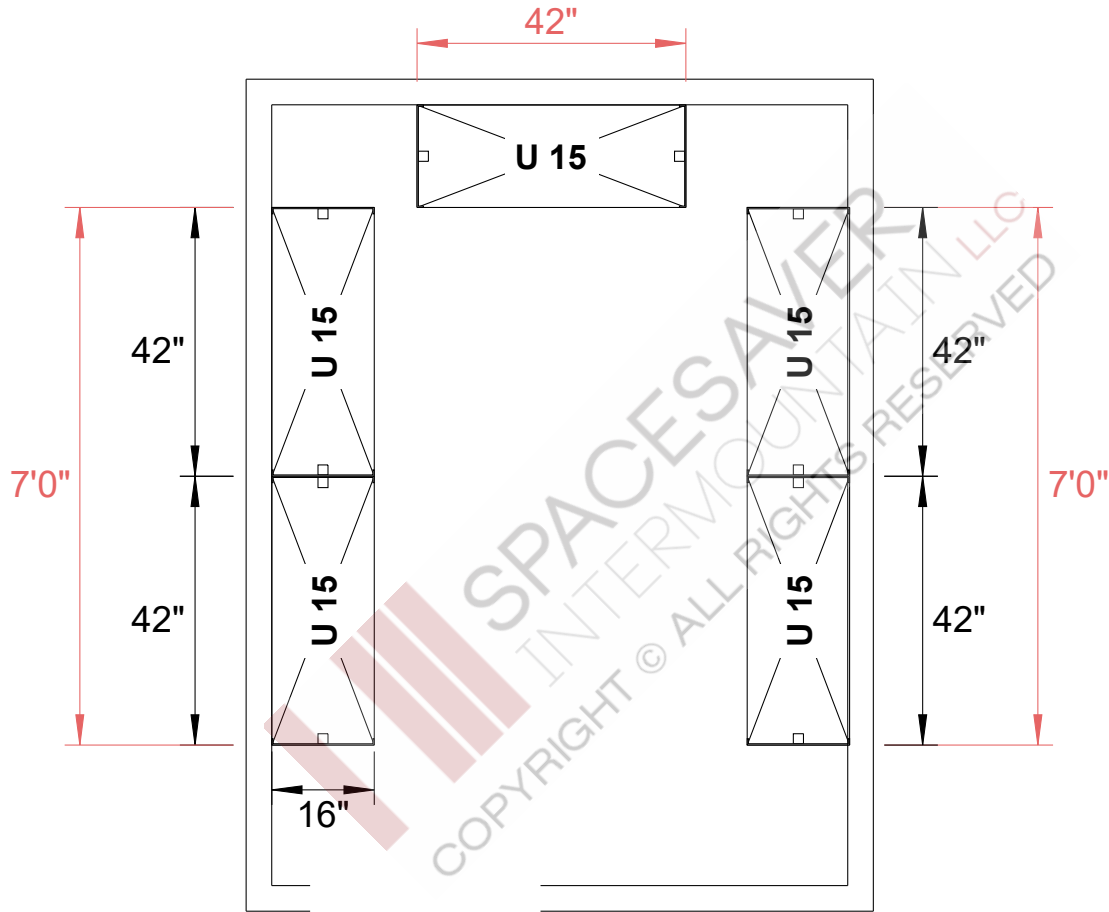
Scale
1/2" = 1'

Rev level:

APPROVAL
This drawing Approved By:

Dated _____

Room: 2



Room 2



249 South 400 East (801) 363-5882 main
Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

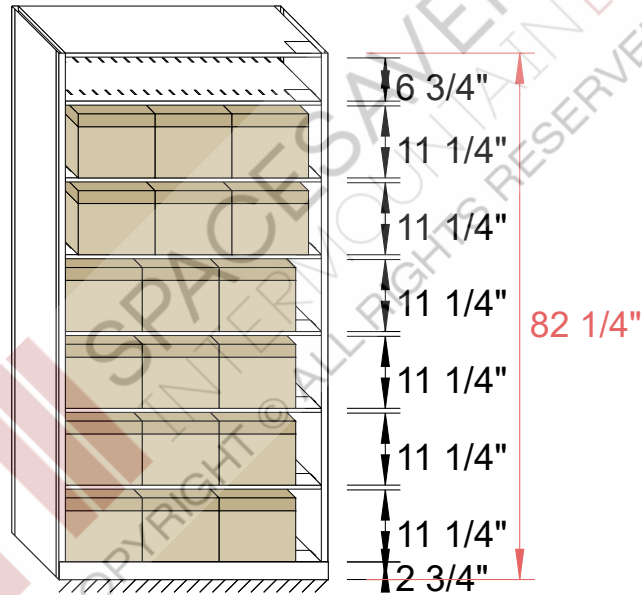
Scale
1:30

Rev level:

APPROVAL
This drawing Approved By:

Dated _____

H82 1/4"
82 1/4" x 42" x 16"



U 15
90

QTY-90 Box's

Elevations



249 South 400 East (801) 363-5882 main
Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

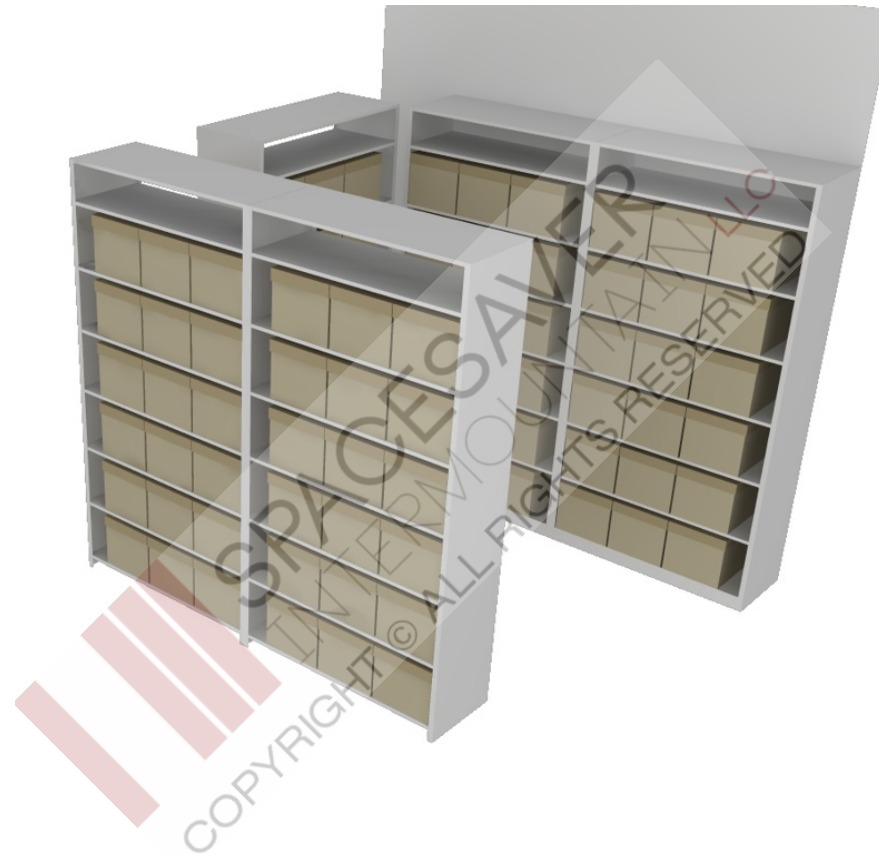
Date Printed:
04/02/2024

Scale
1:30

Rev level:

APPROVAL
This drawing Approved By:

Dated _____



Rendering



249 South 400 East (801) 363-5882 main
 Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

Scale
1/2" = 1'

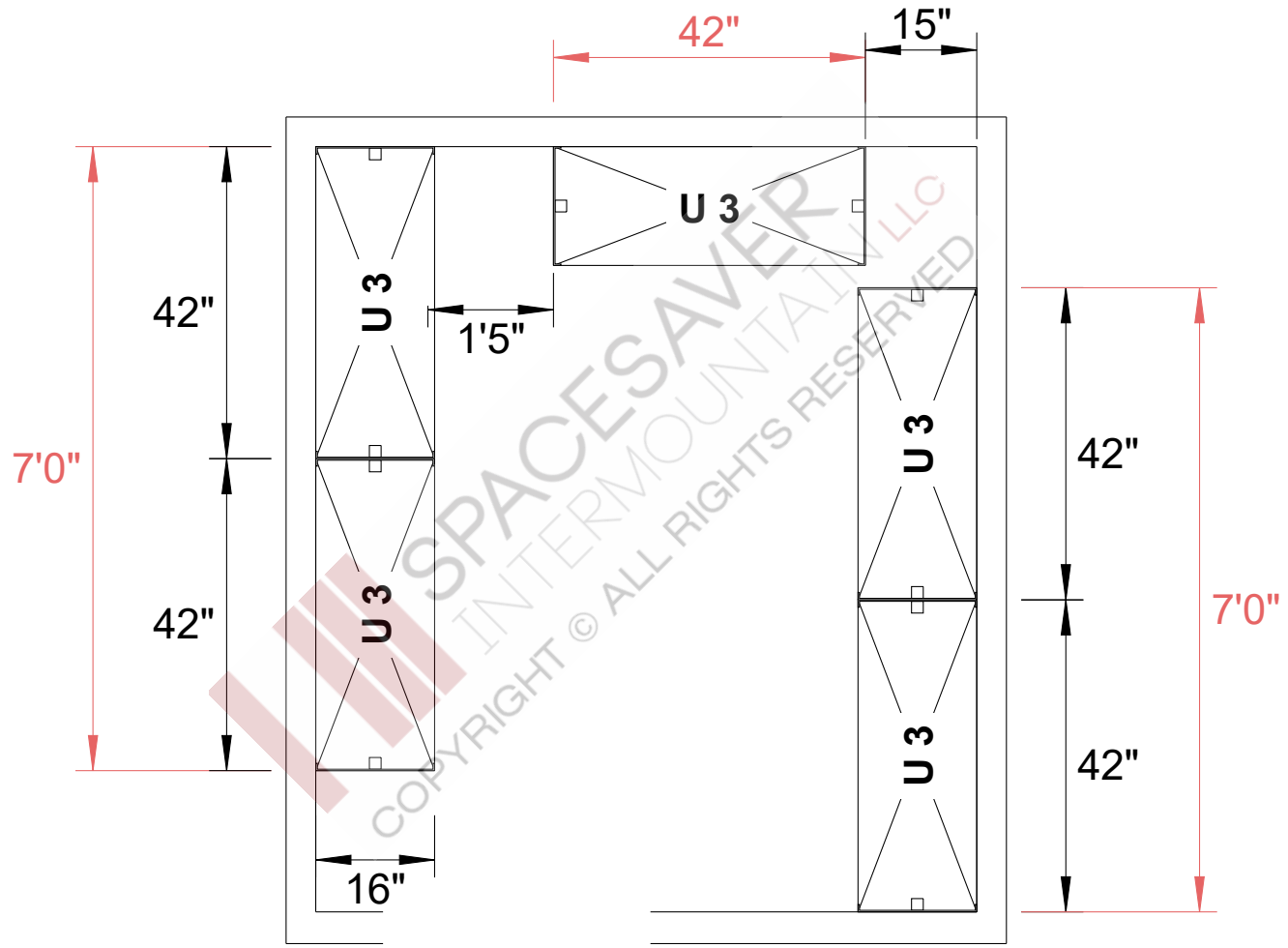
Rev level:

APPROVAL

This drawing Approved By:

Dated _____

Room: RM 3



Room 3



249 South 400 East (801) 363-5882 main
Salt Lake City, UT 84111 (801) 359-4326 fax
www.SpacesaverIM.com

Project Name:
Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

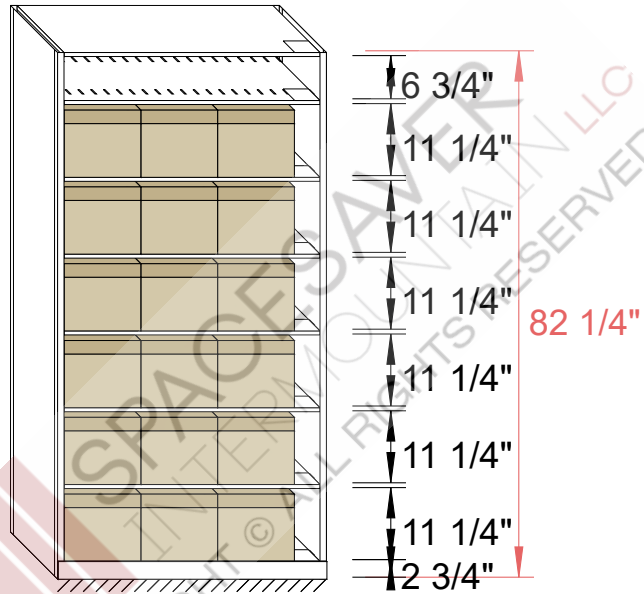
Scale
1:25

Rev level:

APPROVAL
This drawing Approved By:

Dated _____

H82 1/4"
82 1/4" x 42" x 16"



U 3
90

QTY-90 Box's
Elevations



249 South 400 East (801) 363-5882 main
Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:
Brawley PD

Project #:
127360

Drawn by:
Amar U.

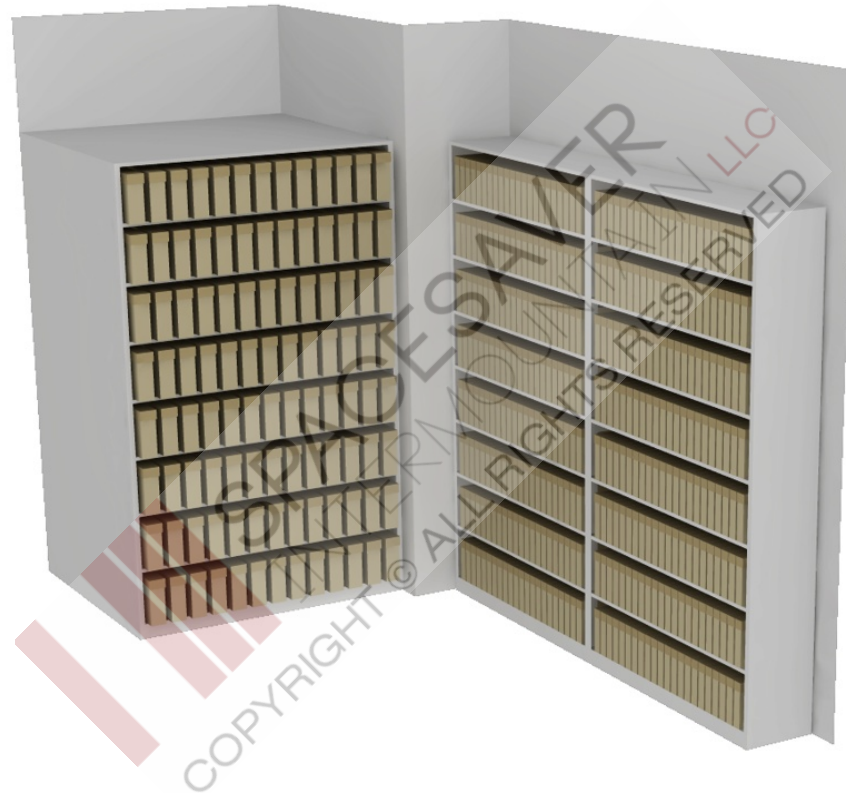
Date Printed:
04/02/2024

Scale
1:30

Rev level:

APPROVAL
This drawing Approved By:

Dated _____



Rendering



249 South 400 East (801) 363-5882 main
 Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:
Brawley PD

Project #:
 127360

Drawn by:
 Amar U.

Date Printed:
 04/02/2024

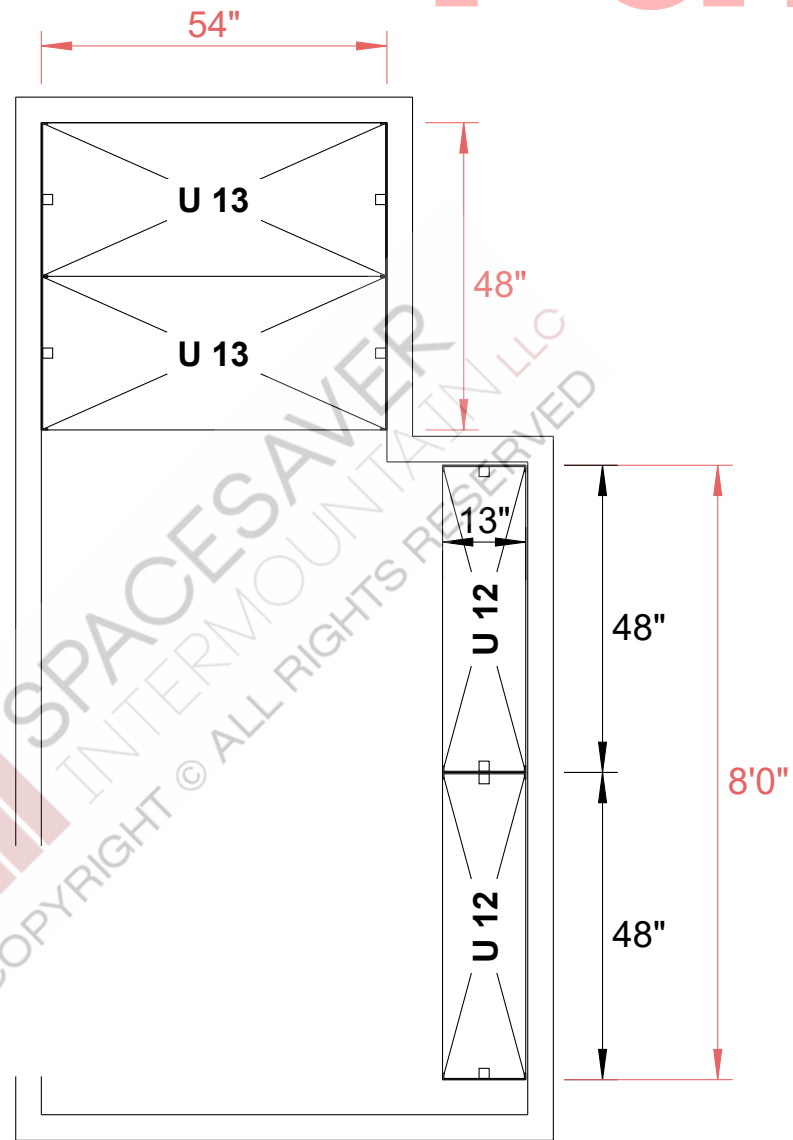
Scale
 1/2" = 1'

Rev level:

APPROVAL
 This drawing Approved By:

Dated _____

Room: RM 4



Room 4



249 South 400 East (801) 363-5882 main
Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

Scale
1:30

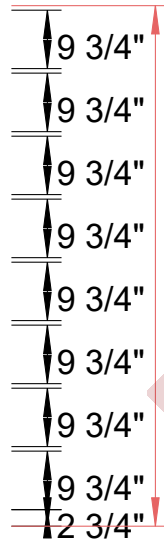
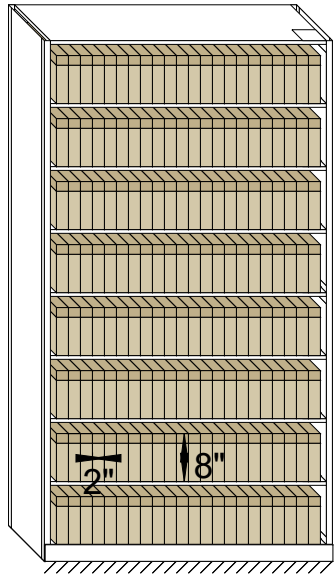
Rev level:

APPROVAL

This drawing Approved By:

Dated _____

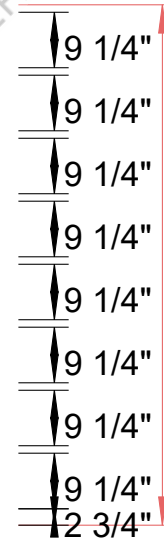
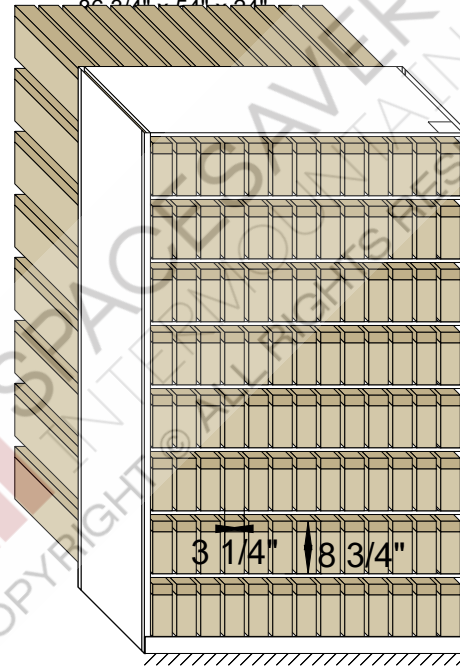
H86 3/4"
86 3/4" x 48" x 13"



U 12

352

H86 3/4"
86 3/4" x 54" x 13"



U 13

104

QTY-456 Box's

Elevations



249 South 400 East (801) 363-5882 main
Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

Scale
3/8" = 1'

Rev level:

APPROVAL
This drawing Approved By:

Dated _____



Rendering



249 South 400 East (801) 363-5882 main
Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverim.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

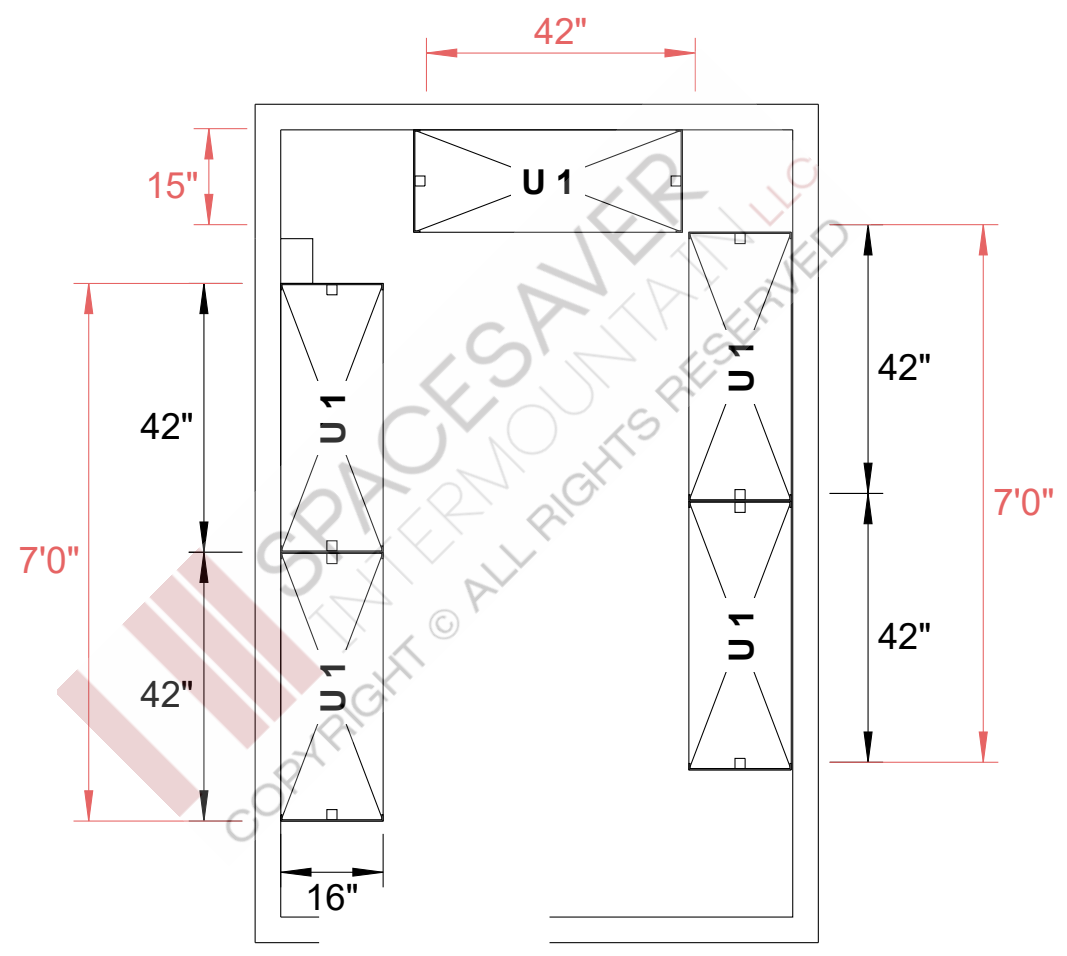
Scale
1/2" = 1'

Rev level:

APPROVAL

This drawing Approved By: _____

Dated _____



Room 5



249 South 400 East (801) 363-5882 main
 Salt Lake City, UT 84111 (801) 359-4326 fax

www.SpacesaverIM.com

Project Name:
Brawley PD

Project #:
 127360

Drawn by:
 Amar U.

Date Printed:
 04/02/2024

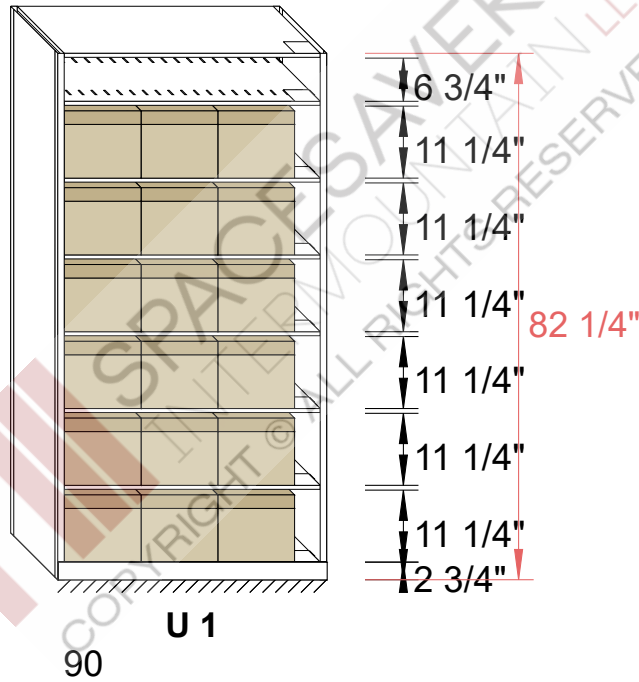
Scale
 1:30

Rev level:

APPROVAL
 This drawing Approved By:

Dated _____

H82 1/4"
82 1/4" x 42" x 16"



QTY-90 Box's

Elevations



249 South 400 East (801) 363-5882 main
Salt Lake City, UT 84111 (801) 359-4326 fax

www.SpacesaverIM.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

Scale
1:30

Rev level:

APPROVAL

This drawing Approved By:

Dated _____



Rendering



249 South 400 East (801) 363-5882 main
Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverim.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

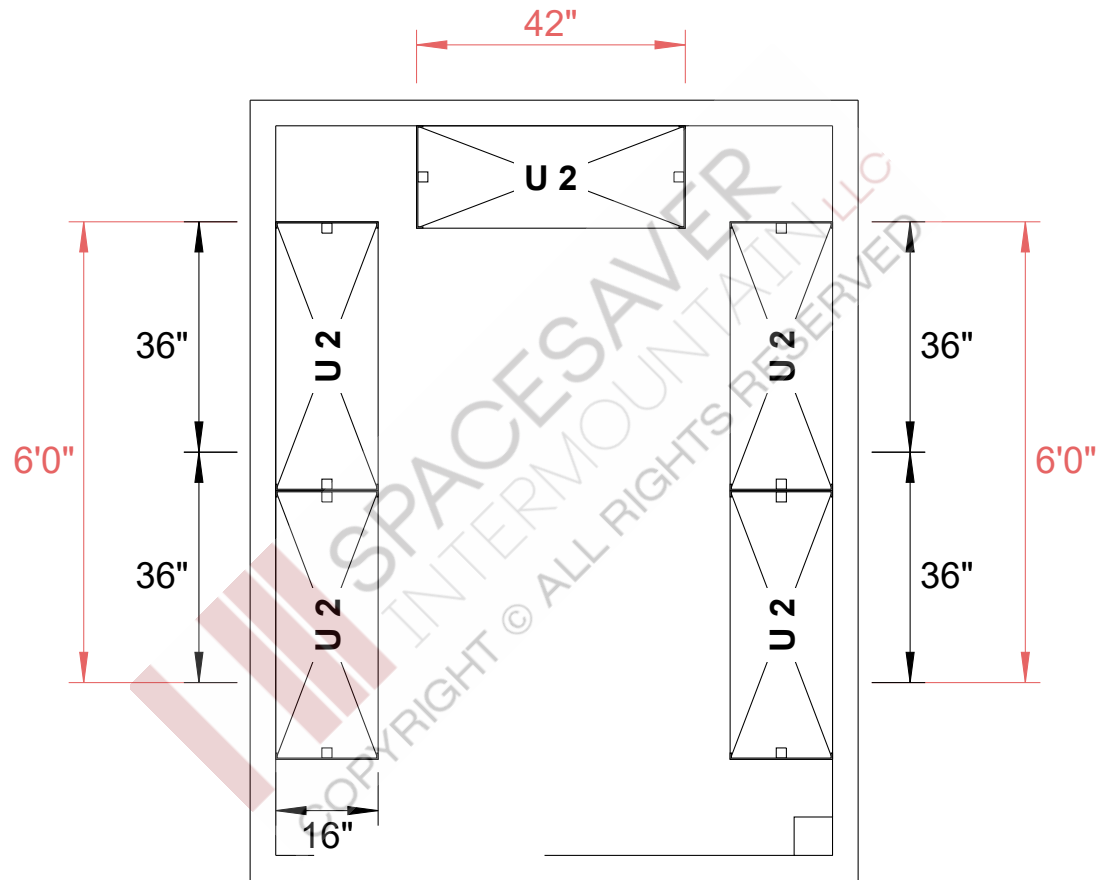
Scale
1/2" = 1'

Rev level:

APPROVAL

This drawing Approved By:

Dated _____



Room 6



249 South 400 East (801) 363-5882 main
 Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:

Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

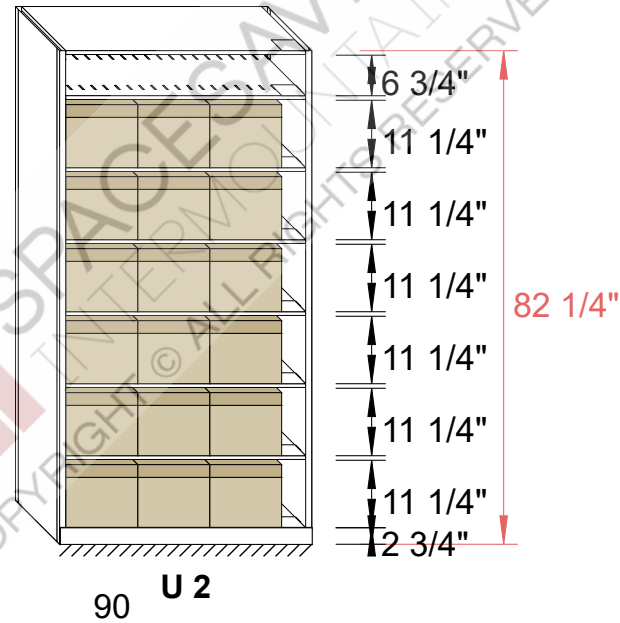
Scale
1:30

Rev level:

APPROVAL
This drawing Approved By:

Dated _____

H82 1/4"
82 1/4" x 42" x 16"



QTY-90 Box's
Elevations



249 South 400 East (801) 363-5882 main
Salt Lake City, UT 84111 (801) 359-4326 fax

www.spacesaverIM.com

Project Name:
Brawley PD

Project #:
127360

Drawn by:
Amar U.

Date Printed:
04/02/2024

Scale
3/8" = 1'

Rev level:

APPROVAL
This drawing Approved By:

Dated _____



City of Brawley, Finance Dept.
400 Main Street
Brawley, CA 92227
760-344-8941

704

SELECT OR SOLE SOURCE JUSTIFICATION FORM

Select/Sole Source purchases may be made in a non-competitive manner only when in the best interest of the City and when the price is considered reasonable. Attach this form and other supporting documents if available, to the purchase Requisition.

Sole or Select Source: Defined as any contract entered into without a competitive process, based on a justification that only one known source exists or that only one single supplier can fulfill the requirements. The requesting department is responsible for supplying written justification, approved by the department director or designee with signing authority for these purchases.

Complete responses must be provided for all of the following items.

Vendor name	Spacesavers
Amount of purchase	\$37,985.45

THE PURCHASE REQUEST IS RESTRICTED TO ONE VENDOR FOR THE REASONS STATED BELOW:

1. Why is the purchase of goods or services restricted to this vendor?

Spacesavers is the exclusive vendor that provides shelving specifically engineered for evidence storage. The other two vendors that submitted bids offer solutions intended for general records storage.

2. What market research was conducted to substantiate no competition, including evaluation of other items considered?

This project has been publicly advertised for bidding, and three proposals were submitted. The bids received were from AADS Office Solutions for \$30,518.25, Vital Vault for \$45,480.38, and Spacesavers for \$37,985.45.

PRICE ANALYSIS:

3. How was the price offered determined to be fair and reasonable?

Spacesavers's bid fell short by \$7,494.93 compared to the highest bidder.

Prepared By
John Tang, Commander

Signature

Date Signed

Approved By
Jonathan Blackstone, Asst. Chief of Police

Signature

Date Signed

7d.5

**RESOLUTION 2025-
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA
AUTHORIZING THE PURCHASE OF FURNITURE, RELATED ACCESSORIES AND
SERVICES FROM SPACESAVERS INTERMOUNTAIN LLC.**

WHEREAS, it is necessary to acquire furniture, related accessories, and services to furnish the new evidence room and to save expenses, and it is essential to purchase and to have delivered and installed these items at the time of the move-in to the evidence room anticipated for March 2025; and

WHEREAS, bids for the necessary furniture and accessories were reviewed under the City of Brawley’s Purchasing Policy; and

WHEREAS, the State bid prices were then compared to quotes received from certain vendors of the furniture and accessory items; the vendor selected is Spacesavers Intermountain, LLC.; and

WHEREAS, prices for specific furniture and accessory items are not available through the State bids; however, these items are available at a reasonable price from quotes obtained for such furniture and can also be purchased from Spacesavers Intermountain, LLC.; and

WHEREAS, this Council determines that the City is authorized, pursuant to the City’s procurement policy, to acquire items through the Spacesavers Intermountain LLC, and that the purchase is beneficial to the City for that reason

NOW, THEREFORE, BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, authorizes the City Manager to is authorized to enter a contract with Spacesavers Intermountain LLC for the acquisition of furniture, related accessory, and services for furnishing the new evidence room in an amount not to exceed \$37,985.45.

PASSED AND ADOPTED this 4th day of February 2025, by the following vote:

- AYES:
- NAYES:
- ABSTAIN:
- ABSENT:

CITY OF BRAWLEY, CALIFORNIA

Gil Rebollar, Mayor

ATTEST:

Ana Gutierrez, City Clerk

William S. Smerdon, APC

WILLIAM S. SMERDON
ATTORNEY AT LAW
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January 27, 2025

City Council Members

Re: Approval of Select Source Vendor for Equipment Purchase

Dear Council Members:

Pursuant to the City's Purchasing and Contracting Policy, the Police Department solicited bids for shelving for the Department's newly remodeled evidence room. Three bids were received. The Department would like to select the bid submitted by Spacesavers.

Spacesavers did not submit the lowest bid, however, the solution proposed by Spacesavers was specifically designed for remodeled space and the Department indicates that it will best serve their needs. The Spacesavers' bid is \$7,467.20 more than the lowest bid received. (The third bid was significantly more than the Spacesavers bid.)

Unlike public works projects where competitive bidding is mandated by statute, when a city contracts for goods and services, the issue of competitive bidding is governed by the city's purchasing policy, which is adopted by resolution or ordinance. The City of Brawley has such a policy. The City's policy provides that purchases in excess of \$30,000 shall be subject to a formal bidding process. However, it also provides that the City Council has the discretion to approve sole source or select source purchases.

In this case, the Police Department is requesting that the Council award the contract to Spacesavers as a select source vendor. The reason, as stated above, is that the Spacesavers' bid will provide the Department with a shelving system specifically designed for the space. Whether or not to award the contract to Spacesavers is within the sound discretion of the Council.

Very truly yours,



William S. Smerdon

WSS/se

Quote

360 Business Products

569 W. Main Street
El Centro, CA 92243
Phone: 760-352-3383
Fax: 760-352-4823

Quote QT-32017

Terms: Net 30

Customer: 60079

PO Number:



Ship To: 25014-9

CITY OF BRAWLEY
351 MAIN STREET
POLICE DEPARTMENT
BRAWLEY, CA 92227
Attn: Francisco Reyes
Phone: 760-344-8822

Sold To:

CITY OF BRAWLEY
400 MAIN STREET
ATTN: ACCTS PAYABLE
BRAWLEY, CA 92227

Salesperson

MI: Monica Ibarra

Quote Date

06/24/2024

Quote Entry

Monica Ibarra

Ordered By

Route Code

Nort

Product Number	Qty	Description	Unit	Price	Extension
OSPPAC-SB4	2	Pace Components: Support Bar 48"W	EA	26.56	53.12
OSPPAC-LEGPSTBLK	8	Pace Components: Leg Post	EA	45.54	364.32
OSPNAP-85ESP	1	Napa: Mobile Pedestal Box Box File	EA	232.61	232.61
OSPNAP-86-SGW	1	Napa: Mobile Pedestal File, File	EA	232.61	232.61
OSPNAP-WM36SGW	2	Napa: Wall-Mount Overhead Storage with Doors 36"W	EA	142.81	285.62
OSP842T1848-S	2	Table Top 18"D x 48"W	EA	99.63	199.26
OSPPM5311B	1	Power Charger Clamp Mount	EA	72.42	72.42
OSPNAP-43-SGW	1	Napa: Credenza 72"W x 24" D	EA	159.00	159.00
STCARMWALLS	2	StarTech.com Wall Mount Monitor Arm, Single Swivel, For VESA Mount Monitors / Flat-Screen TVs up to 34" (33.1lb/15kg), Monitor Wall Mount	2	58.78	117.56

Quotes are valid for 30 days only.

All Special ordered items including Special and Custom Furniture are Non returnable. There is a 15 day return policy on all other products. After 15 days the item is NOT returnable.

Subtotal:	\$1716.52
Assembly:	\$375.00
Total Sales Tax:	\$133.03
Total:	\$2224.55